



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoulc.org

190 Greenhorn Road
Yreka, California 96097
D: 530.842.8238/C: 530.709.5060

Minutes of the Siskiyou County Local Transportation Commission

Date: August 20, 2024

The Siskiyou County Local Transportation Commission meeting of August 20, 2024, was called to order by Commissioner Deutsch at 10:30 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Bruce Deutsch
Nancy Ogren
Ed Valenzuela
Michael Kobseff

Commissioners absent from the meeting:

Paul McCoy
Susan Tavalero
Julia Mason (Alternate)
Brandon Criss (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Angie Stumbaugh, Transportation Services Manager
Andy Gilman, Transportation Services Coordinator
Joy Hall, Director of General Services

The agenda items included:

- 1) Roll Call – Commissioner Deutsch called the meeting to order at 10:30 a.m.

Commissioners present included Deutsch, Kobseff, Ogren, and Valenzuela.

- 2) Pledge of Allegiance
- 3) Presentation from the Public

Suzanne Bentley, General Manager for the Best Western Plus Tree House in Mt Shasta, addressed the Commission regarding the need for transportation to the ski park. She recommended the Commission consider dipping their toe in the



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water by starting with a Saturday service with two shifts. Her idea is that each of the participating hotels would pay \$ 10 per rider. She feels it could be a win-win situation.

Commissioner Deutsch comments that the Commission is considering going beyond just Saturday service. He also advises Ms. Bentley that it would be a regular route after Ms. Bentley advised the Commission that they would be willing to pay for the service. He mentions the recent survey conducted by the UCLA student.

Commissioner Kobseff added that we were trying to get something in place last year, but he hopes we will have something in place this year. He doesn't see it as a regular route. He likes the concept of stopping at each hotel and the hotels buying into the idea. He supports the Saturday only idea.

4) Consent Agenda Items

Fiscal Reporting – Informational Only - Reports of Expenditures and Revenues from June 1, 2024, to July 31, 2024, for:

- A. Local Transportation Commission (Fund: 2505)
- B. Regional Transportation Planning (Fund: 2506)
- C. Local Transportation Funds (Fund: 2536)
- D. Regional Surface Transportation Block Grant Program (Fund: 2537)
- E. State Transit Assistance (Fund: 2538)

Regular Informational Items

- F. Transportation Staff Report - Monthly report from General Services on transportation activities and ridership.
- G. Commission Staff Report - Monthly report from Executive Director on activities, reporting, and other projects.

Consent Agenda Action Items

- H. Approval of Minutes of the Regular Meeting held on June 11, 2024.
- I. State of Good Repair FY 2024/2025 Project List – Adopt Resolution approving the State of Good Repair project list for FY 2024/2025 and authorize the Executive Director to execute documents required to secure funding.



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- J. Local Transportation Administration FY 2024/2025 Amended Budget – Authorize the Executive Director to increase appropriations due to a change in the State of Good Repair estimates issued by the State of California on August 5, 2024.
- K. State Transit Assistance FY 2024/2025 – Approve amended claim for STAGE and authorize the Executive Director to increase appropriations in the FY 2024/2025 budget.
- L. STAGE – Section 5311 Formula Grant FFY 2024 - Authorize Executive Director to execute the Certifications and Assurances for STAGE's application to the FTA Section 5311 Formula based grant program.

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to approve the consent agenda.

Ayes: Deutsch, Kobseff, Ogren, Valenzuela

Noes: None

Absent: Criss, Mason, McCoy, Tavalero

Abstain: None

Motion passed unanimously.

- 5) Presentation/Discussion/Direction – Regional Active Transportation Plan – Presentation of an update regarding the Regional Active Transportation Plan draft recommendations and visions and goals.

Ms. Katie Selin from Alta Planning + Design provided an overview of work completed to date on the development of the Regional Active Transportation Plan, including the draft visions and goals and recommendations.

Topics covered during her presentation included the activities since the last update in April, project timeline, current coordination efforts, additional public outreach, and next steps of the project.

Commissioner Kobseff would like Goal #5 (Reduce Greenhouse Gas Emissions) retitled. Ms. Cummins will follow-up with Commissioner Kobseff on this request after consulting with Katie.

Commissioner Kobseff requested the building on existing plans state Dunsmuir and Mt Shasta as examples so other agencies know they can participate.



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Commissioner Ogren identified an error related to Montague Elementary School when it should be Weed. Katie will make sure all references are corrected.

Commissioner Kobseff asks about the key gaps working with the United States Forest Service and the issue of it no longer being the primary focus for paving. There was no mention of this concern so Ms. Cummins will follow-up with Katie to get this concern included.

Commissioner Kobseff would like to see an emphasis on transportation that boosts the economy.

This item was a discussion and direction item only.

- 6) Discussion/Direction/Action – Amend allocated funds per fiscal year on contract with NCE for pavement management system updates.

Ms. Cummins provided an overview of the request. The recommendation was to move the \$ 3,000 remaining in the contract for FY 2023/2024 to the FY 2024/2025.

