



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director

1312 Fairlane Road, Suite 2
Yreka, California 96097

Minutes of the Siskiyou County Local Transportation Commission

Date: October 10, 2023

The Siskiyou County Local Transportation Commission meeting of October 10, 2023, was called to order by Chair Ogren at 1:30 p.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Chair Nancy Ogren
Susan Tavalero
Michael Kobseff

Vice Chair Bruce Deutsch
Ed Valenzuela

Commissioners absent from the meeting:

Paul McCoy
Julia Mason (Alternate)

Brandon Criss (Alternate)

Also Present:

Melissa Cummins, Executive Director
Steve Serdahl, Deputy Director of General Services
Jim Mullins, General Manager, Mt Shasta Ski Park

The agenda items included:

- 1) Roll Call – Chair Ogren called the meeting to order at 1:30 p.m.

Commissioners present included Deutsch, Kobseff, Ogren, Tavalero, and Valenzuela.

- 2) Presentation from the Public

Jim Mullins, General Manager for the Mt Shasta Ski Park, addressed the Commission regarding the unmet transit needs request that would supply transit services to the Ski Park during winter months.

- 3) Consent Agenda

The consent agenda included:

- a) Report of Expenses and Revenues Fiscal Year-to-Date – Informational Only



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director

1312 Fairlane Road, Suite 2
Yreka, California 96097

Local Transportation Commission (Fund: 2505)

Regional Transportation Planning (Fund: 2506)

- b) Transportation Staff Report – Informational Only
- c) Commission Staff Report – Informational Only
- d) Minute Approval – September 12, 2023
- e) State Transit Assistance – Amended Budget and Claim - FY 2022/2023
- f) Local Exchange Transportation Funds – Amended Budget FY 2023/2024
- g) Montague – South 6th Street Project – Change in Project Scope

A motion was made by Commissioner Deutsch and seconded by Commissioner Tavalero to approve items a through g of the consent agenda as presented.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Mason, McCoy

Motion passed unanimously.

4) New Business

- a) Local Transportation Commission Revised Budgets – FY 2023/2024

A motion was made by Commissioner Kobseff and seconded by Commission Valenzuela to adopt the resolution approving the FY 2023/2024 Local Transportation Administration budget as presented and authorize the Auditor-Controller to make amendments to allocations as stated.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Mason, McCoy

Motion passed unanimously.

- b) Overall Work Program – FY 2023/2024 Amendment #1 and Amended Budget

A motion was made by Commissioner Kobseff and seconded by Commission Tavalero to adopt the resolution approving the amended FY 2023/2024 Overall Work Program and amended FY 2023/2024 Regional Planning Assistance budget as presented, authorize the Executive Director to execute all documents necessary to secure funds, and authorize the Auditor-Controller to make amendments to allocations as stated.



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director

1312 Fairlane Road, Suite 2
Yreka, California 96097

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela
Noes: None
Absent: Criss, Mason, McCoy

Motion passed unanimously.

(c) Contract for Regional Active Transportation Plan

Approve contract with Alta Planning + Design, Inc for the term October 10, 2023, through October 20, 2024, for an amount not to exceed \$ 209,290.70.

A motion was made by Commissioner Valenzuela and seconded by Commission Kobseff to approve the contract with Alta Planning + Design, Inc. for the term October 10, 2023, through October 20, 2024, for an amount not to exceed \$ 209,290.70.

Ayes: Deutsch, Kobseff, Ogren, Tavalero, Valenzuela
Noes: None
Absent: Criss, Mason, McCoy

Motion passed unanimously.

5) Other Business

- a) Commissioner Deutsch requested a future agenda item to discuss holding Commission meetings in other areas of the County in 2024.
- b) Commissioner Deutsch provided an update on the UCLA Capstone project and a recent meeting with Ms. Mia Lewis, Juan Matute, and Ms. Cummins.
- c) The next regular meeting is on Tuesday, November 14, 2023, at 1:30 p.m.
- d) Chair Ogren adjourned the meeting at 2:15 p.m.