



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoulc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

Minutes of the Social Services Transportation Advisory Council

Date: Monday, April 29, 2024

The Social Services Transportation Advisory Council meeting of April 29, 2024, 2024, was called to order by Executive Director Melissa Cummins at 9:05 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

SSTAC Members in attendance included:

Denise Patterson
Kelly Harris (attending from Tulelake)
Emily Tuholski
Misty Rickwalt (attending from Orleans)

SSTAC Absent:

Teri Gabriel

Staff Present:

Melissa Cummins, Executive Director, SCLTC
Angie Stumbaugh, Transportation Services Manager, County of Siskiyou
Andy Gilman, Transportation Services Coordinator, County of Siskiyou

The agenda items included:

1) Roll Call

2) Pledge of Allegiance

3) Introductions

Each attendee gave a brief overview of their work and who they represent.

Kelly Harris – Director of the Tulelake Family Resource Center
Emily Tuholski – Program Manager for IHSS, APS, Foster Care, and Housing Programs provided by Social Services
Denise Patterson - Executive Director of the Yreka Food Bank, Local Emergency and Safe Shelter Board Chair, Local Representative for Salvation Army
Angie Stumbaugh – Transportation Services Manager – STAGE
Andy Gilman – Transportation Services Coordinator – STAGE



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

Melissa Cummins – Executive Director, SCLTC
Misty Rickwalt, Transportation Director, Karuk Tribe

4) Presentations from the Public

None

5) New Business

- a) Discussion/Action – Review draft bylaws for the Social Services Transportation Advisory Council.

The Executive Director provided some history regarding bylaws for the SSTAC. There were no recommended changes from the Council.

A motion was made by Denise Patterson, seconded by Emily Tuholski, to refer the draft bylaws to the SCLTC for adoption.

Ayes: Harris, Patterson, Rickwalt, Tuholski

Noes: None

Absent: Gabriel

Motion passed unanimously.

- b) Discussion/Action – Election of Chair and Vice Chair for 2024

Executive Director Cummins provided an overview of the requirements of Chair and Vice Chair. Denise Patterson nominated herself for Chair. Emily Tuholski nominated herself for Vice Chair.

Ayes: Harris, Patterson, Rickwalt, Tuholski

Noes: None

Absent: Gabriel

Motion passed unanimously.

- c) Discussion/Action - Review unmet transit needs requests received and finalize recommendation to the SCLTC.

Executive Director Cummins reviewed Resolution No. 24-05 that was approved by the SCLTC. This resolution defines Unmet Transit Needs and



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

Reasonable to Meet. These definitions were reviewed by SSTAC prior to reviewing each of the requests for services.

The Council reviewed the following requests:

ID 121: Map depicting STAGE routes.

- Staff Input: STAGE has requested funding through the State (SB125) to build a new interactive website with maps, etc.
- Determination: Reasonable to meet with funding to build a new website.

ID 122: Early morning stops at Cold Creek Inn.

- Staff Input: STAGE plans to release the early south county to north county as their next new route. They have two buses on order, which they need before they can start this new route.
- Determination: Per Resolution No. 24-05 – 3(b) this does not meet the definition of an unmet need.

ID 123, 125, 126, 127: Afternoon bus between Yreka to Scott Valley.

- Staff Input: This has already been addressed by STAGE.
- Determination: This need has already been met.

ID 124: More service between Easy Street and Yreka.

- Staff Input: STAGE already provides multiple pickups both north and south. They will reach out to the requester to provide information on the existing services offered.
- Determination: N/A

ID 128: Stop from Raley's to Campbell Tracts.

- Staff Input: This has already been implemented by STAGE.
- Determination: This need has already been met.

ID 129, 130, 131, 132, 133, 134:

McCloud to Mt Shasta to arrive prior to the high school's start time.

- Staff Input: STAGE has already modified their existing routes to address this need.
- Determination: This need has already been met.

ID 135: Later pick up at Mt Shasta High School and go back to McCloud.