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren authorizing the Executive Director to execute the accounting change form for the contract with NCE to move \$ 3,000 from FY 2023/2024 to FY 2024/2025.

Ayes: Deutsch, Kobseff, Ogren, Valenzuela
Noes: None
Absent: Criss, Mason, McCoy, Tavalero
Abstain: None

Motion passed unanimously.

- 7) Discussion/Direction/Action – Authorize the acceptance of allocations of SB 125 and authorize the Auditor-Controller's Office to establish budgets based on the program requirements.

Ms. Cummins provided an overview of the agenda item. The project allocation requests were submitted in December 2023. CalSTA notified staff in early August that the projects were fully funded, except for the ZEV Strategy Plan and the Free or Reduced Fare Days. The request is to authorize staff to accept the funds and authorize the Auditor-Controller's office to establish the new funds. The funds must be tracked separately from normal operating funds. The funds will be advanced.



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Commissioner Kobseff provided comments on the program and his concerns on investing funds in projects that do not provide an economic return to the region.

Ms. Cummins has a meeting with CalSTA staff on September 12th to discuss future projects and current available funding.

Additional discussion continued between Commissioners and staff regarding a public-private partnership for service to the ski park.

The Commission provided direction to evaluate options for the use of TIRCP funding through SB 125 for a start up service to the ski park.

A motion was made by Commissioner Kobseff and seconded by Commissioner Valenzuela to authorize the Executive Director to accept the funds from CalSTA and authorize the Auditor-Controller's Office to establish new funds and budget for these projects in FY 2024/2025.

Ayes: Deutsch, Kobseff, Ogren, Valenzuela

Noes: None

Absent: Criss, Mason, McCoy, Tavalero

Abstain: None

Motion passed unanimously.

- 8) Discussion/Direction/Action – Authorize the Chair to execute a resolution agreeing to abide by the Golden State Risk Management Authority Joint Exercise of Powers Agreement and the Golden State Risk Management Authority By-Laws and authorize the Executive Director to move forward with membership.

Ms. Cummins provided an overview of the item. An application was submitted by the Executive Director for membership with the Golden State Risk Management Authority. The Commission's legal counsel did review the materials and had no concerns with the documents.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Ogren to authorize the chair to execute the Agreement for Admission of New Member to the Golden State Risk Management Authority (GSRMA) and authorize the Executive Director to submit all required documents to finalize membership in the GSRMA.

Ayes: Deutsch, Kobseff, Ogren, Valenzuela

Noes: None

Absent: Criss, Mason, McCoy, Tavalero



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Abstain: None

Motion passed unanimously.

9) Discussion/Direction – Discussion regarding Amtrak Thruway Bus service to Siskiyou County.

Commissioner Valenzuela provided some history regarding the Amtrak Thruway bus service to Siskiyou County. The service was not marketed adequately and hence the ridership was low and the service was discontinued.

There is a need for services to Redding for medical and access to other areas beyond. Ms. Cummins provided the Commission with an update on a recent meeting with representatives from Shasta Regional Transportation Agency and Redding Area Bus Authority.

The biggest concern from both regions (Shasta Regional Transportation Agency and STAGE) is the distance between the southern most service point to RABA's northern most service point.

Commissioner Ogren mentioned that PSA 2 Area Agency on Aging provides some non-emergency medical transportation services.

Ms. Cummins provided an overview of the recent meeting with SRTA and RABA where funding opportunities, ridership programs, and coordination of services were discussed.

Commissioner Valenzuela requested staff make contact and request they resume service.

This item was a discussion and direction item only.

10) Other Business

A. Executive Director – Other Updates

The Executive Director added the following items to the staff report:

Update on the Siskiyou Transportation Agency Joint Powers Agreement.

- The final draft of the document has been provided to all local agencies.



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- STAGE's liability carrier (CalTIP) held a special board meeting on August 19th to approve the request to exchange the JPA as the member in place of the County of Siskiyou.

Commissioner Kobseff had requested some signage near the Butte Valley Community Center near Dorris. This item came up during the state highway consultation meeting in Butte Valley yesterday. We are still working on getting a response and will follow up as soon as we receive something.

State highway consultation meetings were completed in Butte Valley on Monday, August 19, 2024. Special thanks to Kimi Taguchi with Caltrans District 2 for her efforts to accommodate our request for three meetings for our region.

The Commission was the recipient was awarded the grant for the Evacuation and Preparedness Plan for a total award of \$ 250,136 with a match of \$ 32,408. This item will be brought back to the Commission next month.

Ms. Cummins highlighted some of our accomplishments over the past year and thanked the Commission for the opportunity to return to the Commission.

B. Other Business

Commissioner Kobseff requested a camera be purchased so those participating online can see the Commissioners.

Commissioner Deutsch requested another microphone/speaker be used for future meetings.

C. Next Regular Meeting – Tuesday, September 10, 2024, at 10:30 a.m. PST

11)Adjourn – Chair Deutsch adjourned the meeting at 11:45 a.m.