



Siskiyou Transportation Agency

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Minutes of the Siskiyou County Local Transportation Commission

Date: December 17, 2024

The Siskiyou Transportation Agency meeting of December 17, 2024, was called to order by Commissioner Deutsch at 10:57 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Bruce Deutsch
Ed Valenzuela
Nancy Ogren
Susan Tavalero

Commissioners absent from the meeting:

Michael Kobseff
Paul McCoy
Julia Mason (Alternate)
Brandon Criss (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Angie Stumbaugh, Transportation Services Manager
Andy Gilman, Transportation Services Coordinator

The agenda items included:

- 1) Roll Call – Commissioner Deutsch called the meeting to order at 10:57 a.m.

Commissioners present included Deutsch, Ogren, Tavalero and Valenzuela.

- 2) Presentation from the Public - None

- 3) Consent Agenda Items
Regular Informational Items

A. STAGE Staff Report - Monthly report from staff on activities, reporting, and other projects.

2024 Board of Directors

Nancy Ogren
Sue Tavalero

Bruce Deutsch
Paul McCoy

Michael Kobseff
Brandon Criss

Ed Valenzuela
Julia Mason

A motion was made by Commissioner Valenzuela and seconded by Commissioner Deutsch to approve the consent agenda as presented.

Ayes: Deutsch, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Kobseff, Mason, McCoy

Abstain: None

Motion passed unanimously.

4) Presentation/Discussion – Presentation and discussion regarding a draft South County Regional Transit Plan.

Director Deutsch presented a draft of the South County Regional Transit Plan he prepared. This was meant to be as a structure to move forward and bookmarks for information. He feels there are distinct challenges between the north and south county needs for transit services.

He reviewed the presentation he prepared, which included slides with detailed information from the draft plan. He proposed specific locations where the buses would connect in each community.

Director Deutsch recommended smaller vans or buses that don't require the same licensing as the larger capacity buses.

Director Tavalero suggested a second location other than the College of the Siskiyous in Weed due to the college campus being closed throughout the year.

Director Valenzuela said this is just a starting point. It will take time for staff to develop and implement. He feels smaller vehicles are key to success.

Director Tavalero requests staff reach out to the schools. They are also facing vehicle issues. Director Valenzuela asked how we can incorporate students into the ridership.

This was a presentation and discussion item only. No action was taken.

5) Discussion/Action – Discussion and possible action regarding the disposal of STAGE buses 3021, 3022, 3028, 3029, and 3030.

When the JPA was finalized, all fixed assets became property of the JPA. Staff are working on the paperwork to finalize the transfer. There were a few of the items that were not included in the list of fixed assets that were transferred to surplus.

Staff did research the funding sources for these buses and confirmed there are no specific requirements for disposal other than the typical public agency disposal route.

Ms. Cummins provided an overview of each of the units, current mileage, and status of the vehicle.

The Siskiyou County Sheriff's Office is interested in acquiring Bus # 3028 as a donation for training for entry and disarming vehicles.

Director Tavalero asked if staff utilize parts for other vehicles. Mr. Gilman explained that if STAGE has other vehicles that can utilize those parts they do, they do not have any other active vehicles in the fleet that would utilize those parts.

Director Ogren asked if the Sheriff's Department would be paying for the vehicle.

Director Tavalero asked if the fire academy might be interested in getting a vehicle for training purposes.

Ms. Cummins explained they would attempt to sell Bus 3021, 3022, 3028, and 3029 on the public auction site. If they do not sell, they would then pursue disposal options or donation to the Siskiyou County Sheriff's Office or the fire academy. Bus 3030 will be junked and sent to a crusher due to the extent of damage to the vehicle.

A motion was made by Commissioner Tavalero and seconded by Commissioner Ogren to authorize staff to dispose of Bus # 3021, 3022, 3028, 3029, and 3030 as staff deems appropriate.

Ayes: Deutsch, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Kobseff, Mason, McCoy

Abstain: None

Motion passed unanimously.

- 6) Discussion/Action – Discussion and possible action regarding appointments of delegates and alternates to the Board of Directors for the California Transit Indemnity Pool.

A motion was made by Commissioner Tavalero and seconded by Commissioner Ogren to appoint the Transportation Services Manager to the alternate seat and the Transportation Commission Executive Director to the delegate seat on the California Transit Indemnity Pool Board of Directors.

Ayes: Deutsch, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Kobseff, Mason, McCoy

Abstain: None

Motion passed unanimously.

- 7) Discussion/Action – Discussion and action regarding the appointment of the Transportation Commission Executive Director as the Authorized Agent or signer for the Siskiyou Transportation Agency for various grants, reports, and other required documents related to STAGE operations.

A motion was made by Commissioner Ogren and seconded by Commissioner Tavalero to adopt the Resolution appointing the Transportation Commission Executive Director as the Authorized Agent for the Siskiyou Transportation Agency effective December 17, 2024.

Ayes: Deutsch, Ogren, Tavalero, Valenzuela

Noes: None

Absent: Criss, Kobseff, Mason, McCoy

Abstain: None

Motion passed unanimously.

- 8) Other Business

A. Executive Director – Other Updates

The Executive Director added the following items to the staff report:

- The delivery of two buses we were expecting in early December has been delayed to mid-January.
- The Happy Camp driver will be headed for training in a few weeks. We are hoping to resume services mid-February. Andy is working on the proposed schedule, including connecting with various local agencies for feedback.

B. Other Business

Director Valenzuela requested a future agenda item on the STAGE advertising program.

C. Next Regular Meeting – Tuesday, January 14, 2024, at 10:30 a.m. PST

9) Adjourn – Chair Deutsch adjourned the meeting at 11:30 a.m.