



Joint Meeting of the Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency



Conference Room at the Siskiyou County Transit Center
190 Greenhorn Road
Yreka, California 96097

Agenda of the February 10, 2026 Regular Meeting Start Time: 10:30 AM

Remote Participation and Public Comment Teleconference:

Conference Call In Number: +1.669.444.9171 US

Meeting ID: 815 4489 3546

All agendas are available at: <https://siskiyoulc.org/docs-category/meeting-agenda/>

Commissioners & Directors

Representatives of the Siskiyou County Board of Supervisors

Michael Kobseff, Chair 2025 County Supervisor – District 3

Nancy Ogren County Supervisor – District 4

Ed Valenzuela County Supervisor – District 2

Jess Harris (Alternate) County Supervisor – District 1

Representatives of the League of Local Agencies

Matthew Bryan Councilmember, City of Dunsmuir

Cliff Munson Councilmember, City of Etna

Pat Vela, Vice Chair 2025 Councilmember, City of Montague

Ken Palfini (Alternate) Councilmember, City of Weed

The Commission may take action sitting as the Local Transportation Commission and the Siskiyou Transportation Agency.

The agenda items are as follows:

1) 10:30 AM – Pledge of Allegiance (LTC/STA)

2) Roll Call (LTC/STA)

3) Presentations from the Public (LTC/STA)

PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. The Chair can extend the time for appropriate circumstances. When addressing the Commission, please state your name for the record prior to providing your comments. Please address the Commission/Board, as



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a whole, through the Chair. Comments should be limited to matters within the jurisdiction of the Commission/Board.

4) Consent Agenda (LTC/STA)

LTC Regular Informational Items

A. Fiscal Reporting - Reports of Expenditures and Revenues from December 1, 2025, to January 31, 2026, for:

1. Local Transportation Commission (Fund: 2505)
2. Regional Transportation Planning (Fund: 2506)
3. Local Transportation Funds (Fund: 2536)
4. Regional Surface Transportation Block Grant Program (Fund: 2537)
5. State Transit Assistance (Fund: 2538)
6. SB 125 TIRCP/General Fund (Fund: 2546)
7. SB 125 Greenhouse Gas Reduction Fund (Fund: 2547)
8. SB 125 Public Transit Account (Fund: 2548)

B. Commission Staff Report - Report from Executive Director on activities, reporting, and other projects since the last meeting.

LTC Consent Agenda Action Items

C. Authorize the Executive Director to execute and submit the 2026-27 State Transit Assistance Program Eligibility report.

STA Regular Informational Items

D. Executive Director Report – Staff report on activities, reporting, and other projects including the latest ridership report.

E. STAGE Staff Report – Staff report on activities, reporting, and other projects including the latest ridership report.

STA Consent Agenda Action Items

F. Adopt Resolution and Authorize Chair to sign California Transit Systems Joint Powers Agreement.

Joint Consent Agenda Items (Action by LTC and STA)

G. Approval of the minutes of the special meeting of December 18, 2025.

5) Discussion/Action (LTC/STA) – Election of Chair and Vice Chair for 2026.

6) Public Hearings (Public hearing protocol) (LTC)



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- A. Opening of the hearing by the Chair;
 - B. Reading Order of Presentation into the record or identification of the Order of Presentation as being that which is set forth in the associated Agenda;
 - C. Presentation of staff report, if any;
 - D. Presentation of correspondence, which correspondence may be read, circulated or acknowledged and made part of the record;
 - E. Presentation of reports, arguments, or evidence by staff of other county departments or public agencies;
 - F. Proponents arguments and/or evidence;
 - G. Opponents arguments and/or evidence;
 - H. Public comments (The Commission reserves the right to reasonably limit the length of time of individual comments and/or the total amount of time allotted to public comments.)
 - I. Rebuttal by proponents;
 - J. Rebuttal by opponents;
 - K. Close of hearing;
 - L. Discussion by members of the Commission, if any;
 - M. Entertainment of motion and second;
 - N. Discussion of the question;
 - O. Decision.
- 1) Public hearing to receive input on any unmet transit needs or recommendations on improvements to existing transit services.
- 7) Public Requests - (LTC) – Consideration of a request from ORE-CAL Resource Conservation & Development (RC&D) for SCLTC to assume California Environmental Quality Act (CEQA) Lead Agency responsibilities for the Siskiyou Mountains I-5 Wildlife Crossing Study Project.
- 8) Discussion/Action (LTC) – Review and approve final draft Joint Powers Agreement creating the Siskiyou County Local Transportation Commission.
- 9) Discussion/Action (STA) – Review and approve final draft first amendment of the Siskiyou Transportation Agency Joint Powers Agreement.
- 10) Other Business
- A. Executive Director – Other Updates



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B. Other Business – Items from Commission that do not require an agenda item or requests for future agenda items.

C. Next Regular Meeting – April 14, 2026 at 10:30 a.m.

11) Closed Session

- A. THREAT TO PUBLIC SERVICES OR FACILITIES (§ 54957(a)): Consultation with: Dana Barton
- B. Conference with labor negotiators pursuant to Government Code §54957.6, agency designated representatives: Melissa Cummins
 - 1. Name of employee organization:
 - Organized Employees of Siskiyou County (OESC) - Miscellaneous, and Management Units
 - Operating Engineers No 3

12) Report on Closed Session

13) Adjourn Meeting

Agenda Item 4A(1), 4A(2), 4A(3), 4A(4), 4A(5), 4A(6), 4A(7), 4A(8)

