



**Siskiyou County Local Transportation Commission**  
REGIONAL TRANSPORTATION PLANNING AGENCY

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Melissa Cummins, Executive Director  
melissa@siskiyoucoltc.org

1312 Fairlane Road, Suite 2  
Yreka, California 96097  
D: 530.842.8238/C: 530.709.5060

**Special Meeting** of the Siskiyou County Local Transportation Commission

**Date:** Tuesday, September 10, 2024

**Time:** 8:30 A.M. PST

In-Person Location: Siskiyou County Transit Center – Conference Room  
190 Greenhorn Road  
Yreka, CA 96097

Information to participate by Zoom:

Conference Call In Number: +1.669.444.9171 US

Meeting ID: 897 6221 2125

All agendas are available at: <https://siskiyoucoltc.org/docs-category/meeting-agenda/>

Siskiyou County Local Transportation Commission Members

Representatives of the Siskiyou County Board of Supervisors

Michael Kobseff, Vice Chair	County Supervisor – District 3
Nancy Ogren	County Supervisor – District 4
Ed Valenzuela	County Supervisor – District 2
Brandon Criss (Alternate)	County Supervisor – District 1

Representatives of the League of Local Agencies

Bruce Deutsch, Chair	Councilmember, City of Dunsmuir
Paul McCoy	Councilmember, City of Yreka
Susan Tavalero	Councilmember, City of Weed
Julia Mason (Alternate)	Councilmember, Town of Fort Jones

The agenda items are as follows:

- 1) Roll Call
- 2) Pledge of Allegiance
- 3) Presentations from the Public



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PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. The Chair can extend the time for appropriate circumstances. When addressing the Commission, please state your name for the record prior to providing your comments. Please address the Commission, as a whole, through the Chair. Comments should be limited to matters within the jurisdiction of the Commission.

- 4) Discussion/Direction/Action – Request from the City of Dunsmuir to reallocate a portion of their 2024 Regional Surface Transportation Program allocation to cover expenses on Branstetter Street and Hope Lane.
- 5) Other Business
  - A. Next Regular Meeting – Thursday, September 26, 2024, at 9:00 a.m. PST
- 6) Adjournment



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**NOTE:**

Siskiyou County Local Transportation Commission offers teleconference participation in the meeting via Zoom, or similar technology, as a courtesy to the public, who have the option and right to attend in person. If no member of the Commission is attending the meeting via teleconference and a technical error or outage occurs, or if a participant disrupts the meeting in a manner that cannot be specifically addressed, the Commission reserves the right to discontinue Zoom, or similar technology, access and to continue conducting business.

Topic: Siskiyou County Local Transportation Commission Meeting

Time: Tuesday, September 10, 2024 – 8:30 a.m. Pacific Time (US and Canada)

**Zoom Attendees:**

Conference Call In Number: +1.669.444.9171 US  
Meeting ID: 897 6221 2125

I declare a copy of this agenda was posted at the Siskiyou County Transit Center at 190 Greenhorn Road, Yreka, CA 96097, by September 6, 2024, by 12:00 PM.

A printed agenda packet will be available for public review by 12:00 p.m. on the Friday preceding the meeting date at the Siskiyou County Transit Center and online at:  
<https://siskiyoucoltc.org/docs-category/meeting-agenda/>

**NOTE:**

Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and in compliance with the Ralph M. Brown Act, if you plan on attending the public meeting and need a special accommodation because of a sensory or mobility impairment or disability, or have a need for an interpreter, please contact Melissa Cummins at 530.842.8238, 48 hours in advance of the meeting to arrange for those accommodations. (Government Code 53953).



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Phone: 530.709.5060

To: Siskiyou County Local Transportation Commission

Agenda Item: 4

Date: September 10, 2024

Subject: Request from the City of Dunsmuir to reallocate a portion of their 2024 Regional Surface Transportation Program allocation to cover expenses on Branstetter Street and Hope Lane.

**Past Action**

On May 14, 2024, the Commission awarded the City of Dunsmuir \$ 74,000 for their Apple Street Overlay project.

**Background**

The City of Dunsmuir contacted the Executive Director on August 28, 2024, regarding the City's Apple Street Overlay funding. The City has requested to reallocate a portion of the RSTP award (approved on May 14, 2024) to fund work on their Branstetter Street and Hope Lane project that has been in process through the STIP program since FY 2022/2023.

A summary of their request and additional information on the project has been provided and is enclosed with the agenda packet.

Due to the time sensitive nature of the project and lack of policy regarding these requests the Executive Director is seeking direction from the Commission on the request for reallocation of funds.

It should also be noted that the City is proposing to add \$ 38,000 of local funds to fully fund the project.

**Discussion**

If necessary, as requested by the Commission.

**Recommended Action**

Discussion and possible action regarding the City of Dunsmuir's request to reallocate a portion of their 2024 Apple Lane funding to the Branstetter Street and Hope Lane segments.

Attachments (2)

- Summary of request provided by the City of Dunsmuir.
- Summary of Regional Surface Transportation Program allocations.

# CITY OF DUNSMUIR

“Home of the Best Water on Earth”



The City of Dunsmuir is requesting reallocation of funds for the Apple Street Overlay Project. The Apple Street Overlay Project was originally part of a larger project, the 2023 Pavement Overlay Project, which also included the rehabilitation of Branstetter Street and Hope Lane. The project was State Transportation Improvement Program (STIP)-funded, and due to rising construction costs, did not have enough funding to cover the entire project. STIP had approved \$217,000 for construction and administration, and after final design, we estimated the project to be approximately \$280,000 for construction.

