



Siskiyou Transportation Agency

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Minutes of the Siskiyou County Local Transportation Commission

Date: June 24, 2025

The Siskiyou County Local Transportation Commission meeting of June 24, 2025, was called to order by Chair Kobseff at 10:10 a.m. at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Directors in attendance included:

Michael N Kobseff
Cliff Munson
Matthew Bryan
Jess Harris (Alternate)

Nancy Ogren
Ed Valenzuela
Pat Vela

Directors absent from the meeting:

Mercedes Garcia

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Andy Gilman, Transportation Services Coordinator
Angie Stumbaugh, Transportation Services Manager

The agenda items included:

Roll Call – Director Kobseff called the meeting to order at 10:10 p.m.

Directors present in-person included Bryan, Harris, Kobseff, Munson, Ogren, Vela, and Valenzuela.

13) Presentation from the Public - None

14) Consent Agenda Action Items

Regular Informational Items

- A. Executive Director Report – Staff report on activities, reporting, and other projects including the latest ridership report.
- B. STAGE Staff Report – Staff report on activities, reporting, and other projects including the latest ridership report.

Consent Agenda Action Items

- C. Approval of the minutes of the regular meeting on April 8, 2025.
- D. Approve Local Carbon Transit Operations Program 24/25 Project List, authorize staff to accept the funds, and authorize the Auditor-Controller to establish the budget.
- E. Approve contract between Jiffy's Truck School and Siskiyou Transportation Agency for required driver training, for the term of July 1, 2025 to June 30, 2026, for a total contract not to exceed of \$ 19,000.
- F. Approve contract between Hue & Cry, Inc. and Siskiyou Transportation Agency for fire and security system monitoring, for the term of July 1, 2025 to June 30, 2030, for a total contract not to exceed of \$ 8,520.
- G. Approve contract between Cascade Software Systems, LLC. for the term of July 1, 2025 to June 30, 2028, for a total contract not to exceed of \$ 33,127.57.
- H. Authorize the Executive Director to execute the departmental request master agreement form to utilize the County of Siskiyou's Cal-Ore Communications, Inc. master contract for internet service to the Siskiyou County Transit Center for FY 2025/2026.
- I. Approve contract between Pure Siskiyou and Siskiyou Transportation Agency for marketing and content development for the term of July 1, 2025 to June 30, 2026, for a total contract not to exceed of \$ 6,200.
- J. Application to the Federal Transportation Administration - Section 5311 Formula Grant FFY 2025 for operations assistance, authorize acceptance of the grant, and authorize the Auditor-Controller to establish budget.

A motion was made by Director Valenzuela and seconded by Director Munson to approve the consent agenda as presented.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela
Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

15) Discussion/Action – FY 2025/2026 Recommended Budgets

Discussion and direction regarding Recommended budgets for FY 2025/2026 for the following:

A. Low Carbon Transit Operations Program 21/22 (Fund: 2533)

The Executive Director provided a summary of the budget including expenses and revenues.

A motion was made by Director Valenzuela and seconded by Director Vela to adopt the resolution approving the budget for FY 2025/2026 for STAGE – Local Carbon Transit Operations Program 21/22 (Fund: 2533) and authorize the Auditor-Controller to establish the budget as outlined in the attached document.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela

Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

B. Siskiyou Transit and General Express (Fund: 5660)

The Executive Director provided a summary of the budget including expenses and revenues.

A motion was made by Director Vela and seconded by Director Valenzuela to adopt the resolution approving the budget for FY 2025/2026 for STAGE (Fund: 5660) including four personnel changes and authorize the Auditor-Controller to establish the budget as outlined in the attached document.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela
Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

C. Low Carbon Transit Operations Program 19/20 (Fund: 5678)

The Executive Director provided a summary of the budget including expenses and revenues.

A motion was made by Director Valenzuela and seconded by Director Bryan to adopt the resolution approving the budget for FY 2025/2026 for STAGE – Local Carbon Transit Operations Program 19/20 (Fund: 5678) and authorize the Auditor-Controller to establish the budget as outlined in the attached document.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela
Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

D. Low Carbon Transit Operations Program 22/23 (Fund: 5680)

The Executive Director provided a summary of the budget including expenses and revenues.

A motion was made by Director Ogren and seconded by Director Munson to adopt the resolution approving the budget for FY 2025/2026 for STAGE – Local Carbon Transit

Operations Program 22/23 (Fund: 5680) and authorize the Auditor-Controller to establish the budget as outlined in the attached document.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela
Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

E. State of Good Repair/Rolling Stock 23/24 (Fund: 5681)

The Executive Director provided a summary of the budget including expenses and revenues.

A motion was made by Director Valenzuela and seconded by Director Vela to adopt the resolution approving the budget for FY 2025/2026 for STAGE – Local Carbon Transit Operations Program 23/24 (Fund: 5681) and authorize the Auditor-Controller to establish the budget as outlined in the attached document.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela
Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

F. Low Carbon Transit Operations Program 23/24 (Fund: 5682)

The Executive Director provided a summary of the budget including expenses and revenues.

A motion was made by Director Munson and seconded by Director Vela to adopt the resolution approving the budget for FY 2025/2026 for STAGE – Local Carbon Transit Operations Program 23/24 (Fund: 5682) and authorize the Auditor-Controller to establish the budget as outlined in the attached document.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela
Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

G. State of Good Repair/Radio Project 24/25 (Fund: 5683)

The Executive Director provided a summary of the budget including expenses and revenues.

A motion was made by Director Vela and seconded by Director Bryan to adopt the resolution approving the budget for FY 2025/2026 for the STAGE – State of Good Repair 24/25 (Fund: 5683) and authorize the Auditor-Controller to establish the budget as outlined in the attached document.

Ayes: Bryan, Kobseff, Munson, Ogren, Vela, Valenzuela
Noes: None
Absent: None
Abstain: None

Motion passed unanimously.

16) Other Business Items

A. Executive Director – Other Updates

STAGE started the \$ 1.00 per ride program on June 2, 2025. They also contracted with Pure Siskiyou to develop some promotional materials to help promote various programs for STAGE. Commissioners suggested staff contact the County's PIO and have her do an article and post something on the front page of the County's website.

Interviews are being scheduled within the next week for website consultants. The County's Director of IT and GIS Coordinator are assisting the Executive Director with the selection process.

We are also working on the free fare days (funded through SB 125) for upcoming months.

Staff are working with Cal-ITP on the contactless fare payment systems.

Director Kobseff would like an agenda item regarding the dual agencies on the next agenda and have the ability to make a decision at that meeting.

B. Other Business –

Ms. Stumbaugh highlighted the fare recovery ratio that was reported at 11%.

Mr. Gilman provided information on PCT hiker counts to date.

C. Next Regular Meeting – Tuesday, August 19, 2025, at 10:30 a.m.

17) Adjourn Meeting

Chair Kobseff adjourned the meeting at 10:23 a.m.