Dates: December 1, 2025 through January 31, 2026

| Fund: | Description | Revenues | Expenses |
|---|--------------------------------------|--------------|--------------|
| Fund: 2505 - Local Transportation Admin (Item 4A(1)) | | | |
| | AT&T/MCI | \$ - | \$ 20.26 |
| | KENNY & NORINE, A LAW CORPORATION | \$ - | \$ - |
| | PACIFIC POWER | \$ - | \$ 372.61 |
| | VERIZON WIRELESS | \$ - | \$ 52.50 |
| | CAL ORE COMMUNICATIONS | \$ - | \$ 180.39 |
| | YREKA TRANSFER LLC | \$ - | \$ 15.30 |
| | CITY OF YREKA | \$ - | \$ 33.31 |
| | HUE & CRY SECURITY SYSTEMS INC | \$ - | \$ 52.74 |
| | THE RESILIENCY INITIATIVE | \$ 701.96 | \$ 6,171.56 |
| | PILLON, CHARLES W. | \$ - | \$ 4,200.00 |
| | 2ND QTR 25/26 INTEREST ALLOCATION | \$ 1,087.35 | \$ - |
| | ACHFRAUD RESILIENCY INTV FNDS RTRND | \$ 41,147.24 | \$ - |
| | HR Payroll 2026 BW 2 0 | \$ - | \$ 8,801.49 |
| | WRK PRFMD M CUMMINS DEC 2025 | \$ 12,610.13 | \$ - |
| | 25/26 WORKERS COMP-JANUARY 2026 | \$ - | \$ 125.33 |
| | 25/26 UNEMPLOYMENT-JANUARY 2026 | \$ - | \$ 9.83 |
| | 25/26 COST PLAN-JANUARY 2026 | \$ - | \$ 3,790.08 |
| | 25/26 DATA PROCESSING-JANUARY 2026 | \$ - | \$ 207.92 |
| | 1ST QTR 25/26 INTEREST ALLOCATION | \$ 2,015.04 | \$ - |
| | 11/24/25 CALCARD M CUMMINS | \$ 215.19 | \$ 200.97 |
| | HR Payroll 2026 BW 1 0 | \$ - | \$ 8,739.15 |
| | GS/STA>STAGE CANON CHARGES DEC 2025 | \$ - | \$ 0.20 |
| | COMMUNICATIONS NOVEMBER 25/26 | \$ - | \$ 36.34 |
| | COMMUNICATIONS OCTOBER 25/26 | \$ - | \$ 36.34 |
| | SOGR FY24/25-RADIO REPL STG FLEET | \$ - | \$ 19,660.00 |
| | WRK PRFMD M CUMMINS NOV 2025 | \$ 12,079.47 | \$ - |
| | GA/STA>STAGE CANON CHARGES APR 2025 | \$ - | \$ 1.77 |
| | GS/STA>STAGE CANON CHARGES JUN 2025 | \$ - | \$ 0.08 |
| | HR Payroll 2025 BW 26 0 | \$ - | \$ 8,579.84 |
| | GS/STA>STAGE CANON CHARGES NOV 2025 | \$ - | \$ 2.28 |
| | 24/25 INT ALOC 2505>5682\$120,262.00 | \$ - | \$ 2,672.31 |
| | 24/25 INT ALOC 2505>5683 \$13,107.00 | \$ - | \$ 40.26 |
| | 24/25 INT ALOC 2505>5683 \$26214.00 | \$ - | \$ 472.40 |
| | 24/25 INT ALOC 2505>5683 \$19,660.0 | \$ - | \$ 195.29 |
| | GS/STA>STAGE CANNON CHARGES OCT2025 | \$ - | \$ 0.68 |
| | 25/26 WORKERS COMP DECEMBER 2025 | \$ - | \$ 125.33 |
| | 25/26 UNEMPLOYMENT DECEMBER 2025 | \$ - | \$ 9.83 |
| | 25/26 DATA PROCESSING-DECEMBER 2025 | \$ - | \$ 207.92 |
| | 25/26 COST PLAN-DECEMBER 2025 | \$ - | \$ 3,790.08 |
| | HR Payroll 2025 BW 25 0 | \$ - | \$ 8,520.92 |

Agenda Item 4A(1), 4A(2), 4A(3), 4A(4), 4A(5), 4A(6), 4A(7), 4A(8)

Dates: December 1, 2025 through January 31, 2026

| Fund: | Description | Revenues | Expenses |
|---|-------------------------------------|---------------------|---------------------|
| Fund: 2505 | J2605435 CORR CC MASTER 11/2025 | \$ - | \$ 215.19 |
| | J2605435 REV CALCARD MASTER 11/2025 | \$ 215.19 | \$ - |
| | CALCARD MASTER 0989 11/2025 | \$ - | \$ 215.19 |
| Fund: 2505 - Local Transportation Admin (Item 4A(1)) Total | | \$ 70,071.57 | \$ 77,755.69 |

| Fund: 2506 - Overall Work Program (Item 4A(2)) | | | |
|---|-------------------------------------|---------------------|---------------------|
| | KENNY & NORINE, A LAW CORPORATION | \$ - | \$ 66.15 |
| | OPTIMIZE WORLDWIDE, INC | \$ - | \$ 600.00 |
| | NICHOLS CONSULTING ENGINEERS, CHTD | \$ - | \$ 7,134.15 |
| | GARCIA, MERCEDES | \$ - | \$ 25.48 |
| | VELA, PATRICK | \$ - | \$ 11.90 |
| | BRYAN, MATTHEW J. | \$ - | \$ 121.52 |
| | GANNETT CALIFORNIA LOCALIQ | \$ - | \$ 153.00 |
| | THE RESILIENCY INITIATIVE | \$ - | \$ 47,634.60 |
| | J2604694 CORR SEQ 13 ACTG | \$ - | \$ 5.37 |
| | J2604694 REV SEQ 13 INCORRECT | \$ 5.37 | \$ - |
| | DEP#2026-057 ST OF CA SHA/CAPG Q1 | \$ 32,348.87 | \$ - |
| | DEP#2026-057 ST OF CA OWP Q1 | \$ 32,817.26 | \$ - |
| | 2ND QTR 25/26 INTEREST ALLOCATION | \$ 1,535.75 | \$ - |
| | WRK PRFMD M CUMMINS DEC 2025 | \$ - | \$ 7,135.63 |
| | 1ST QTR 25/26 INTEREST ALLOCATION | \$ 1,875.64 | \$ - |
| | 11/24/25 CALCARD M CUMMINS | \$ - | \$ 14.22 |
| | GS/STA>STAGE CANON CHARGES DEC 2025 | \$ - | \$ 27.25 |
| | WRK PRFMD M CUMMINS NOV 2025 | \$ - | \$ 9,153.77 |
| | GA/STA>STAGE CANON CHARGES APR 2025 | \$ - | \$ 29.91 |
| | GS/STA>STAGE CANON CHARGES JUN 2025 | \$ - | \$ 17.94 |
| | GS/STA>STAGE CANON CHARGES NOV 2025 | \$ - | \$ 43.65 |
| | GS/STA>STAGE CANNON CHARGES OCT2025 | \$ - | \$ 24.81 |
| | J2606494 REV WRONG DEBIT/CREDIT | \$ - | \$ 50.00 |
| | J2606494COR LTC>CLK NOE-ATP FILE | \$ - | \$ 50.00 |
| | J2606370 REV WRONG DEBIT/CREDIT | \$ - | \$ 50.00 |
| | J2606370COR LTC>CLK NOE-ATP FILE | \$ - | \$ 50.00 |
| | CLK>LTC NOE - ATP FILING FEE 2025 | \$ 100.00 | \$ 100.00 |
| Fund: 2506 - Overall Work Program (Item 4A(2)) Total | | \$ 68,682.89 | \$ 72,499.35 |

