



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

Minutes of the Siskiyou County Local Transportation Commission

Date: January 9, 2024

The Siskiyou County Local Transportation Commission meeting of January 9, 2024, was called to order by Commissioner Tavalero at 10:00 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Susan Tavalero	Paul McCoy
Ed Valenzuela	Michael Kobseff

Commissioners absent from the meeting:

Bruce Deutsch
Nancy Ogren
Julia Mason (Alternate)
Brandon Criss (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Joy Hall, Director of General Services
Angie Stumbaugh, Transportation Services Manager
Andy Gilman, Transportation Services Coordinator
Steve Serdahl, Deputy Director of General Services

The agenda items included:

- 1) Roll Call – Commissioner Tavalero called the meeting to order at 10:00 a.m.

Commissioners present included Kobseff, McCoy, Tavalero and Valenzuela.

- 2) Pledge of Allegiance
- 3) Presentation from the Public

Ben Worrell from Mt Shasta Taxi introduced himself to the Commission. He was in attendance for the unmet needs item for the Mt Shasta Ski Park.



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

4) Consent Agenda

a) Fiscal Reporting – Informational Only

Reports of Expenditures and Revenues from December 1, 2023, to December 31, 2023, for:

- i. Local Transportation Commission (Fund: 2505)
- ii. Regional Transportation Planning (Fund: 2506)
- iii. Local Transportation Funds (Fund: 2536)
- iv. Regional Surface Transportation Block Grant Program (Fund: 2537)
- v. State Transit Assistance (Fund: 2538)

b) Transportation Staff Report - Monthly report from General Services on transportation activities and ridership.

c) Commission Staff Report - Monthly report from Executive Director on activities, reporting, and other projects.

d) Approval of Minutes of the Regular Meeting held on December 11, 2023

e) Audited Financial Statements – FY 2022/2023 - Presentation and acceptance of audited financial statements for FY 2022/2023 for Commission funds.

f) SB 125 Initial Allocation Package - As authorized by the SCLTC the SB 125 Initial Allocation Package was submitted on December 31, 2023. A copy of the proposed project and associated activities is included for the Commission's review.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Kobseff to approve items a through f of the consent agenda as presented.

Ayes: Kobseff, McCoy, Tavalero, Valenzuela

Noes: None

Absent: Criss, Deutsch, Mason, Ogren

Motion passed unanimously.

5) Public Requests

a) Pacific Power Presentation - Public Safety Power Shutoffs

Tyler Averyt, Emergency Management Program Manager, and Jill Drinkwater, Regional Business Manager, provided the Commission with information on the Public Safety Power



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoultc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

Shutoffs. Their goal is to establish a Memorandum of Understanding with STAGE for transportation services for residents impacted by power shutoffs during events. Staff will coordinate a meeting with Pacific Power and General Services to discuss the needs and how we might be able to work with our local agencies to provide transportation when needed.

6) **New Business**

a) Unmet Needs Request – Mt Shasta Ski Park

Executive Director Cummins provided the Commission with a summary of various data points related to the criteria as established by Resolution of the Commission. The Commission heard from Ben Worrell, Mt Shasta Taxi, and Jim Mullins, General Manager for Mt Shasta Ski Park. Discussion followed between the Commission and staff regarding the equipment needs and staffing needs.

Ideas that were discussed included using existing STAGE routes as they were returning from McCloud to meet a private shuttle at the intersection of State Route 89 and Ski Park Highway. This idea included offering the service on existing days of operations and not adding additional days of service.

After additional discussion between the Commission, General Services staff, Jim Mullins, and Ben Worrell the Commission provided direction to staff to coordinate a meeting to discuss with stakeholders regarding providing shuttle services between the Ski Park and a meeting location at the intersection of State Route 89. Staff will bring this item back to the Commission at the next meeting.

b) State of STAGE

Steve Serdahl, Deputy Director of General Services, provided the Commission with an overview of current operations, successes, and challenges related to STAGE operations.

c) Discussion and Direction – STAGE Operations

Executive Director Cummins provided recommendations that the following items be brought before the Commission prior to being taken to the Board of Supervisors for final input. These items include reductions in service, changes that result in increased costs, capital projects or investments, operational statistics (budget, ridership), and annual and triennial performance audits.

Discussion followed regarding the formation of a transit agency or authority, different roles and responsibilities.



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2
Yreka, California 96097
Phone: 530.709.5060

Angie Stumbaugh provided the Commission examples of items that STAGE has not been bringing before the Commission for review. These included the Transit Asset Management Plan and other requests for route modifications that they could easily meet.

Commissioner Valenzuela stated that the operational manager should have the ability to implement certain changes without having to take them up and down the chain.

The Commission agreed with the recommended list provided by Ms. Cummins.

7) Other Business

a) Other Business

Executive Director Cummins advised the Commission that she was coordinating a meeting with Supervisor Haupt and Caltrans concerning recent snowplow operations in Scott Valley.

b) Next Regular Meeting – Tuesday, February 13, 2024, at 10:00 a.m. PST

8) Adjourn – Acting Chair Tavalero adjourned the meeting at 12:10 p.m.