



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

190 Greenhorn Road
Yreka, California 96097
D: 530.842.8238/C: 530.709.5060

Regular Meeting of the Siskiyou County Local Transportation Commission

Date: Tuesday, November 19, 2024

Time: 10:30 A.M. PST

In-Person Location: Siskiyou County Transit Center – Conference Room
190 Greenhorn Road
Yreka, CA 96097

Information to participate by Zoom:

Conference Call In Number: +1.669.444.9171 US

Meeting ID: 864 1616 2777

All agendas are available at: <https://siskiyoucoltc.org/docs-category/meeting-agenda/>

Siskiyou County Local Transportation Commission Members

Representatives of the Siskiyou County Board of Supervisors

Michael Kobseff, Vice Chair	County Supervisor – District 3
Nancy Ogren	County Supervisor – District 4
Ed Valenzuela	County Supervisor – District 2
Brandon Criss (Alternate)	County Supervisor – District 1

Representatives of the League of Local Agencies

Bruce Deutsch, Chair	Councilmember, City of Dunsmuir
Paul McCoy	Councilmember, City of Yreka
Susan Tavalero	Councilmember, City of Weed
Julia Mason (Alternate)	Councilmember, Town of Fort Jones

The agenda items are as follows:

- 1) Roll Call
- 2) Pledge of Allegiance
- 3) Presentations from the Public



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PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. The Chair can extend the time for appropriate circumstances. When addressing the Commission, please state your name for the record prior to providing your comments. Please address the Commission, as a whole, through the Chair. Comments should be limited to matters within the jurisdiction of the Commission.

4) Consent Agenda

The following consent agenda items are expected to be routine and non-controversial. They may be acted upon by the Commission at one time without discussion. Any Commissioner, staff member, or interested person may request that an item be removed from the Consent Agenda for discussion and consideration. Approval of a consent item means approval of the recommended motion as specified on the Agenda Worksheet.

Fiscal Reporting – Informational Only - Reports of Expenditures and Revenues from October 1, 2024, to November 10, 2024, for:

- A. Local Transportation Commission (Fund: 2505)
- B. Regional Transportation Planning (Fund: 2506)
- C. Local Transportation Funds (Fund: 2536)
- D. Regional Surface Transportation Block Grant Program (Fund: 2537)
- E. State Transit Assistance (Fund: 2538)
- F. SB 125 TIRCP/General Fund (Fund: 2546)
- G. SB 125 Greenhouse Gas Reduction Fund (Fund: 2547)
- H. SB 125 Public Transit Account (Fund: 2548)

Regular Informational Items

- I. Transportation Staff Report - Monthly report from General Services on transportation activities and ridership.
- J. Commission Staff Report - Monthly report from Executive Director on activities, reporting, and other projects.

Consent Agenda Action Items

- K. Approval of Minutes of the Regular Meeting held on October 8, 2024



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- L. Presentation of FY 2024/2025 Audit Communication Letter from Charles W Pillon, C.P.A. regarding audits for the year ended June 30, 2024.

- 5) Local Transportation Fund – FY 2024/2025 Amended Claim – Authorize the Executive Director to prepare and distribute a revised LTF claim for FY 2024/2025 for Siskiyou County Public Works.

- 6) Discussion/Action – Authorize an increase in appropriations for the Regional Surface Transportation Block Grant Program FY 2024/2025 by \$ 340,278.

- 7) Other Business
 - A. Executive Director – Other Updates

 - B. Other Business – Items from Commission that do not require an agenda item or requests for future agenda items.

 - C. Next Regular Meeting – Tuesday, December 17, 2024, at 10:30 a.m. PST

- 8) Adjournment



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NOTE:

Siskiyou County Local Transportation Commission offers teleconference participation in the meeting via Zoom, or similar technology, as a courtesy to the public, who have the option and right to attend in person. If no member of the Commission is attending the meeting via teleconference and a technical error or outage occurs, or if a participant disrupts the meeting in a manner that cannot be specifically addressed, the Commission reserves the right to discontinue Zoom, or similar technology, access and to continue conducting business.

Topic: Siskiyou County Local Transportation Commission Meeting

Time: Tuesday, November 19, 2024 – 10:30 a.m. Pacific Time (US and Canada)

Zoom Attendees:

Conference Call In Number: +1.669.444.9171 US

Meeting ID: 864 1616 2777

I declare a copy of this agenda was posted at the Siskiyou County Transit Center at 190 Greenhorn Road, Yreka, CA 96097, on November 15, 2024, by 5:00 p.m.

A printed agenda packet will be available for public review by 5:00 p.m. on November 15, 2024, at the Siskiyou County Transit Center and online at:
<https://siskiyoucoltc.org/docs-category/meeting-agenda/>

NOTE:

Public participation is encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and in compliance with the Ralph M. Brown Act, if you plan on attending the public meeting and need a special accommodation because of a sensory or mobility impairment or disability, or have a need for an interpreter, please contact Melissa Cummins at 530.842.8238, 48 hours in advance of the meeting to arrange for those accommodations. (Government Code 53953)

Siskiyou County Local Transportation Commission
Report of Revenues Expenditures

Agenda Item 4A, 4B, 4C, 4D, 4E, 4F, 4G, and 4H
Dates: October 1, 2024 through November 10, 2024