| Fund: 2536 - Local Transportation Funds (Item 4A(3)) | | | |
|---|-----------------------------------|---------------|---------------|
| | 2ND QTR 25/26 INTEREST ALLOCATION | \$ 4,873.86 | \$ - |
| | 1ST QTR 25/26 INTEREST ALLOCATION | \$ 6,191.90 | \$ - |
| | 25/26 4TH ALLOC TO STAGE | \$ - | \$ 151,793.45 |
| | STATE NOV 2025 ALLOC 1/4% LTF | \$ 151,793.45 | \$ - |
| | 25/26 3RD ALLOC TO STAGE | \$ - | \$ 150,048.46 |

Agenda Item 4A(1), 4A(2), 4A(3), 4A(4), 4A(5), 4A(6), 4A(7), 4A(8)

Dates: December 1, 2025 through January 31, 2026

| Fund: | Description | Revenues | Expenses |
|--|--------------------|----------------------|----------------------|
| Fund: 2536 - STATE OCT 2025 ALLOC 1/4% LTF | | \$ 150,048.46 | \$ - |
| Fund: 2536 - Local Transportation Funds (Item 4A(3)) Total | | \$ 312,907.67 | \$ 301,841.91 |
| | | | |
| Fund: 2537 - Regional Surface Transportation Block Grant (Item 4A(4)) | | | |
| 2ND QTR 25/26 INTEREST ALLOCATION | | \$ 1,924.04 | \$ - |
| Fund: 2537 - Regional Surface Transportation Block Grant (Item 4A(4)) Total | | \$ 1,924.04 | \$ - |
| | | | |
| Fund: 2538 - State Transit Assistance (Item 4A(5)) | | | |
| 2ND QTR 25/26 INTEREST ALLOCATION | | \$ 526.08 | \$ - |
| 1ST QTR 25/26 INTEREST ALLOCATION | | \$ 231.21 | \$ - |
| Fund: 2538 - State Transit Assistance (Item 4A(5)) Total | | \$ 757.29 | \$ - |
| | | | |
| Fund: 2546 - SB 125 TIRCP/General Fund (Item 4A(6)) | | | |
| 2ND QTR 25/26 INTEREST ALLOCATION | | \$ 2,865.04 | \$ - |
| WRK PRFMD M CUMMINS DEC 2025 | | \$ - | \$ 1,013.10 |
| Fund: 2546 - SB 125 TIRCP/General Fund (Item 4A(6)) Total | | \$ 2,865.04 | \$ 1,013.10 |
| | | | |
| Fund: 2547 - SB 125 Greenhouse Gas Reduction Fund (Item 4A(7)) | | | |
| 4TH QTR 24/25 INTEREST ALLOCATION | | \$ 1,107.24 | \$ - |
| 2ND QTR 25/26 INTEREST ALLOCATION | | \$ 844.97 | \$ - |
| 1ST QTR 25/26 INTEREST ALLOCATION | | \$ 1,259.07 | \$ - |
| Fund: 2547 - SB 125 Greenhouse Gas Reduction Fund (Item 4A(7)) Total | | \$ 3,211.28 | \$ - |
| | | | |
| Fund: 2548 - Public Transit Account (Item 4A(8)) | | | |
| 2ND QTR 25/26 INTEREST ALLOCATION | | \$ 697.85 | \$ - |
| WRK PRFMD M CUMMINS DEC 2025 | | \$ - | \$ 858.07 |
| 1ST QTR 25/26 INTEREST ALLOCATION | | \$ 1,070.84 | \$ - |
| SB125>STG 12/15-16/25 FREE FARE DAY | | \$ - | \$ 294.00 |
| SB125>STG 11/10/25 FREE FARE DAY | | \$ - | \$ 195.00 |
| SB125>STG 10/31/25 FREE FARE DAY | | \$ - | \$ 184.00 |
| Fund: 2548 - Public Transit Account (Item 4A(8)) Total | | \$ 1,768.69 | \$ 1,531.07 |

**Executive Director Staff Report
Siskiyou County Local Transportation Commission
Summary of Activities for Period
12/01/2025~01/31/2026**

Non-Billable LTC Work

Submitted claim to GSRMA
Monthly Billing
Proof of Loss Notarized and Filed
Monthly Billing/December 2025
Follow-up w/Auditor's Office on Audit Items
Log LTF Deposit & Update Tracking File
Process RTP submissions and confirm receipt w/proposers.
Audit reports to CPA

WE 601 - Administration

Final draft 11/18/25 minutes.
Agenda Packet - 12/18/25
Finalized agenda and posted to required locations.
Prepare tablets for 12/18 meeting.
Process resolutions/contracts for Chair's signature.
GSRMA Brown Act Training
Review upcoming deadlines for agenda and project planning.
Balance OWP Expenses thru November 2025
Commissioner travel claims/12/18/25
Fiscal work, Paid Claims, Update Expense Tracking
Correspondence w/Caltrans on various projects.

WE 602 - OWP Development/Monitoring

(blank)
Draft OWP Q2 Invoice

WE 603 - Coordination & Public Engagement

(blank)
Hebron Rehab Email from Caltrans
Somes Gap Pavement Email from Caltrans
D2 Local Agency Public Forum
RTPA Group Meeting - 12/3/2025
Virtually attend CTC meeting.
Upcoming RTPA meetings for 2026.
Respond to DNLTC ED re:State Hwy Noise Issue
Draft letter to Dee Lam re: 2026 LSR Needs Assessment contribution.
LTC Website Upgrades
Review materials on proposed wildlife crossing project.
Rattlesnake Slide Support Letter - Caltrans
Work on setting up mailchimp account and templates for agenda notifications.
Schedule meeting w/Caltrans & SCPW on HC Operational Improvements Project

**Executive Director Staff Report
Siskiyou County Local Transportation Commission
Summary of Activities for Period
12/01/2025~01/31/2026**

RTPA Group Meeting

CTC Meeting

WE 604.1 - Regional Transportation Systems Planning

(blank)

Draft contract for GIS road layer project.

