



Siskiyou County Local Transportation Commission
REGIONAL TRANSPORTATION PLANNING AGENCY

Melissa Cummins, Executive Director
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Minutes of the Siskiyou County Local Transportation Commission

Date: October 14, 2025

The Siskiyou County Local Transportation Commission meeting of October 14, 2025, was called to order by Chair Kobseff at 10:31 AM at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Michael N Kobseff
Ed Valenzuela
Matthew Bryan

Pat Vela
Cliff Munson
Mercedes Garcia (Alternate)

Commissioners absent from the meeting:

Nancy Ogren

Jess Harris (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Dana Barton, Chief Deputy County Counsel
Angie Stumbaugh, Transportation Services Manager

The agenda items included:

- 1) Roll Call – Chair Kobseff called the meeting to order at 10:31 AM.
Commissioners present in-person included Bryan, Garcia, Kobseff, Munson, Valenzuela and Vela.
- 2) Pledge of Allegiance
- 3) Presentation from the Public
None
- 4) Consent Agenda Items

Regular Informational Items

- A. Fiscal Reporting - Reports of Expenditures and Revenues from August 1, 2025, to September 30, 2025, for:
 - i. Local Transportation Commission (Fund: 2505)
 - ii. Regional Transportation Planning (Fund: 2506)
 - iii. Local Transportation Funds (Fund: 2536)
 - iv. Regional Surface Transportation Block Grant Program (Fund: 2537)



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- v. State Transit Assistance (Fund: 2538)
- vi. SB 125 TIRCP/General Fund (Fund: 2546)
- vii. SB 125 Greenhouse Gas Reduction Fund (Fund: 2547)
- viii. SB 125 Public Transit Account (Fund: 2548)

B. Commission Staff Report - Report from Executive Director on activities, reporting, and other projects since the last meeting.

Consent Agenda Action Items

C. Approval of the Minutes of the Regular Meeting of August 19, 2025.

A motion was made by Commissioner Valenzuela and seconded by Commissioner Munson to approve the consent agenda as presented.

Ayes: Bryan, Kobseff, Munson, Valenzuela, Vela
Noes: None
Absent: Ogren
Abstain: None

Motion passed unanimously.

- 5) Discussion/Action – Overall Work Program FY 2025/2026 Amendment #1
Discussion, direction, and possible action regarding Amendment #1 to the FY 2025/2026 Overall Work Program.

The Executive Director provided an overview of the proposed changes in the amendment. A memo was included in the agenda packet that outlined the proposed changes to the program including the allocation of \$ 43,930.30 of carryover funds from the previous fiscal year.

A motion was made by Commissioner Vela and seconded by Commissioner Munson to adopt resolution approving the amended FY 2025/2026 Overall Work Program, authorize the Auditor-Controller's office to amend the Regional Planning Assistance budgets to incorporate the additional revenues and expenditures for FY 2025/2026, and authorize the Executive Director to execute all documents necessary to secure funds and to make line-item adjustments to the budget as necessary throughout the year.

Ayes: Bryan, Kobseff, Munson, Valenzuela, Vela
Noes: None
Absent: Ogren
Abstain: None



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Motion passed unanimously.

6) Discussion/Action – Meeting Schedule for Remainder of 2025 and Calendar Year 2026.

Earlier this year the Commission rescheduled the December 16th meeting to November 18th to allow for timely submission of the RTIP. Recently the Board of Supervisors' November 4th meeting was rescheduled to November 18th. This item was to identify an alternate meeting date prior to the end of the 2025 calendar year. After discussion among members of the Commission it was decided to schedule the meeting for 2:00 pm on Tuesday, November 18, 2025.

A motion was made by Commissioner Bryan and seconded by Commissioner Vela to set the next meeting for Tuesday, November 18, 2025, at 2:00 PM.

Ayes: Bryan, Kobseff, Munson, Valenzuela, Vela
Noes: None
Absent: Ogren
Abstain: None

Motion passed unanimously.

The second portion of this item was direction regarding the proposed 2026 meeting calendar, which was included in the agenda packet.

A motion was made by Commissioner Vela and seconded by Commissioner Munson to adopt the resolution setting the meeting schedule for calendar year 2026.

Ayes: Bryan, Kobseff, Munson, Valenzuela, Vela
Noes: None
Absent: Ogren
Abstain: None

Motion passed unanimously.

Chair Kobseff recessed as the Siskiyou County Local Transportation Commission at 10:39 a.m.

Other Business Items discussed at the end of Siskiyou Transportation Agency agenda items:



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Executive Director updates provided during agenda item 10 included:

- There is a virtual town hall meeting for the Evacuation Plan from 5 to 6 p.m.

Other Business:

- Commissioner Kobseff asked Caltrans staff about the SR 89 intersection safety project. Ms. Mendes advised that the PID was finalized. Caltrans owed the Commission a follow-up presentation, but the safety project manager is currently out on leave. The document did include the roundabout, but it also includes other alternatives. Caltrans staff did look at other safety data. Commissioner Kobseff requested the Executive Director contact the Director of Caltrans District 2 and request an update on the project.