Fund:	Description	Revenues	Expenses
Fund: 2505 - Local Transportation Admin (Item 4A)			
	1ST QTR 24/25 INTEREST C	\$ 1,456.29	\$ -
	24/25 COST PLAN-NOVEMBER 2024	\$ -	\$ 354.58
	24/25 COST PLAN-OCTOBER 2024	\$ -	\$ 354.58
	24/25 DATA PROCESSING-NOVEMBER 2024	\$ -	\$ 213.83
	24/25 DATA PROCESSING-OCTOBER 2024	\$ -	\$ 213.83
	AMAZON CAPITAL SERVICES, INC	\$ -	\$ 14.00
	AT&T/MCI	\$ -	\$ 4.90
	DEP#2025-036 STATE OF CA - LCTOP	\$ 120,262.00	\$ -
	GOLDEN STATE RISK MANAGEMENT AUTHOR	\$ -	\$ 4,010.00
	HR Payroll 2024 BW 20 0	\$ -	\$ 7,796.16
	HR Payroll 2024 BW 21 0	\$ -	\$ 7,849.16
	HR Payroll 2024 BW 22 0	\$ -	\$ 7,796.16
	LTC>SAN/STG INV REIMB JULY 24/25	\$ -	\$ 151.54
	PACIFIC POWER	\$ -	\$ 60.49
	VERIZON WIRELESS	\$ -	\$ 52.56
	LTC REIMBURSEMENT TO STAGE/SEP 2024	\$ -	\$ 195.16
	LTC REIMBURSEMENT TO STAGE/AUG 2024	\$ -	\$ 245.55
	WRK PRFMD M CUMMINS OCTOBER 2024	\$ 14,488.59	\$ -
	WRK PRFD M CUMMINS SEP 2024	\$ 16,019.36	\$ -
	WK PRFD M CUMMINS AUG 2024	\$ 12,254.83	\$ -
	WRK PRFD M CUMMINS JUL 2024	\$ 8,688.82	\$ -
Fund: 2505 - Local Transportation Admin (Item 4A) Total		\$ 173,169.89	\$ 29,312.50
Fund: 2506 - Overall Work Program (Item 4B)			
	1ST QTR 24/25 INTEREST C	\$ -	\$ 96.56
	ALTA PLANNING + DESIGN INC	\$ -	\$ 32,237.50
	AMAZON CAPITAL SERVICES, INC	\$ -	\$ 21.32
	CALCARD M CUMMINS 0924	\$ -	\$ 164.21
	CALIFORNIA TRANSIT ASSOCIATION	\$ -	\$ 750.00
	DEUTSCH, BRUCE R.	\$ -	\$ 177.69
	KENNY & NORINE, A LAW CORPORATION	\$ -	\$ 485.10
	OPTIMIZE WORLDWIDE, INC	\$ -	\$ 75.00
	TAVALERO, SUSAN	\$ -	\$ 112.17
	WRK PRFMD M CUMMINS 24/25 SB	\$ -	\$ 12,053.03
	WRK PRFD M CUMMINS SEP 2024	\$ -	\$ 15,856.63
	WK PRFD M CUMMINS AUG 2024	\$ -	\$ 11,446.59
	WRK PRFD M CUMMINS JUL 2024	\$ -	\$ 7,839.36
Fund: 2506 - Overall Work Program (Item 4B) Total		\$ -	\$ 81,315.16

Siskiyou County Local Transportation Commission
Report of Revenues Expenditures

Fund: 2536 - Local Transportation Funds (Item 4C)		
1ST QTR 24/25 INTEREST C	\$ 2,309.76	\$ -
23/24 6TH ALLOC TO FT JONES	\$ -	\$ 3,137.50
24/25 1ST ALLOC TO CITIES TRUST	\$ -	\$ 168,248.34
STATE AUG 2024 ALLOC 1/4% LTF	\$ 172,065.22	\$ -
Fund: 2536 - Local Transportation Funds (Item 4C) Total	\$ 174,374.98	\$ 171,385.84
Fund: 2537 - Regional Surface Transportation Block Grant (Item 4D)		
1ST QTR 24/25 INTEREST C	\$ 4,562.58	\$ -
CITY OF ETNA	\$ -	\$ 103,028.53
COLLIER INTERPRETIVE AND INFORMATIO	\$ -	\$ 13,578.00
Fund: 2537 - Regional Surface Transportation Block Grant (Item 4D) Total	\$ 4,562.58	\$ 116,606.53
Fund: 2538 - State Transit Assistance (Item 4E)		
1ST QTR 24/25 INTEREST	\$ 196.21	\$ -
Fund: 2538 - State Transit Assistance (Item 4E) Total	\$ 196.21	\$ -
Fund: 2546 - SB 125 TIRCP/General Fund (Item 4F)		
DEP #2505-006 STATE OF CA SB125	\$ 457,000.00	\$ -
Fund: 2546 - SB 125 TIRCP/General Fund (Item 4F) Total	\$ 457,000.00	\$ -
Fund: 2547 - SB 125 Greenhouse Gas Reduction Fund (Item 4G)		
DEP #2505-006 STATE OF CA SB125	\$ 128,280.13	\$ -
Fund: 2547 - SB 125 Greenhouse Gas Reduction Fund (Item 4G) Total	\$ 128,280.13	\$ -
Fund: 2548 - Public Transit Account (Item 4H)		
DEP #2505-006 STATE OF CA SB125	\$ 110,780.87	\$ -
WRK PRFMD M CUMMINS 24/25 SB	\$ -	\$ 1,032.81
Fund: 2548 - Public Transit Account (Item 4H) Total	\$ 110,780.87	\$ 1,032.81
Grand Total	\$ 1,048,364.66	\$ 399,652.84



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To: Siskiyou County Local Transportation Commission

Agenda Item: 4I

Date: November 19, 2024

Subject: Staff Report from General Services on STAGE and Airports

Past Action

This is a monthly report from Transportation Staff on transit and airport related items.

Background

Staff from Siskiyou County General Services – Transportation Division provide a monthly update on ongoing projects related to STAGE and Airports.

Report for November 19, 2024:

- The new driver for the Happy Camp route started training the week of November 11th.
- On November 7, 2024, the Dunsmuir City Council approved STAGE's encroachment permit for bus stops with Simme seats for three locations.
- STAGE's new mechanic is scheduled to attend commercial driving school the week of December 9th.
- The Yreka Main Street project has completed installation of seven new Simme seats and two new shelters. Staff will be pursuing red curbs at these locations.

Discussion

If necessary, review any items the Commission wishes to seek clarification on.