GIS Agenda Item/12/18/25

Process contract for signatures, draft Notice to Proceed, and submit to vendor.

Review Caltrans communication re: SIS Klamath River Bridge 02-0134R

Process K&N Invoice

Wildlife Crossing Project

WE 604.2 - Pavement Management System

(blank)

Process NCE Invoice

Correspondence re:25/26 PMS project

WE 604.4 - RTP

(blank)

Work on draft RTP RFP.

Update RTP Update RFP announcement, send email, add notice to Facebook on RFP.

Draft bidder's contact template for RTP Update and add all initial contacts to document.

RTP Update

WE 605.1 - Multimodal & Public Transit Planning

(blank)

Public Hearing Item/12/18/25 Agenda for Coordinated Plan Update

Unmet Needs Advertisements for Public Hearing - February 2026

Review draft ads from Gannett for Unmet Needs Public Hearing

SSTAC Appointments (Review current term expirations), Develop outreach materials, post announcement on website and Facebook.

Revised CEQA Filing, Submitted to state clearinghouse

Process LSC Invoice

Review TC TRAX exemption agenda packet.

WE 604.3 - RTIP

Correspondence from Caltrans on 2026 RTIP

Review draft 2026 programming from CTC.

Review STIP hearing book for North State STIP Hearing.

STIP North Hearing - 1/28/26

Coordinate meeting w/SCPW on STIP projects.

WE 606 - SC Evacuation & Preparedness Plan

Item 4B

**Executive Director Staff Report
Siskiyou County Local Transportation Commission
Summary of Activities for Period
12/01/2025~01/31/2026**

Project Team Meeting - 12/3/2025

Public Engagement Materials for Evacuation Plan Grant.

Date: February 10, 2026

Agenda Item: 4C
Voting Agency: STA

Subject: Authorize Executive Director to execute the 2026-2027 State Transit Assistance Program Eligibility certification.

Past Action:

On January 14, 2025, the 2025-2026 State Transit Assistance Program Eligibility certification was completed and submitted to the State Controller's Office certifying that Siskiyou Transit and General Express operated by the Siskiyou Transportation Agency was the only operator within the region eligible for State Transit Assistance funding.

Summary of Item:

Public Utilities Code (PUC) section 99243(b) requires that each transportation planning agency, county transportation commission report to the State Controller's Office (SCO) the transit operators within their jurisdictions that are STA-eligible operators for the purposes of the State Transit Assistance (STA) program.

An STA-eligible operator is defined as an entity that:

- is a public transportation operator (PUC section 99210);
- operates a public transportation system (PUC section 99211); and
- is eligible to claim local transportation funds under either Article 4 (PUC section 99260 et seq.), Article 8 (PUC section 99400 et seq.), or both articles (PUC section 99312.2[b][2]).

Siskiyou Transit and General Express (STAGE), operated by the Siskiyou Transportation Agency, is currently the only eligible transit operator in the region.

Financial Impact: **Yes** ☐ **No** ☒

No financial impact to the Commission.

Recommended Action:

Authorize the Executive Director to execute the 2026-2027 State Transit Assistance Program Eligibility certification.

Attachments (2)

- 2026-27 State Transit Assistance Program Eligibility Certification
- 2024-25 List of Transit Operators – Siskiyou County Local Transportation Commission

2026-27 STATE TRANSIT ASSISTANCE PROGRAM ELIGIBILITY

Public Utilities Code section 99243(b) requires that each transportation planning agency, county transportation commission, and the San Diego Metropolitan Transit Development Board report to the State Controller's Office (SCO) transit operators within their jurisdictions that were "STA-eligible operators" for the purposes of the State Transit Assistance (STA) program during fiscal year 2024-25. This information shall be provided to SCO within seven months after the end of each fiscal year.

Certification:

On behalf of the agency identified below (transportation planning agency, county transportation commission, or San Diego Metropolitan Transit Development Board), I am authorized and hereby certify that the information regarding transit operators listed on the following page(s) is true and accurate to the best of my knowledge and belief.

Signature

Date

Melissa Cummins

(530) 709-5060

Name (Print)

Telephone #

Executive Director

melissa@siskiyoucoltc.org

Title

Email

Siskiyou County Local Transportation Commission

Agency Name

Please complete, sign, and submit the certification and list by February 2, 2026.

Scan and email the certification and list to LGRsupport@sco.ca.gov, or submit the certification and list by mail to:

Local Government Reporting Unit – TPA/TO Reports
Local Government Programs and Services Division
California State Controller's Office
P.O. Box 942850
Sacramento, CA 94250

2024-25 List of Transit Operators - Siskiyou County Local Transportation Commission

| Transit Operators Under Siskiyou County Local Transportation Commission | | County | ELIGIBLE for State Transit Assistance Funds as Direct Recipient Under PUC 99314 (Revenue Based) (Check all that apply) | | | | NOT ELIGIBLE for State Transit Assistance Funds as Direct Recipient Under PUC 99314 (Revenue Based) | Comments (Incorrect transit operator name, not under our jurisdiction, merged, no longer in existence, etc.) |
|--|----------------------------------|----------|---|---|---|-------------------------------------|---|---|
| | | | Public Transportation 'Operator' (PUC 99210) | Operates a 'Public Transportation System' (PUC 99211) | Eligible to Claim Local Transportation Funds Under | | | |
| | | | | | Article 4 (PUC 99260 et seq.) | Article 8 (PUC 99400 et seq.) | | |
| 1 | Siskiyou County | Siskiyou | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Siskiyou Transportation Agency * | Siskiyou | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

* New JPA formed 12/3/2024 that created Siskiyou Transportation Agency (STA) and moved transit services from Siskiyou County to STA.

Siskiyou Transportation Agency/STAGE

Review response from CoCo on CalTIP JPA LSR.
Supervisors Meeting - 1/28/26

SB125 - Website

Project call with Planeteria - 01/05/26
Review various emails from Planeteria & respond with info.
Process Planeteria Invoice
Supply partner logos to Planeteria

SB125 - Free Ride Program

Contact Pure Siskiyou for 2026 Free Fare Day Promo Materials.

SB125 - Admin

Update Ridership Graph on LTC Website
Meeting w/SB 125 Staff

SB125 - ZEV Strategy Plan

Draft responses to Zero Emissions Strategy Plan RFP and post on website.