Siskiyou County Local Transportation Commission

REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

- Staff Input: This one has not been addressed and will require additional work in the future. They feel this request is feasible once they receive new buses.
- Determination: Reasonable to meet once new buses arrive.

ID 136: More frequent service between Gazelle and Yreka.

- Staff Input: STAGE already offers six times.
- Determination: Services already offered so this is not considered an unmet need.

ID 137, 138: Additional service for Probation clients.

- Staff Input: STAGE already implemented changes to address this request.
- Determination: This need has already been met.

ID 139: Office stop at a driveway on Highway 3.

- Staff Input: STAGE has added this an on-call stop.
- Determination: Per Resolution No. 24-05 – 3(b) this does not meet the definition of an unmet need.

ID 140: Bus stop replacement at Greenview Post Office.

- Staff Input: The pole that held the sign was damaged. STAGE will have staffed install new sign.
- Determination: Per Resolution No. 24-05 – 3(b) this does not meet the definition of an unmet need.

ID 141: Saturday service during the summer.

- Staff Input: This meets the definition of an unmet transit need. STAGE provided Saturday service in 2017/2018 (approximately) for about nine months. The route did not meet farebox ratio requirements and was discontinued.
- Determination: This request requires additional information. SSTAC requires additional information to make a determination.

ID 142: Service between College of the Siskiyous and McCloud/Dunsmuir.

- Staff Input: STAGE has existing services between these communities.



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

- Determination: STAGE staff will contact this person to gather additional information and determine if there is an additional unmet transit need.

ID 143: STAGE information more readily available and easier to find. Service to Lake Shastina.

- Staff Input: Please refer to ID 121 for response on website. The Lake Shastina request STAGE staff advised they plan to implement a new route that would also provide service to Lake Shastina. Target for implementation is September 1, 2024.
- Determination: Per Resolution No. 24-05 – 3(b) this does not meet the definition of an unmet need.

ID 144: Additional service to Rain Rock Casino.

- Staff Input: STAGE already provides services to the casino. The casino is in the process of building a hotel and expects to have increased staff who may need transportation.
- Determination: This request requires additional information from the requestor before a decision can be made.

ID 146: Easier access for discount applications. Access to medical services, food banks, legal services. ADA route deviation requests.

- Staff Input: Applicants need to come into the office or submit via email or to a driver. Current discounts are based on income only. They also gave an overview of how they handle ADA route deviation requests. STAGE plans to arrange visits at a location in south county to allow passengers to submit discount applications without having to come to the office. Cards would be mailed back to them.
- Determination: Councilmembers suggested a brochure about services provided by STAGE and additional information on Facebook.

ID 145, 149: Service to Dorris for access to state specific sources.

- Staff Input: Dorris and Tulelake do not receive any STAGE services. Ms. Cummins recommends an analysis of the need and potential.
- Council Input: Emily also mentioned that there is a need for access to social services programs for residents.



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

- Determination: Staff to obtain additional information to complete an analysis on this request.

Councilmember Tuholski also asked about restoration of service to Happy Camp. Angie provided an update to the Council on the status of the service. They received grant funding to provide service two days a week. They have been recruiting a driver, but thus far have been unsuccessful in finding a candidate.

ID 148: Service to Lake Shastina.

- Staff Input: The Lake Shastina request STAGE staff advised they plan to implement a new route that would also provide service to Lake Shastina. Target for implementation is September 1, 2024.
- Determination: Per Resolution No. 24-05 – 3(b) this does not meet the definition of an unmet need.

ID 150: More frequent service in Yreka.

- Staff Input: Staff feel this need is already being met by the circular bus between Montague and Yreka. Ridership has been very low.
- Determination: N/A

Public outreach ideas offered by the Council included the Healthy Aging Fair in Yreka on May 15th and Mt Shasta on June 18th.

6) Other Business

- a) Discussion/Action – Next Meeting Date - Fall 2024

The Council set the next meeting for 10 a.m. on Monday, September 23, 2024.

- b) Other Items from Council Members

None

- c) Adjourn

The meeting was adjourned at 10:07.