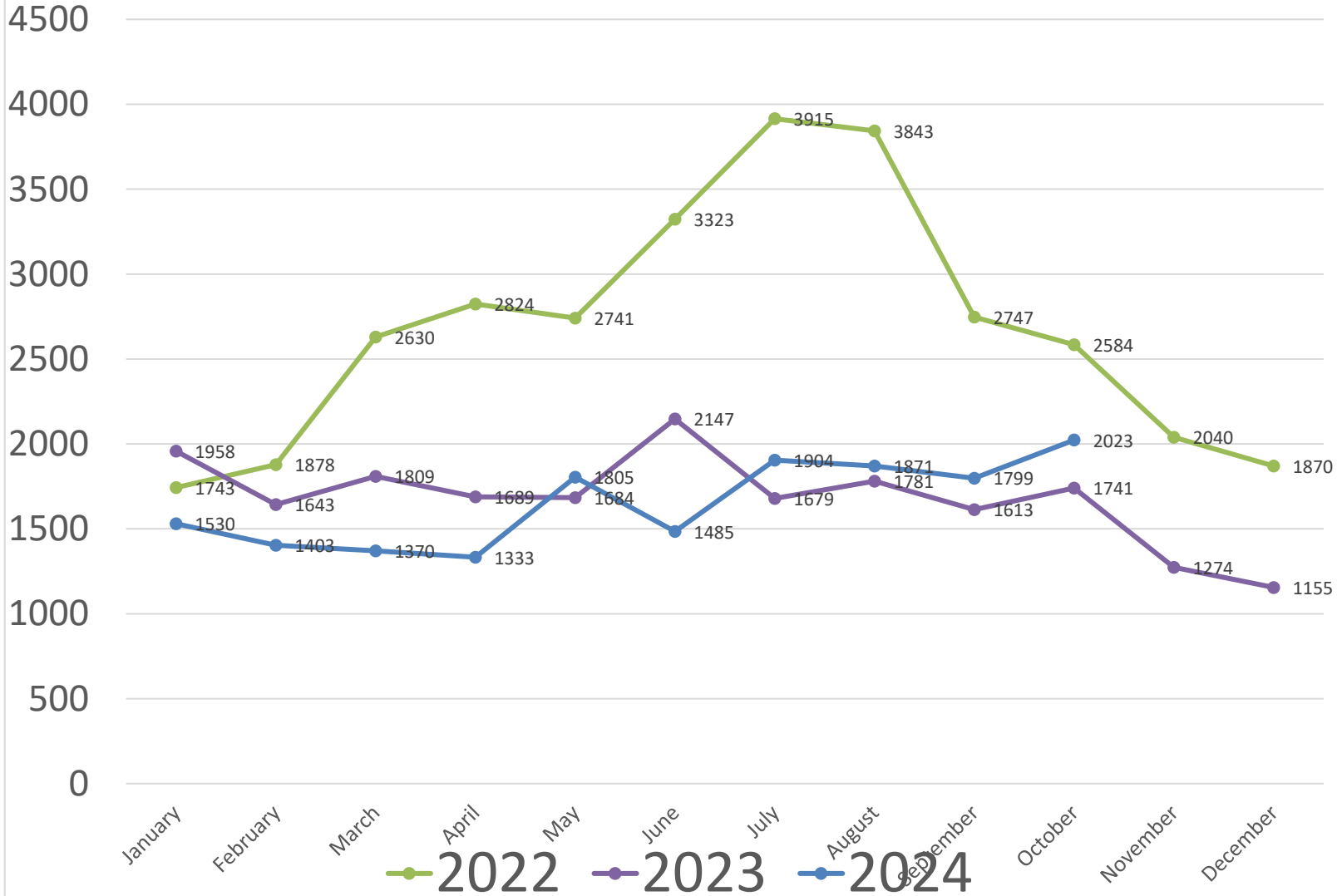
Recommendation

None. This is an information item only.

Attachments (1)

- Ridership graph for October 2024

Historical Ridership Comparison 2022,2023,2024



May 2020 through
September 2022
7 Routes, Free Fares

October 2022 through
February 2023
6 Routes, \$1 Fares

Feb 2023 through today
5 Routes, Full Fares

February 2023
Implimented Changes to the
Schedule, 5 routes, Full Fares

April 2, 2024 new schedule to
meet rider needs, 5 routes,
Full Fares



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To: Siskiyou County Local Transportation Commission

Agenda Item: 4J

Date: November 19, 2024

Subject: Report on Activities by Commission Staff through November 11, 2024

Past Action

The Commission has requested staff provide a summary of activities since the last meeting.

A detailed list of recent activities and accomplishments is included as an attachment.

Upcoming Items

Draft request for proposals for the following projects:

- Regional Transportation Plan update
- STAGE website
- STAGE operational improvements/transit model review.
- Siskiyou County Evacuation and Emergency Preparedness Plan
- Zero Emissions Vehicle Strategy Plan

Discussion

If necessary, review any items the Commission wishes to seek clarification on.

Recommended Action

None. This is an information item only.

Attachments (1)

- Detailed summary of activities for the period of October 2, 2024, and November 11, 2024.

**Commission Staff Report
Summary of Activities for Period
10/02/2024 to 11/11/2024**

Other LTC Work

Attend Golden State Risk Management Authority training.
DBE Semi-Annual Report
Develop LTF tracking document for FY 2024/2025
Draft RFP for Mt Shasta Ski Park Saturday Shuttle.
Submitted SB 125 allocation request for Mt Shasta Ski park.

WE 601 - Administration

Administrative fiscal work related to contracts and fiscal related matters.
Agenda for 10/8/2024 meeting.
Approval of MFTA resolution.
Billings to various funding sources for Executive Director time.
Discussion regarding A/V for future meetings to improve public participation.
Draft SSTAC meeting minutes for 09/23/2024.
Preparation for 10/08/2024 including loading agendas to Commissioner tablets.
Meet with Caltrans Regional Planning staff.
SCLTC Minutes (09/26/2024)
SCLTC agenda for 11/19/2024

WE 601 - Administration (TDA Audits)

LTF calculations
Uploaded reports for external auditor for FY 2023/2024 audits.

WE 602 - OWP Development/Monitoring

OWP FY 2024/2025 - Quarter 1 Invoice
OWP Amendment packet submitted to Caltrans
Review OWP amendment documents from Caltrans.

WE 603 - Coordination & Public Engagement

Attend CTC meeting (virtually) for various local
Attend North State Super Region Zero Emissions Working Group (10/23/2024).
Attend Siskiyou Climate Collaborative & Siskiyou County Economic Development Meetings in McCloud.
Attended RTPA Group Meeting (10/16/2024)
Coordination of stakeholders on SR 97 signage issue near Dorris Community Hall.
Coordination with Siskiyou Co OES for future disasters.
Distribute letters to various stakeholders regarding the closure of the Collier Rest Area.
Distribution of RSTP funds.
Follow-up with local agencies on outstanding requests.
Review correspondence regarding Rattlesnake Slide (SR 96).
Letter of support regarding grant for Rattlesnake Slide (SR 96).
Review City of Yreka council meeting.
Reviewed RSTP claim by City of Dunsmuir and contact agency regarding issues with claim.
RSTP reimbursement to CIIC.
RSTP reimbursement to City of Etna.
Update on LOLA and process for city appointments.