Date: February 10, 2026

Agenda Item: 4E
Voting Agency: STA

Subject: STAGE Staff Report for February 10, 2026

Past Action:

This is a monthly report from STAGE staff on transit operations.

Summary of Item:

Report for February 2026:

- The Hornbrook bus shelter has been successfully installed, with the local community gathering to celebrate its completion.
- The Probation bus stop has been relocated to its new site on Sharps Road.
- Preparations are underway to move the COS Weed bus shelter in advance of an upcoming construction project; a more suitable location has been identified and logistics are being finalized.
- Staff will attend the *Preparing an Innovative Clean Transit (ICT) Exemption Request* class on February 13 to support a temporary five-year exemption (2026–2030) from Zero Emission Bus (ZEB) purchase requirements, while maintaining the goal of achieving 100% ZEB by 2040.
- We continue to research the integration of Microtransit and Fixed Route services into a single system. The following efforts will help support this transition.

Last month, Model 1 Commercial Vehicles brought a BraunAbility low-floor gasoline van to our transit center for review. The vehicle seats nine passengers and accommodates two wheelchairs. We received a quote of \$154,687 per van and are continuing to evaluate additional options through the CalACT purchasing cooperative.

Work is also ongoing on a new onboard fare payment system, which we anticipate will be operational by the end of the year. The system will support both Microtransit and Fixed Route services and will include the option for riders to purchase tickets using their mobile phones. Additionally, the new website is scheduled for completion by the end of the fiscal year and will provide trip planning tools, real-time vehicle tracking, and clearer information about transit routes.

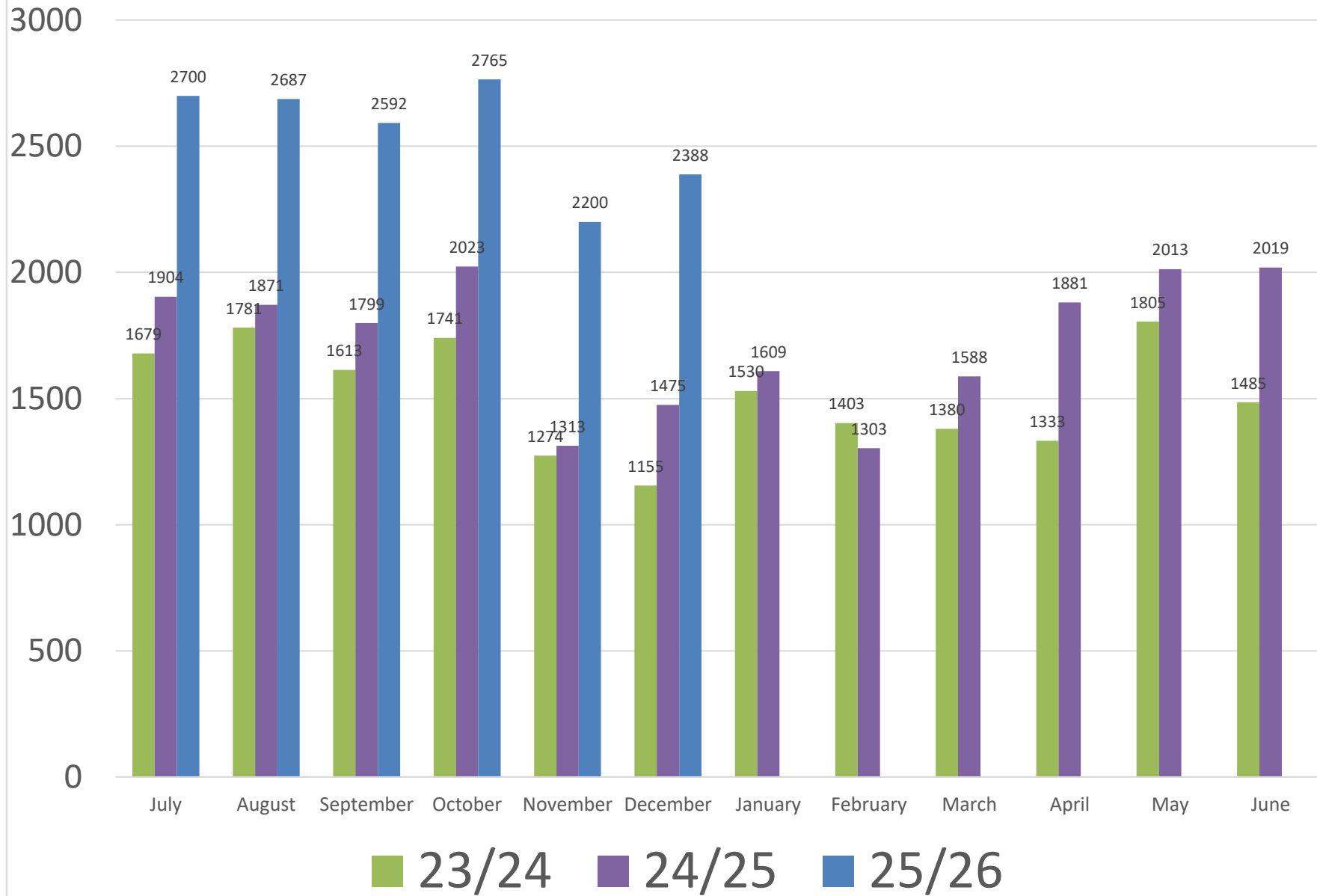
Financial Impact: Yes ☐ No ☒

Recommended Action: Informational item.

Attachments (1)

- Ridership Graph Including November and December 2025

Historical Ridership Comparison



February 2023
Implimented
Changes to the
Schedule, 5
routes, Full
Fares

April 2, 2024
new schedule
to meet rider
needs, 5
routes, Full
Fares

March 10, 2025
Happy Camp
starts route 6

June 1, 2025
From full fares
to \$1 fares

Date: February 10, 2026

Agenda Item: 4E
Voting Agency: STA

Subject: Adopt resolution agreeing to the Joint Powers Authority Agreement forming the California Transit Systems Joint Powers Authority.

Past Action:

The County of Siskiyou joined California Transit Systems Joint Powers Authority (CalTIP) to obtain liability coverage and risk management services through jointly pooling resources with the other transit agencies that are members of the Authority. CalTIP was formed with the signing of a joint powers agreement by each of its members. The Agreement was drafted in 1987 and was last amended in April 2019 to align the document with current operations and practices of the authority at that time. The document has not been updated since then.

