



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
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Minutes of the Siskiyou County Local Transportation Commission

Date: January 14, 2025

The Siskiyou County Local Transportation Commission meeting of January 14, 2025, was called to order by Commissioner Kobseff at 10:32 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Michael N Kobseff	Pat Vela
Ed Valenzuela	Cliff Munson
Nancy Ogren	
Mercedes Garcia (Alternate – Attended Remotely)	

Commissioners absent from the meeting:

Matthew Bryan (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Andy Gilman, Transportation Services Coordinator

The agenda items included:

- 1) Roll Call – Vice Chair Kobseff called the meeting to order at 10:34 a.m. Commissioners present in-person included Kobseff, Munson, Ogren, Valenzuela, and Vela. Commissioner Garcia listened to the meeting via Zoom, but did not vote on any matters on the agenda.
- 2) Pledge of Allegiance
- 3) Presentation from the Public - None
Vice Chair Kobseff welcomed Commissioners Munson and Vela.
- 4) Consent Agenda Items
Fiscal Reporting – Informational Only - Reports of Expenditures and Revenues from December 13, 2024, to January 2, 2025, for:
 - A. Local Transportation Commission (Fund: 2505)
 - B. Regional Transportation Planning (Fund: 2506)
 - C. Local Transportation Funds (Fund: 2536)
 - D. Regional Surface Transportation Block Grant Program (Fund: 2537)
 - E. State Transit Assistance (Fund: 2538)



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- F. SB 125 TIRCP/General Fund (Fund: 2546)
- G. SB 125 Greenhouse Gas Reduction Fund (Fund: 2547)
- H. SB 125 Public Transit Account (Fund: 2548)

Regular Informational Items

- I. Commission Staff Report - Monthly report from Executive Director on activities, reporting, and other projects.

Consent Agenda Action Items

- J. Approval of the Minutes of the Regular Meeting held on December 17, 2024.
- K. Approve addendum to the contract with Charles W Pillon, C.P.A., increasing the FY 2024/2025 compensation by \$ 3,500 and the total contract to a not-to-exceed of \$ 51,000.
- L. State Transit Assistance Transit Operator's Certification – Authorize the Executive Director to execute the 2025-2026 State Transit Assistance Program Eligibility certification.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Ogren to approve the consent agenda as presented.

Ayes: Kobseff, Munson, Ogren, Valenzuela, and Vela
Noes: None
Absent: Bryan
Abstain: None

Motion passed unanimously.

- 5) Discussion/Action - Election of Chair and Vice Chair for 2025 – Discussion and action regarding the Chair and Vice Chair for 2025.

Ms. Cummins provided an overview of the Commission's bylaws regarding the election of the Chair and Vice Chair.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Ogren to elect Commissioner Kobseff as Chair and Commissioner Vela as Vice Chair for 2025.

Ayes: Kobseff, Munson, Ogren, Valenzuela, and Vela
Noes: None
Absent: Bryan



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Abstain: None

Motion passed unanimously.

- 6) Discussion/Action 2025 Meeting Schedule – Discussion and action regarding the Commission’s 2025 meeting schedule including establishing dates and start time.

Ms. Cummins gave a brief overview of the staff recommendation, which is to move to a meeting schedule of the second Tuesday of each even-numbered month except August and December which will remain on the third Tuesday of those months. This would reduce the amount of time spent preparing the agenda and completing meeting follow up each month. It will also eliminate the conflict with a few of the Board of Supervisors meetings each year.

Commissioner Vela mentioned he was unable to attend the February 11th meeting. Commissioner Garcia was attending on Zoom and indicated she would be able to attend.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Ogren to approve the recommended meeting schedule for 2025.

Ayes: Kobseff, Munson, Ogren, Valenzuela, and Vela
Noes: None
Absent: Bryan
Abstain: None

Motion passed unanimously.

- 7) Other Business

A. Executive Director – Other Updates

The Executive Director added the following items to the staff report:

- North State Bus to Rail Plan Virtual Workshop on January 16th from 5:30 to 6:30 pm. Information on the event is available on the Commission’s Facebook page.

B. Other Business



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Commissioner Ogren inquired if staff had connected with Marie Caldwell about students utilizing STAGE for transportation. Ms. Caldwell was expected to attend the meeting, but since she didn't make it the staff will reach out to her.

Commissioner Kobseff asked about the ski park request for proposals. Ms. Cummins advised the Commission that there were no responses to the proposal. She provided additional information based on a conversation with a local provider. Staff will continue working with local stakeholders to find resolutions to these challenges. Commissioner Kobseff requested a letter be sent to Mt Shasta Ski Park advising of the results and the ongoing efforts.

C. Next Regular Meeting – Tuesday, February 11, 2025, at 10:30 a.m. PST

8) Adjourn – Chair Kobseff adjourned the meeting at 10:43 a.m.