WE 604.1 - Regional Transportation Systems Planning

**Commission Staff Report
Summary of Activities for Period
10/02/2024 to 11/11/2024**

Attended Local Assistance Day webinar (10/30/2024).
Attended McCloud CAPM PDT (10/15/24)
Attended Montague CAPM PDT meeting (10/17/2024).
Coordination of stakeholders for data sharing.
Coordination of transit stop locations within state right of way.
Coordination on road assessment for future disaster recovery efforts.
Discuss concerns regarding alternative fueling for STAGE.
Letter regarding Collier Rest Area and impacts to traveling public and local agencies.
Review Humboldt-Siskiyou Tribal Territory Climate Adaptation Technical Feasibility Study

WE 604.2 - Pavement Management System

Coordination on road assessment for future disaster recovery efforts.
Correspondence from consultant regarding PMS recommendations for City of Weed.
Review draft recommendations for City of Mt Shasta.

WE 604.4 - RTP

Stakeholder input on vision statements for General Plan update.

WE 605.1 - Multimodal & Public Transit Planning

Agenda item for approval of STA JPA.
Attend SRTA North State Bus To Rail Plan Advisory Committee meeting. (11/06/2024)
Attended City of Yreka City Council meeting on STA JPA.
Clarify unmet needs related to ski park Saturday service.
Coordination with Caltrans on concerns related to state highways.
Correspondence with stakeholders on letter regarding bike paths in Weed/Mt Shasta.
Distribution of survey related to Saturday service unmet needs request.
Meet with Caltrans, City of Weed, and City of Mt Shasta on bike trails letter.
Review letter from constituent regarding bike paths in Weed/Mt Shasta.
Review various correspondence from CARB, Caltrans, and CTA.
Transit conference registration
Unmet needs survey for Rain Rock Casino.

WE 605.2 - ATP

Alta contract extension agenda item.
Attend ATP Project Team meetings (10/16/2024 and 10/30/2024).
Correspondence from consultant regarding public engagement on ATP plan.
Draft and submit ATP progress report to Caltrans.
Process contractor invoices for ATP project.
Public engagement for draft recommendations.
Review correspondence from consultant regarding ATP.
Review draft reports from consultant for ATP plan.
Review of CTC agenda for various local agency items.



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To: Siskiyou County Local Transportation Commission

Agenda Item: 4K

Date: November 19, 2024

Subject: Approval of Minutes for Previous SCLTC Meetings

Past Action

Not applicable.

Background

Staff are submitting the enclosed minutes for the following meetings for the Commission's review and approval.

- Regular Meeting – October 8, 2024

Discussion

If necessary, as requested by the Commission.

Recommended Action

Approval of minutes, with amendments, if necessary.

Attachments (1)

- Minutes of the Siskiyou County Local Transportation Commission meeting on October 8, 2024.



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Minutes of the Siskiyou County Local Transportation Commission

Date: October 8, 2024

The Siskiyou County Local Transportation Commission meeting of October 8, 2024, was called to order by Commissioner Deutsch at 10:32 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Bruce Deutsch
Michael Kobseff
Nancy Ogren
Susan Tavalero

Commissioners absent from the meeting:

Paul McCoy
Ed Valenzuela
Julia Mason (Alternate)
Brandon Criss (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Angie Stumbaugh, Transportation Services Manager

The agenda items included:

- 1) Roll Call – Commissioner Deutsch called the meeting to order at 10:32 a.m.

Commissioners present included Deutsch, Kobseff, Ogren, and Tavalero.

- 2) Pledge of Allegiance
- 3) Presentation from the Public - None

Ms. Cummins introduced Kellie Mendes, Regional Planner, Caltrans District 2. Kellie has been assigned as Siskiyou's Regional Planner in place of John Maxwell.

- 4) Consent Agenda Items



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Fiscal Reporting – Informational Only - Reports of Expenditures and Revenues from September 20, 2024, to September 30, 2024, for:

- A. Local Transportation Commission (Fund: 2505)
- B. Regional Transportation Planning (Fund: 2506)
- C. Local Transportation Funds (Fund: 2536)
- D. Regional Surface Transportation Block Grant Program (Fund: 2537)
- E. State Transit Assistance (Fund: 2538)

Regular Informational Items

- F. Transportation Staff Report - Monthly report from General Services on transportation activities and ridership.
- G. Commission Staff Report - Monthly report from Executive Director on activities, reporting, and other projects.

Consent Agenda Action Items

- H. Approval of Minutes of the:
 - Regular Meeting held on September 26, 2024

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to approve the consent agenda as presented.

Ayes: Deutsch, Kobseff, Ogren, Tavalero
Noes: None
Absent: Criss, Mason, McCoy, Valenzuela
Abstain: None

Motion passed unanimously.

After the consent agenda vote Ms. Cummins advised the Commission of an urgency item that came to staff's attention after the posting of the agenda on Friday, October 5, 2024.

A request for a letter of support was received on October 5, 2024, for a Caltrans grant application to the PROTECT program for Rattlesnake Slide along the State Route 96 corridor. This location is a high priority for Caltrans due to the longstanding history of significant slides that result in closures of the corridor blocking travel for residents in the communities along the Klamath River.



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A Caltrans video of a previous slide at this location was shown to the Commission. The Notice of Funding is anticipated to be released in October, but the next Commission meeting isn't until November 19, 2024.

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to amend the posted agenda to add the urgency item.

Ayes: Deutsch, Kobseff, Ogren, Tavalero
Noes: None
Absent: Criss, Mason, McCoy, Valenzuela
Abstain: None

Motion passed unanimously.

- 5) Discussion/Direction/Action – Letter of Support to Caltrans for a grant application to the PROTECT program for the Rattlesnake Slide area of State Route 96.

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to authorize a letter of support to Caltrans.

Ayes: Deutsch, Kobseff, Ogren, Tavalero
Noes: None
Absent: Criss, Mason, McCoy, Valenzuela
Abstain: None

Motion passed unanimously.

- 6) Discussion/Direction/Action – Approve First Addendum to Contract for Services with Alta Planning + Design, Inc. for development of a regional active transportation plan extending the term of the contract to June 15, 2025.

The allocation for the project was awarded by the California Transportation Commission (CTC) on October 12, 2021. The Commission (SCLTC) had thirty six months from the allocation date to complete the project. The first Request for Proposals (RFP) was issued in the summer of 2022. There were concerns with that RFP process, so at the recommendation of the Commission's legal counsel all bids were rejected. The RFP was re-posted in June 2023. The selection process was completed and the contract awarded in October 2023.