CalTIP has provided competitive rates and needed risk management services over the years. As were many other self-insurance pools, CalTIP was formed in 1987 during a difficult time for public entities to obtain coverage from the insurance market. Although the difficulty of obtaining insurance from the standard markets eventually waned, the coverage provided by the insurance industry usually was not tailored to the specific needs of the public entities and did not provide the tailored risk management services.

Summary of Item:

During the formation of the Siskiyou Transportation Agency (STA), staff coordinated with the California Transit Indemnity Pool (CalTIP) to transfer insurance coverage from the County of Siskiyou to STA. The CalTIP Board of Directors approved the transfer request in August 2024. Following the County's final approval of the Joint Powers Agreement (JPA) in December 2024, STA was required to formally adopt a resolution agreeing to the CalTIP JPA to complete the transition of coverage and ensure continued participation in the risk pool.

Financial Impact: Yes ☐ No ☒

Recommended Action:

Adopt Resolution approving participation in the California Transit Indemnity Pool (CalTIP) Joint Powers Authority, agreeing to comply with the terms and provisions of the Joint Powers Agreement, and authorizing the Board Chair to sign all necessary documents.

Attachments (2)

- Resolution agreeing to the Joint Powers Authority Agreement forming the California Transit Systems Joint Powers Authority
- California Transit Systems Joint Powers Authority - Amended And Restated Joint Powers Authority Agreement Effective December 2, 2019

Siskiyou Transportation Agency

Resolution No. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SISKIYOU TRANSPORTATION
AGENCY AGREEING TO THE JOINT POWERS AUTHORITY AGREEMENT FORMING THE
CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY

WHEREAS, on JUNE 1987 SISKIYOU COUNTY SIGNED ORIGINAL CALTIP JPA, by its Resolution No.87-190 , the Siskiyou County Board of Supervisors approved entering into an agreement that provided for the creation of the California Transit Systems Joint Powers Authority (hereinafter CalTIP) for the purpose of jointly funding tort liabilities and other losses and providing risk management services to reduce such losses;

WHEREAS, CalTIP provided Siskiyou County coverage for such liabilities including losses to vehicles at overall cost-effective pricing; and

WHEREAS, the Board of Directors of the Siskiyou Transportation Agency finds it is in the best interest of Siskiyou County to continue participating in CalTIP and obtain liability coverage and risk management services from CalTIP; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Siskiyou Transportation Agency agrees to the joint powers authority agreement as presented, and

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the Chair to sign the joint powers authority agreement that shall enable the Agency to continue to enjoy the joint self-insurance and risk management programs provided by CalTIP.

PASSED AND ADOPTED at a regular meeting of the Siskiyou Transportation Agency on the 10th day of February 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair

Siskiyou Transportation Agency

ATTEST:

Melissa Cummins, Executive Director
Siskiyou Transportation Agency

By _____

CALIFORNIA TRANSIT SYSTEMS

JOINT POWERS AUTHORITY

AMENDED AND RESTATED
JOINT POWERS AUTHORITY AGREEMENT

Effective December 2, 2019

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This Amended and Restated Joint Powers Agreement (“Agreement”) is executed by and among those public entities which are signatories to this Agreement. Such parties shall hereinafter be referred to individually as “Party” or collectively, “Parties.”

RECITALS

Whereas, Article 1, Chapter 5, Division 7, Title 1 of the California Government Code (Section 6500 et seq.) permits two or more public entities, by agreement, to exercise jointly powers common to the contracting parties; and

Whereas, it is the mutual benefit of the Parties and in the public interest that the Parties join together to provide:

- Pooling of their self-insured losses caused by injury to, or disease of, a person or damage to property;
- Sharing the cost of excess insurance or reinsurance, if any, or pooling with other joint powers authorities or public entity pooling arrangement; and
- Sharing the administration of the Authority created by this document.

Whereas, each Party desires to enter into this Agreement with each of the other Parties for the purpose of joint risk sharing and/or insuring against various risk of loss jointly, rather than individually;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

AGREEMENT

This amended Agreement replaces and restates in its entirety the Agreement and any prior amendments that may exist and is effective upon approval by three-quarters of the current Parties to the Agreement.

This Agreement is made under the authority of Government Code Section 6500 et seq. between the undersigned public entities, after the governing boards of the entities determine that it is in their best interest to execute this Agreement.

ARTICLE I - PURPOSE

The purpose of this Agreement is to exercise jointly powers common to each Party by:

- Creating an authority under Government Code Section 6500 et seq., a public entity that is separate and apart from the Parties, to be known as the California Transit System Joint Powers Authority, to administer a self-insurance pool,
- Sharing losses and purchase as a group, insurance or reinsurance and participate in other joint powers authorities or other public entity pooling arrangements,
- Maintaining funds sufficient to pay the losses to which the Parties agree to share through a Coverage Program, and
- Purchasing jointly administrative and other services, including risk management, loss prevention, and legal defense in connection with the Coverage Programs.

ARTICLE II - CREATION OF THE CALIFORNIA TRANSIT SYSTEMS JOINT POWERS AUTHORITY

Pursuant to Government Code Section 6500 et seq., the Parties to this Agreement hereby create a public entity separate and apart from the Parties. This public entity created by this Agreement shall be known as the California Transit Systems Joint Powers Authority.

ARTICLE III - DEFINITIONS

1. "Authority" shall mean the California Transit Systems Joint Powers Authority.
2. "Board" or "Board of Directors" shall mean the governing board of the Authority.
3. "Coverage Programs" shall mean programs as defined and adopted by the Board which may, but need not be limited to pooled risk programs, group purchase of insurance or reinsurance, or participation in other public entity pooling programs.
4. "Coverage Program Documents" shall mean the Master Program Document defining the policies and procedures of the program and the Memorandum of Coverage defining the coverage provided by the program.
5. "Contributions" shall mean payments by Members to the Authority, for other than interest, penalties paid, or reimbursements for payments made on behalf of the Member, for which the Authority is not liable.
6. "Governing Documents" shall be those documents described in Article VII, Governing Documents.
7. "Member" or collectively "Members" shall mean a Party who is participating in a particular Coverage Program.
8. "Party" shall mean a signatory to this Agreement.
9. "Officer" shall mean an officer of the Authority as defined in Article XIII.