The project was modified to include only Branstetter Street as the Base Bid, with both Hope Lane and Apple Street being additive alternatives. The Engineer's Estimate was \$174,000-\$192,000 for the Base Bid of Branstetter Street. In November of 2023, the City of Dunsmuir awarded the Base Bid with Additive Alternative 2 for Hope Lane.

Separate funding was sought from the Regional Surface Transportation Program (RSTP) to fund the Apple Street portion of the project. While we hoped that both projects would run in tandem, we estimated the project costs as if Apple Street would be its own project. RSTP funding was acquired in the amount of \$74,000, and as the Apple Street portion was competitively bid as an Additive Alternative in the 2023 Pavement Overlay Project, we were approved to use the RSTP funding to add Apple Street back into the main project.

Given the Apple Street portion will not need to be bid out separately, the project will realize economies of scale by being included in the main project; thus, we have more RSTP funding than needed solely for Apple Street. We have \$74,000 in available funding, but the Change Order for Apple Street will only be \$19,510. Due to cost increases from the last year and scope issues with the contractor on the main project, the main project is short of funding, and we would like to reallocate a portion of the funding from RSTP to help cover some items on Branstetter Street to successfully deliver the entire project.

Following is a funding breakdown:

1. Funding
  - a. STIP Funding: **\$217,000**
  - b. Additional RSTP Funding: **\$74,000**
  - c. **Total Original Funding: \$291,000**
2. Current Project Costs including Change Order for Apple Street
  - a. Contract Items (Branstetter Street and Hope Lane): **\$201,799.80**
  - b. Supplemental Work/Change Order for Apple Street:
    - i. Main Project: **\$72,040.00**
    - ii. Apple Street: **\$19,510.00**
  - c. Contingencies: **\$16,650.20**
  - d. Construction Administration: **\$19,000**
  - e. **Total Current Project Cost: \$329,000**

# CITY OF DUNSMUIR

"Home of the Best Water on Earth"



### 3. Proposed Funding Revisions

- a. STIP: **\$217,000**
- b. RSTP: **\$74,000**
  - i. Apple Street: **\$19,510.00**
  - ii. Reallocated to Branstetter Street and Hope Lane: **\$54,490.00**
- c. City of Dunsmuir: **\$38,000**
- d. **Total Proposed Funding: \$329,000**

The steps taken to date have been requesting additional funds from STIP, which was unsuccessful, and the City of Dunsmuir becoming a participant in the funding to help cover the overages.

The City of Dunsmuir is requesting that **\$54,490** of RSTP funding, originally earmarked only for Apple Street, be reallocated to help offset the supplemental work costs on Branstetter Street and Hope Lane.

A handwritten signature in blue ink, appearing to read "Dustin Rief", is written over a horizontal line.

Dustin Rief | City Manager | 530.235.4822

Siskiyou County Local Transportation Commission

Regional Surface Transportation Program Block Grant

Agency	FY 2012/ 2013	FY 2013/ 2014	FY 2014/ 2015	FY 2015/ 2016	FY 2016/ 2017	FY 2017/ 2018	FY 2018/ 2019	FY 2019/ 2020	FY 2020/ 2021	Awarded 21/22	Awarded 22/23 Cycle	Awarded 23/24 Cycle	Total by Agency:	Additional Funding Requested:	Total by Agency (Including Requested Funding)
Collier Interpretive Center												\$ 25,830	\$ 25,830	\$ -	\$ 25,830
City of Dorris				\$ 117,648									\$ 117,648		\$ 117,648
City of Dunsmuir		\$ 52,455				\$ 32,000						\$ 74,000	\$ 84,455		\$ 84,455
City of Etna					\$ 60,000					\$ 110,000			\$ 170,000		\$ 170,000
Town of Fort Jones												\$ 55,000	\$ -		\$ -
City of Montague										\$ 84,000			\$ 84,000	\$ -	\$ 84,000
City of Mt Shasta	\$ 109,346		\$ 144,732	\$ 124,092									\$ 378,170	\$ -	\$ 378,170
City of Tulelake										\$ 41,336	\$ 157,954	\$ 90,000	\$ 199,290		\$ 199,290
City of Weed		\$ 37,500		\$ 30,000				\$ 90,000					\$ 157,500	\$ -	\$ 157,500
City of Yreka													\$ -	\$ -	\$ -
<b>Total Allocations RSTP:</b>	\$ 109,346	\$ 89,955	\$ 144,732	\$ 30,000	\$ 184,092	\$ 32,000	\$ -	\$ -	\$ 90,000	\$ 41,336	\$ 351,954		\$ 1,073,415		

Fund Balance as of 09/06/2024: \$ 344,537.77  
 Anticipated Revenue: \$ -  
 Less Outstanding Allocations: \$ (336,226.25)  
 Current Fund Balance: \$ 8,311.52

Projects Funded through Commission's Allocation of CRRSSA

\$ 86,000 City of Fort Jones - Horn Street  
 \$ 43,664 City of Tulelake - C Street  
\$ 129,664

\* These funds are allocated directly to the agency and do not flow through the SCLTC.

Balance of Current Allocations

City of Etna \$ 104,112.25  
 Town of Fort Jones \$ 55,000  
 City of Dunsmuir \$ 74,000  
 City of Tulelake \$ 41,336 CRRSSA  
 City of Tulelake \$ 20,000 City Hall Parking Lot  
 City of Tulelake \$ 25,000 C Street (Main to East Alley)  
 CIIC \$ 16,778.00



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To: Siskiyou County Local Transportation Commission

Agenda Item: 5(A)

Date: September 10, 2024

Subject: Other Business

**Discussion**

- A. Next regular meeting – Tuesday, September 26, 2024, at 9:00 a.m.

**Recommendation Action**

Adjourn meeting.