The request will not increase the cost of the contract. It will extend the deadline for the services to be completed to June 15, 2025.



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A time extension request was submitted to CTC, which is scheduled for their October 17th and 18th agenda.

Staff is requesting approval of the addendum contingent upon the CTC approving the time extension request.

Commissioner Deutsch asked about the timeframe for the project to be completed. Ms. Cummins reviewed the steps taken at the commencement of the project with the knowledge that they had a shorter window to complete the work. Additional delays were the result of the weather and city council presentations being postponed. She expects the final plan to be in front of the Commission for approval in March or April (2025).

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to approve the First Addendum to the contract for services with Alta Planning + Design, Inc. to extend the term of the contract to June 15, 2025, contingent on the California Transportation Commission approving the time extension request.

Ayes: Deutsch, Kobseff, Ogren, Tavalero
Noes: None
Absent: Criss, Mason, McCoy, Valenzuela
Abstain: None

Motion passed unanimously.

- 7) Discussion/Action – Adopt resolution authorizing the Executive Director to execute the Master Fund Transfer Agreement between the Commission and the State of California for the period of January 1, 2025, to December 31, 2034.

A motion was made by Commissioner Kobseff and seconded by Commissioner Ogren to adopt Resolution authorizing the Executive Director to execute the Master Fund Transfer Agreement for the period of January 1, 2025, to December 31, 2024.

Ayes: Deutsch, Kobseff, Ogren, Tavalero
Noes: None
Absent: Criss, Mason, McCoy, Valenzuela
Abstain: None

Motion passed unanimously.



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- 8) Discussion/Direction/Action – Authorize Chair to execute the Siskiyou Transportation Agency Joint Powers Agreement upon final approval by the Cities of Dorris, Fort Jones, Weed, and Yreka.

There were four agencies that have not obtained City Council approval. Montague City Council approved the item on Thursday (October 3, 2024). Dorris City Council was scheduled for Monday (October 7th) but their meeting was postponed to October 8th. Weed City Council will hear the item on October 10th, Fort Jones Town Council on October 14th, and Yreka City Council on October 15th. Assuming all agencies approve the document, it is tentatively scheduled for approval by the Board of Supervisors on November 12, 2024.

Ms. Cummins also highlighted a document, which was included in the agenda, on the various roles and responsibilities for the Commission versus the new Board of Directors.

Commissioner Kobseff asked about the concerns voiced by the local agencies. Ms. Cummins provided an overview of the various concerns she has heard from the agencies.

A motion was made by Commissioner Kobseff and seconded by Commissioner Tavalero authorizing the Chair to execute the Siskiyou Transportation Agency Joint Powers Agreement once approved by all local agencies.

Ayes: Deutsch, Kobseff, Ogren, Tavalero
Noes: None
Absent: Criss, Mason, McCoy, Valenzuela
Abstain: None

Motion passed unanimously.

- 9) Other Business

A. Executive Director – Other Updates

The Executive Director added the following items to the staff report:

- i. The letter to the Governor regarding the closure of the Collier Rest Area has been finalized and will be sent to the various stakeholders. Commissioner Kobseff also requested it be sent to RCRC, CSAC, Congressman LaMalfa, and the Senators.



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- ii. The Commission's legal counsel notified the Executive Director that he believes it would be best if they found other legal counsel due to potential conflicts with the new JPA and other members.
- iii. A copy of the Walk, Bike, Roll event flyer at Weed Elementary School on October 9th was provided to all Commissioners.
- iv. Regarding the potential contracting out for transit services (related to the Mt Shasta Ski Park) Ms. Cummins was contacted for additional information on the item by the County's labor negotiator. A request was submitted to the union with this information, and they were given until October 12, 2024, to request a meet and confer on the matter.

Commissioner Kobseff asked if staff were working on the RFP while we waited. Commissioner Tavalero asked if the initial two trips per day filled up if we would have additional trips available. Ms. Cummins explained that it would require additional meet and confer since this would be outside the scope discussed.

B. Other Business

Commissioner Deutsch asked Caltrans about the signage along Interstate 5. There are still signs for 55 MPH, but large sections with no work.

Commissioner Kobseff asked about the signage by the Butte Valley Community Center. Commissioner Ogren also voiced concern about this turn having just been through the area.

Commissioner Kobseff asked about the estimated start for the ski park buses if approved. Ms. Cummins advised the ski park would like the buses to begin mid-December and run through mid-March.

Ms. Cummins advised the Commission that the SB 125 check (for the first allocation) arrived last Friday.

C. Next Regular Meeting – Tuesday, November 19, 2024, at 10:30 a.m. PST

10)Adjourn – Chair Deutsch adjourned the meeting at 11:02 a.m.



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

190 Greenhorn Road
Yreka, California 96097
Phone: 530.709.5060

To: Siskiyou County Local Transportation Commission

Agenda Item: 4L

Date: November 19, 2024

Subject: Presentation of the Audit Communication Letter for the Fiscal Year ending June 30, 2024

Past Action

The enclosed letter is an annual requirement. A letter of similar content was presented to the Commission on December 11, 2023.

Background

The enclosed letter outlines the role of the auditor in relation to the audits being performed under a professional services agreement dated August 8, 2023.

The Executive Director has supplied all the documents requested by Mr. Pillon to complete the audits. The draft audits are expected by the first week of December. We expect to have the audits filed by mid-December.

The audits are due by December 31, 2024.

Discussion

If necessary, as requested by the Commission.

Recommended Action

None. This is an information item only.

Attachments (1)

- Letter from Charles Pillon, C.P.A. dated October 23, 2024

Charles W. Pillon, C.P.A.

CERTIFIED PUBLIC ACCOUNTANT

4685 Pleasant Hills Dr

Anderson, CA 96007

Telephone (530) 949-4177

Email: charlie@charlespilloncpa.com

Communication with Those Charged with Governance during Planning

October 23, 2024

To the Commissioners and Commission Executive Director, Melissa Cummins

Siskiyou County Local Transportation Commission
1312 Fairlane Road, Suite 2
Yreka, CA 96097

I am engaged to audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Siskiyou County Local Transportation Commission ("Commission") for the year ended June 30, 2024, as well as the Local Transportation Funds of the Cities of Dorris, Dunsmuir, Etna, Fort Jones, Montague, Mt. Shasta, Tulelake, Weed and Yreka. Professional standards require that I provide you with the following information related to my audit. I would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

My Responsibilities under U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*

As stated in our engagement letter dated May 1, 2023, which is Exhibit A of the Contract for Services agreement dated August 8, 2023, my responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. My audit of the financial statements does not relieve you or management of your responsibilities.

My responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of my audit, I will consider the internal control of the Commission. Such considerations are solely for the purpose of determining my audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will also perform tests of the Commission's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of my audit.

I am responsible for communicating significant matters related to the audit that are, in my professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, I am not required to design procedures specifically to identify such matters.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. My responsibility with respect to Management's Discussion and Analysis and Budgetary Comparison Information for Major Governmental Funds, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide me with sufficient appropriate evidence to express an opinion or provide any assurance, I will not express an opinion or provide any assurance on the RSI.

I have been engaged to report on the Schedule of Allocations and Disbursements of the Local Transportation Fund and the State Transit Assistance Fund, which accompany the financial statements but are not RSI. My responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, Significant Risks, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested.

My audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or government regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. I will generally communicate my significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. I will also communicate any internal control related matters that are required to be communicated under professional standards.

My approach to internal control relevant to the audit, including my intentions to test the operating effectiveness of controls, has been designed to adhere to the requirements of *Government Auditing Standards*. Therefore, due to the lack of a cost benefit in the testing of controls, and the substantive testing approach to individual transactions, I do not intend to test the operating effectiveness of controls.

The concept of materiality in planning and executing the audit involve both quantitative and qualitative factors. Quantitative factors for the financial statement audit are based on adjusted total revenues due to the nature of municipal governments and the budgetary process. Qualitative factors include, but are not limited to, significance of the audit area to the overall financial statements, including down to the fund level, importance of the audit area to the intended users of the financial statements and how the audit area could affect a potential decision by the user of the financial statements.

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, I have considered these significant risks. I have also identified the following significant risk(s) of material misstatement as part of my auditing planning:

1. Risk of material audit adjustments due to the lack of effective close and reporting process ensuring that all material year-end accruals for revenues and expenditures are recorded. My audit approach for this risk will be to analyze all material transactions subsequent to the balance sheet date to ensure all material revenues and expenditures are recorded in the proper period. I will also analyze the FY23-24 resolutions for claims authorized and apportionments due to the Commission have either been received/paid or accrued at year-end.
2. Compliance risks relating to the adherence of local laws governing the Commission and the regional transportation agency, known as the Transportation Development Act (TDA). An example is in the prior two fiscal years the LTF claims were not processed in a timely manner. Due to the hiring of the new Executive Director in July 2023, I expect this risk to be reduced to low, however, I will ascertain that the Commission has fulfilled its obligations under the TDA in a timely manner.

I began my audit on October 2, 2024 and expect to issue my report on before December 31, 2024. Charles Pillon is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

The Commission is also aware that the requirement for the triennial performance audit of the Siskiyou County Local Transportation Commission Transit Planning Agency in accordance with the applicable sections of the California Public Utilities Code is applicable for the year ended June 30, 2024. The requirement for a Single Audit according to Uniform Guidance, is **NOT** applicable for the year ended June 30, 2024.

This information is intended solely for the use of the Commissioners and management of Siskiyou County Local Transportation Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Charles W. Pillon, CPA

(Continued)



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

190 Greenhorn Road
Yreka, California 96097
D: 530.842.8238/C: 530.709.5060

To: Siskiyou County Local Transportation Commission

Agenda Item: 5

Date: November 19, 2024

Subject: Local Transportation Fund Claims – FY 2024/2025

Past Action

On June 11, 2024, the Commission approved Resolution No. 24-16 which outlined the amounts for claimant of Local Transportation Funds for FY 2024/2025.

Background

The Local Transportation Fund (LTF) was established by the Mills-Alquist-Deddeh Act (SB325), also known as the Transportation Development Act of 1971 (TDA). The Local Transportation Fund is derived from a ¼ cent of the general sales tax collected statewide. The California Department of Tax and Fee Administration, based on sales tax collected in each county, returns the general sales tax revenues to each county's LTF. Each county then apportions the LTF funds within the county based on population estimates.

The purpose of these funds is to provide public transportation to residents and visitors of the County. The SCLTC may allocate funds from the LTF for local street and roads construction and maintenance. This provision is only applicable should a region certify that there are no unmet transit needs that are reasonable to meet. This is done through the Unmet Transit Needs process which includes an annual public hearing and finding.

An error in the transit share for Siskiyou County Public Works was identified after the executed claims were submitted to the Siskiyou County Auditor-Controller's office. The allocation plan provided to the Commission at the June 11th meeting reflected their transit share as \$ 538,258. Upon further review it was determined that there was a formula error, which would result in a shortfall of the necessary funds to STAGE.

The corrected transit share amount for Siskiyou County Public Works should be \$ 713,258 (see attachment). All other agencies claim amounts remain the same as previously approved under Resolution No. 24-16.

Discussion

If necessary, as requested by the Commission.

Recommended Action

Authorize the Executive Director to prepare and distribute a revised FY 2024/2025 LTF claim for Siskiyou County Public Works.

Attachments (2)

- Original Local Transportation Fund Proposed Allocation Plan for FY 2024/2025.
- Revised Local Transportation Fund Proposed Allocation Plan for FY 2024/2025.

Siskiyou County Local Transportation Commission
LTF Allocation Plan - FY 2024/2025

Original Allocation Plan - 06/11/2024

Approved Allocation Plan	
Preparation Date:	6/5/2024 **
Population Est Date:	4/4/2024 **
Current Fiscal Year:	2023/2024 **
Estimate Year:	2024/2025 **

Comments:

Transit LTF Requirement:	\$ 1,250,000 **
--------------------------	-----------------

Preliminary	
Est Current Year Receipts:	\$ 2,103,000
Est Current Year Interest:	\$ 1,500
Total:	\$ 2,104,500
FY 2024/25 Est Receipts:	\$ 2,104,500
Administration Expense:	\$ 90,000
Available for Allocation:	\$ 2,014,500