ARTICLE IV - PARTIES TO THIS AGREEMENT

Each Party to this Agreement certifies that it intends to, and does, contract with all other Parties who are signatories to this Agreement, and any signatories that may sign this Agreement in the future, pursuant to Article XVI. The withdrawal of any Party to this Agreement shall not affect this Agreement as respects the remaining Parties and those remaining Parties' intent to be bound by this Agreement.

ARTICLE V - TERM OF AGREEMENT

As authorized by Government Code Section 6510, this Agreement which was originally effective May 1, 1987 shall stay in full force, as amended from time to time, until terminated in accordance with Article XX.

ARTICLE VI - POWERS OF THE AUTHORITY

The powers of the Authority shall be the powers enjoyed by the County of Nevada or, if the County of Nevada is no longer a Party to this Agreement then, the County of Siskiyou, and is authorized to do all acts necessary to fulfill the purposes of this Agreement including, but not limited to, the following:

1. Make and enter into contracts;
2. Incur debts, liabilities and obligations, but no debt, liability or obligation of the Authority is the debt, liability or obligation of any Party except as otherwise provided;
3. Acquire, hold or dispose of real and personal property;

4. Receive contributions and donations of property, funds, services and other forms of assistance from any source;
5. Assess Parties as deemed appropriate by the Board;
6. Sue and be sued in its own name;
7. Acquire, construct, manage and maintain buildings; and
8. Lease real or personal property including property of a Party, and receive, collect, invest and disburse monies.

These powers shall be executed in a manner provided by appropriate law and as set forth in this Agreement.

ARTICLE VII - GOVERNING DOCUMENTS

The attached amended Bylaws shall be deemed adopted upon the effective date of this Agreement. Thereafter, the Board of Directors may amend the Bylaws consistent with this Agreement and applicable law to govern the operations of the Authority. The Board of Directors may adopt Coverage Program Documents, consistent with this Agreement and the Bylaws. These Coverage Program Documents define the Coverage Programs, the Members' rights and duties, the Authority's rights and duties, and the operations of the programs. The Board may also adopt policies and procedures, consistent with this Agreement, the Bylaws, or Coverage Program Documents, to assist in the governance of the Authority's operations and activities. The Agreement, the Bylaws, Coverage Program Documents and policies and procedures adopted by the Board shall constitute the Governing Documents of the Authority.

Unless otherwise stated, a Governing Document may be amended by a majority of the Board of Directors at a duly noticed regular or special Board meeting.

ARTICLE VIII - RESPONSIBILITIES OF THE PARTIES

The Parties to this Agreement shall have the following responsibilities:

1. To abide by the terms of this Agreement and other Governing Documents;
2. To cooperate fully with the Authority in the settlement of claims;
3. To pay Contributions, assessments, or other charges promptly to the Authority when due; and
4. To appoint a Director and one or more Alternates to the Board of Directors and to reappoint those positions upon the departure of anyone from those positions.

ARTICLE IX - POWERS RESERVED UNTO THE PARTIES

The Parties reserve unto themselves the following powers:

1. To amend this Agreement;
2. Appoint the Representatives and Alternates to the Board of Directors; and
3. To terminate the Authority in accordance with Article XX.

ARTICLE X - BOARD OF DIRECTORS

There shall be a Board of Directors to govern the affairs of the Authority. The Board of Directors shall have all the powers of the Authority except those specifically reserved to the Parties. The Board of Directors shall have the authority to create committees as deemed necessary for the operations of the Authority. The Board has the power to delegate any and all of its powers, not specifically reserved exclusively to the Board, to a committee or an Officer of the Authority.

The Board of Directors shall consist of one Director and one or more Alternates for each Party to this Agreement as provided for in the Bylaws.

ARTICLE XI - DUTIES OF THE BOARD NOT DELEGABLE

The Board may not delegate to any committee, office or person the authority to:

1. Adopt, amend or alter the Bylaws;
2. Adopt the Authority's Annual Budget;
3. Create a Coverage Program;
4. Accept a Party to this Agreement; or
5. Expel a Party to this Agreement.

ARTICLE XII - BOARD MEETINGS AND RECORDS

The Board of Directors shall hold at least one meeting each fiscal year. Regular and special meetings may be called in accordance with the Bylaws of this Authority and applicable laws. All meetings shall be open to the public except as permitted by Government Code Section 54950 et seq. The Secretary shall keep full and complete minutes of all Board meetings.

ARTICLE XIII - OFFICERS OF THE AUTHORITY

The Board shall elect one of its members as Chairperson and one as Vice Chairperson. The Board shall appoint a Secretary. The duties of the Chairperson, Vice Chairperson and Secretary shall be defined in the Bylaws.

In lieu of the designation of a treasurer and auditor as per Government Code Section 6505.6, the Board shall elect a Treasurer, who shall have, among other duties defined in the Bylaws, the duties of the treasurer and auditor as described in Government Code Section 6505.5.

The Board may appoint other officers of the Authority as described in the Bylaws.

ARTICLE XIV - ANNUAL BUDGET

Pursuant to Government Code Section 6508, the Board shall approve a budget for any given fiscal year prior to the inception of that year.

ARTICLE XV - ADMINISTRATION OF FUNDS

The Authority shall be responsible for the strict accountability of all funds and reports of all receipts and disbursements in conformity with Government Code Section 6505. All funds of the Authority may be held in common although there shall be a separate accounting for funds of each Coverage Program.

ARTICLE XVI - NEW PARTIES

Prospective Parties may apply to the Board of Directors at any time. The Board shall have the power to accept a prospective Party, after reviewing their application. The membership shall become effective upon the Board's approval and the signing of this Agreement, participation in all mandatory Coverage Programs, and compliance with any and all other requirements imposed upon membership by the Bylaws or other Governing Documents.

ARTICLE XVII - WITHDRAWAL

A Party to this Agreement may not withdraw as a party to this Agreement prior to being a Party for at least three full fiscal years. A Party, who has been a Party for at least three full fiscal years, may withdraw from this Agreement only on the completion of a fiscal year. The Party must provide the Chairperson written notice of intent to withdraw at least six-months prior to withdrawal. The Party may rescind its notice of intent to withdraw at any time prior to ninety-days prior to the commencement of the next fiscal year. The Board may authorize rescission of the intent to withdraw upon a Party's request pursuant to the Bylaws at any time.