Claimant	Population*	% of Total	No Exclusions		Transit Population Base	Transit % of Total	W/ Exclusions		Other Projects	Percent of Allocation	Total Allocation Estimate	6/30/2024 Adjusted Carry Over	Total Available	Available Streets/Roads FY 2024/2025
			Transit Share	Other Projects			Transit Share	Percent of Allocation						
Dorris	836	1.93%	\$ 24,073	\$ 16,612	-	0.00%	\$ -	0.0%	\$ 38,797	100.0%	\$ 38,797	\$ -	\$ 38,797.00	\$ 38,797.00
Dunsmuir	1,651	3.80%	\$ 47,542	\$ 32,807	1,651	3.96%	\$ 49,487	4.6%	\$ 27,132	35.4%	\$ 76,619	\$ -	\$ 76,619.00	\$ 27,132.00
Etna	665	1.53%	\$ 19,149	\$ 13,214	665	1.59%	\$ 19,933	1.9%	\$ 10,928	35.4%	\$ 30,861	\$ -	\$ 30,861.00	\$ 10,928.00
Ft. Jones	674	1.55%	\$ 19,408	\$ 13,393	674	1.62%	\$ 20,202	1.9%	\$ 11,077	35.4%	\$ 31,279	\$ -	\$ 31,279.00	\$ 11,077.00
Montague	1,199	2.76%	\$ 34,526	\$ 23,825	1,199	2.88%	\$ 35,939	3.3%	\$ 19,704	35.4%	\$ 55,643	\$ -	\$ 55,643.00	\$ 19,704.00
Mt. Shasta	3,203	7.38%	\$ 92,233	\$ 63,646	3,203	7.68%	\$ 96,006	8.9%	\$ 52,637	35.4%	\$ 148,643	\$ -	\$ 148,643.00	\$ 52,637.00
Tulelake	870	2.00%	\$ 25,052	\$ 17,288	-	0.00%	\$ -	0.0%	\$ 40,374	100.0%	\$ 40,374	\$ -	\$ 40,374.00	\$ 40,374.00
Weed	2,710	6.24%	\$ 78,037	\$ 53,850	2,710	6.50%	\$ 81,229	7.6%	\$ 44,535	35.4%	\$ 125,764	\$ -	\$ 125,764.00	\$ 44,535.00
Yreka	7,805	17.98%	\$ 224,752	\$ 155,092	7,805	18.72%	\$ 233,946	21.8%	\$ 128,264	35.4%	\$ 362,210	\$ -	\$ 362,210.00	\$ 128,264.00
Unincorporated	23,796	54.82%	\$ 685,227	\$ 472,846	23,796	57.06%	\$ 538,258	50.1%	\$ 566,053	51.3%	\$ 1,104,310	\$ -	\$ 1,104,310.00	\$ 566,053.00
Total:	43,409		\$ 1,250,000	\$ 862,573	41,703		\$ 1,075,000		\$ 939,501		\$ 2,014,500	\$ -	\$ 2,014,500.00	\$ 939,500.00

Total Allocation Estimate & Carry Over: \$ 2,014,500

* Based on January 2024 Data from CA Dept of Finance

\$ 939,501.00

** \$ 1,175,000 Million for operations / \$ 75,000 for rolling stock replacement

Siskiyou County Local Transportation Commission
LTF Allocation Plan - FY 2024/2025

Revised LTF Plan - FY 2024/2025

Approved Allocation Plan	
Preparation Date:	6/5/2024 **
Population Est Date:	4/4/2024 **
Current Fiscal Year:	2023/2024 **
Estimate Year:	2024/2025 **

Comments:

Transit LTF Requirement:	\$ 1,250,000 **
--------------------------	-----------------

Preliminary	
Est Current Year Receipts:	\$ 2,103,000
Est Current Year Interest:	\$ 1,500
Total:	\$ 2,104,500
FY 2024/25 Est Receipts:	\$ 2,104,500
Administration Expense:	\$ 90,000
Available for Allocation:	\$ 2,014,500

Claimant	Population*	% of Total	No Exclusions		Transit		W/ Exclusions		Other Projects	Percent of Allocation	Total Allocation Estimate	6/30/2024 Adjusted Carry Over	Total Available	Available Streets/Roads FY 2024/2025
			Transit Share	Other Projects	Population Base	% of Total	Transit Share	Percent of Allocation						
Dorris	836	1.93%	\$ 24,073	\$ 16,612	-	0.00%	\$ -	0.0%	\$ 38,797	100.0%	\$ 38,797	\$ -	\$ 38,797.00	\$ 38,797.00
Dunsmuir	1,651	3.80%	\$ 47,542	\$ 32,807	1,651	3.96%	\$ 49,487	4.0%	\$ 27,132	35.4%	\$ 76,619	\$ -	\$ 76,619.00	\$ 27,132.00
Etna	665	1.53%	\$ 19,149	\$ 13,214	665	1.59%	\$ 19,933	1.6%	\$ 10,928	35.4%	\$ 30,861	\$ -	\$ 30,861.00	\$ 10,928.00
Ft. Jones	674	1.55%	\$ 19,408	\$ 13,393	674	1.62%	\$ 20,202	1.6%	\$ 11,077	35.4%	\$ 31,279	\$ -	\$ 31,279.00	\$ 11,077.00
Montague	1,199	2.76%	\$ 34,526	\$ 23,825	1,199	2.88%	\$ 35,939	2.9%	\$ 19,704	35.4%	\$ 55,643	\$ -	\$ 55,643.00	\$ 19,704.00
Mt. Shasta	3,203	7.38%	\$ 92,233	\$ 63,646	3,203	7.68%	\$ 96,006	7.7%	\$ 52,637	35.4%	\$ 148,643	\$ -	\$ 148,643.00	\$ 52,637.00
Tulelake	870	2.00%	\$ 25,052	\$ 17,288	-	0.00%	\$ -	0.0%	\$ 40,374	100.0%	\$ 40,374	\$ -	\$ 40,374.00	\$ 40,374.00
Weed	2,710	6.24%	\$ 78,037	\$ 53,850	2,710	6.50%	\$ 81,229	6.5%	\$ 44,535	35.4%	\$ 125,764	\$ -	\$ 125,764.00	\$ 44,535.00
Yreka	7,805	17.98%	\$ 224,752	\$ 155,092	7,805	18.72%	\$ 233,946	18.7%	\$ 128,264	35.4%	\$ 362,210	\$ -	\$ 362,210.00	\$ 128,264.00
Unincorporated	23,796	54.82%	\$ 685,227	\$ 472,846	23,796	57.06%	\$ 713,258	57.1%	\$ 391,053	35.4%	\$ 1,104,310	\$ -	\$ 1,104,310.00	\$ 391,053.00
Total:	43,409		\$ 1,250,000	\$ 862,573	41,703		\$ 1,250,000		\$ 764,501		\$ 2,014,500	\$ -	\$ 2,014,500.00	\$ 764,500.00

Total Allocation Estimate & Carry Over: \$ 2,014,500

* Based on January 2024 Data from CA Dept of Finance

\$ 764,501.00

** \$ 1,175,000 Million for operations / \$ 75,000 for rolling stock replacement



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

190 Fairlane Road
Yreka, California 96097
D: 530.842.8238/C: 530.709.5060

To: Siskiyou County Local Transportation Commission

Agenda Item: 6

Date: November 19, 2024

Subject: Regional Surface Transportation Block Grant Program – FY 2024/2025 Budget Amendment

Past Action

On June 11, 2024, the Commission adopted Resolution No. 24-13 approving the RSTPG Recommended budget for FY 2024/2025.

Background

During preparation of the FY 2024/2025 Recommended budget there were assumptions made by the Executive Director regarding submissions by local agencies for reimbursement on their RSTP allocations.

A few of the larger claims for reimbursement were received after the County's accrual period closed. As a result of this the FY 2024/2025 budget requires amendment of the appropriations to facilitate reimbursements to other agencies throughout the year.

A summary of the RSTP allocation is enclosed.

Discussion

If necessary, as requested by the Commission.

Recommended Action

Authorize the Executive Director to execute the transfer form (enclosed as Attachment) to increase the appropriations as outlined.

Authorize the Auditor-Controller to amend the FY 2024/2025 appropriations pursuant to this request.

Attachments (1)

- Budget appropriations form increasing 2537-303022-728000 by \$ 340,278.00.

Siskiyou County Auditor's Office
BUDGET APPROPRIATION TRANSFER REQUEST

RESOLUTION NO:

DEPARTMENT Regional Surface Transportation Program

Date: 11/12/2024

FISCAL YEAR 24/25

Rule Code BD02

Adjust appropriations in FY 2024_2025 to facilitate payment of claims for RSTP allocations awarded by LTC.

BUDGET TRANSFER FROM:						BUDGET TRANSFER TO:					
FUND #	ORG #	ACCT #	ACCOUNT NAME	ACTV #	AMOUNT	FUND #	ORG #	ACCT #	ACCOUNT NAME	ACTV #	AMOUNT
						2537		481000	FUND BALANCE - ASSIGNED		\$ (340,278.00)
						2537	303022	728000	SPECIAL DEPARTMENTAL EXPENSE		\$ 340,278.00
			Total Journal		\$ -				Total Journal		\$ -
								595000	OPERATING TRANSFERS IN		
								795000	TRANSFER OUT		

COUNTY ADMINISTRATOR _____ DATE _____

SIGNATURE OF REQUESTING OFFICIAL _____ DATE _____

Official Use Only: BOARD ACTION REQUIRED? YES NO

AYES: _____ NOES: _____ ABSENT: _____

CHAIR, BOARD OF SUPERVISORS _____

CLERK OF THE BOARD _____ DATE _____

TRANSFER APPROVED

JV # _____

White - Auditor
 Canary - Clerk
 Pink - Originating Department

 AUDITOR

Siskiyou County Local Transportation Commission

Regional Surface Transportation Program Block Grant

Agency	FY 2012/ 2013	FY 2013/ 2014	FY 2014/ 2015	FY 2015/ 2016	FY 2016/ 2017	FY 2017/ 2018	FY 2018/ 2019	FY 2019/ 2020	FY 2020/ 2021	Awarded 21/22	Awarded 22/23 Cycle	Awarded 23/24 Cycle	Total by Agency:	Additional Funding Requested:	Total by Agency (Including Requested Funding)
Collier Interpretive Center												\$ 25,830	\$ 25,830	\$ -	\$ 25,830
City of Dorris				\$ 117,648									\$ 117,648		\$ 117,648
City of Dunsmuir		\$ 52,455				\$ 32,000						\$ 74,000	\$ 84,455		\$ 84,455
City of Etna					\$ 60,000						\$ 110,000		\$ 170,000		\$ 170,000
Town of Fort Jones												\$ 55,000	\$ -		\$ -
City of Montague											\$ 84,000		\$ 84,000	\$ -	\$ 84,000
City of Mt Shasta	\$ 109,346		\$ 144,732		\$ 124,092								\$ 378,170	\$ -	\$ 378,170
City of Tulelake										\$ 41,336	\$ 157,954	\$ 90,000	\$ 199,290		\$ 199,290
City of Weed		\$ 37,500		\$ 30,000				\$ 90,000					\$ 157,500	\$ -	\$ 157,500
City of Yreka													\$ -	\$ -	\$ -
Total Allocations RSTP:	\$ 109,346	\$ 89,955	\$ 144,732	\$ 30,000	\$ 184,092	\$ 32,000	\$ -	\$ -	\$ 90,000	\$ 41,336	\$ 351,954		\$ 1,073,415		

Fund Balance as of 11/11/2024: \$ 232,493.82
 Anticipated Revenue: \$ -
 Less Outstanding Allocations: \$ (219,619.72)
 Current Fund Balance: \$ 12,874.10

Projects Funded through Commission's Allocation of CRRSSA

\$ 86,000 City of Fort Jones - Horn Street
 \$ 43,664 City of Tulelake - C Street
\$ 129,664

* These funds are allocated directly to the agency and do not flow through the SCLTC.

Balance of Current Allocations

City of Etna \$ 1,083.72
 Town of Fort Jones \$ 55,000
 City of Dunsmuir \$ 74,000
 City of Tulelake \$ 41,336 CRRSSA
 City of Tulelake \$ 20,000 City Hall Parking Lot
 City of Tulelake \$ 25,000 C Street (Main to East Alley)
 CIIC \$ 3,200.00
 \$ 219,619.72

Pending Claims:
 City of Dunsmuir \$ 74,000.00



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
melissa@siskiyoucoltc.org

190 Fairlane Road
Yreka, California 96097
D: 530.842.8238/C: 530.709.5060

To: Siskiyou County Local Transportation Commission

Agenda Item: 7 (A/B/C)

Date: November 19, 2024

Subject: Other Business

Discussion

- A. Executive Director – Other updates for the Commission.
- B. Other topics from the Commission that do not require a formal agenda item.
- C. Next regular meeting – Tuesday, December 17, 2024, at 10:30 a.m.

Recommendation Action

Adjourn meeting.