ARTICLE XVIII - EXPULSION

The Board may expel a Party to this Agreement as a Party as provided for in the Bylaws. The expelled Party shall be given written notice of such action of the Board at least ninety-days prior to the effective date of the expulsion.

ARTICLE XIX - EFFECT OF EXPULSION OR WITHDRAWAL

Pursuant to Government Code Section 6512.2, termination of any Party to this Agreement as a Party shall not be construed to be completion of the purpose of the Agreement and shall not require the return of any Contributions, payments or advances made by the Party until the Agreement is rescinded or terminated by all Parties in accordance with Article XX.

Termination of a Party to this Agreement as a Party shall not terminate its continuing responsibilities defined in any Governing Document or Coverage Program Document for the period of time in which the Party participated, including, but not limited to:

1. Cooperate fully with the Authority in the investigation and settlement of a claim;
2. Pay any Contributions, retentions or deductibles, assessments or other charges which are due and payable; and
3. Provide any statistical or loss experience data and other information as may be necessary for the Authority to carry out the purpose of this Agreement.

ARTICLE XX - TERMINATION AND DISTRIBUTION

This Agreement may be terminated at any time with written consent of three-fourths of the Parties; provided, however, that this Agreement and the Authority shall exist for the purpose of disposing of all claims, distribution of assets and any other functions necessary to wind up the affairs of the Authority. The Board shall be vested with all the powers of the Authority for the purposes of winding down and dissolving the business affairs of the Authority, including the power to assess past and present Parties in accordance with Coverage Program Documents.

In accordance with Government Code Section 6512, all assets of the Authority shall be distributed among those who were Parties within ten years of termination, in proportion to the Parties' Contributions. The Board shall determine when claims and liabilities are sufficiently realized as to not jeopardize the payment of any claim or liability that may arise in the future.

ARTICLE XXI - LIABILITY AND INDEMNIFICATION

Pursuant to Government Code Section 6508.1, the debts, liabilities and obligations of the Authority shall not constitute debts, liabilities or obligations of any Party, except to the extent and in the proportions, imposed by the Bylaws or other Governing Documents. Each Party is independent of every other Party and of the Authority and not the agent of any Party or of the Authority. In contemplation of the provisions of Section 895.2 of the California Government Code, imposing certain tort liability jointly upon public entities, solely by reason of a joint powers agreement as defined in Section 895 of that code, each Party, as between each other, pursuant to the authorization contained in Section 895.4 and 895.6 of that code, does hereby assume the full liability imposed upon it, or any of its officers, agents, or employees by law for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Section 895.2 of the California Government Code. To achieve the above-stated purpose, each Party shall indemnify and hold harmless each other Party for any loss, costs, or expense that may be imposed upon such other Party solely by virtue of Section 895.2. The provisions of Section 2778 of the California Civil Code are made a part of this Agreement as if set forth fully in this Agreement.

The members of the Board of Directors and the Officers and employees of the Authority shall act in good faith and in the best interests of the Authority in the performance of their duties. The members of the Board of Directors and Officers and employees shall be liable for an act or omission within the scope of their employment with the Authority as a public entity only in the event that they act or fail to act because of actual fraud, corruption, or malice. No member shall be liable for any actions taken or omissions by another member of the Board. Funds of the Authority shall be used to defend and indemnify members of the Board, Officers, and employees for any act or omission pursuant to the provisions of the Government Code Section 910 to 996.6, inclusive. The Authority may purchase insurance covering acts or omissions of the Board of Directors, Officers, and employees.

ARTICLE XXII - NOTICES

Notices to any or all Parties shall be sufficient if mailed to their respective addresses on file with the Authority. Notice to the Authority shall be sufficient if mailed to the official address of the Authority as established by Resolution. Notices of meetings may be given by electronic mail to the respective electronic mail addresses on file with the Authority, which notice shall be deemed sufficient notice.

ARTICLE XXIII - PROHIBITION AGAINST ASSIGNMENT

No Party may assign any right, claim, or interest it may have under this Agreement, and no creditor, assignee, or third party beneficiary of the Party shall have any right, claim or title to any part, share, interest, fund, premium, or asset of the Authority.

ARTICLE XXIV - ARBITRATION

Any controversy between the Parties hereto arising out of this Agreement shall be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure.

ARTICLE XXV - AMENDMENTS

This Agreement may be amended at any time by approval of two-thirds of the Parties.

ARTICLE XXVI - AGREEMENT COMPLETE

The foregoing constitutes the full and complete agreement of the Parties. There are no oral understandings or agreements not set forth in writing herein.

In Witness Whereof, the undersigned Party hereto has executed this Agreement on the date indicated below:

SISKIYOU TRANSPORTATION AGENCY

Date: _____

Chair
Siskiyou Transportation Agency

ATTEST:
Melissa Cummins
Executive Director, SCLTC

By: _____

Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Subject: Minute Approval

Agenda Item: 4G
Voting Agency: SCLTC and STA

Past Action:

Not Applicable.

Summary of Item:

Approval of the minutes of the Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency meeting on:

- December 18, 2025

Financial Impact: Yes ☐ No ☒

Recommended Action:

Approve the minutes as presented, or with corrections if necessary.

Attachments (1)

- Draft minutes of the December 18, 2025 meeting.



Agenda

Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency



Conference Room at the Siskiyou County Transit Center
190 Greenhorn Road
Yreka, California 96097

Minutes of the joint special meeting of the Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency held on December 18, 2025.

The Siskiyou County Local Transportation Commission (SCLTC) and Siskiyou Transportation Agency (STA) special meeting of December 18, 2025, was called to order by Chair Kobseff at 9:00 AM at the Siskiyou County Transit Center conference room located at 190 Greenhorn Road, Yreka, California.

Commissioners in attendance included:

Michael N Kobseff
Pat Vela
Nancy Ogren

Matthew Bryan
Cliff Munson (Joined at 9:59 a.m.)
Ed Valenzuela

Commissioners absent from the meeting:

Mercedes Garcia (Alternate)

Jess Harris (Alternate)

Other Staff Present In-Person:

Melissa Cummins, Executive Director
Dana Barton, Chief Deputy County Counsel
Angie Stumbaugh, Transportation Services Manager
Andy Gilman, Transportation Services Coordinator

The agenda items included:

- 1) Roll Call – Chair Kobseff called the meeting to order at 2:00 PM.
Commissioners present in-person included Bryan, Garcia, Kobseff, Munson, Ogren, and Valenzuela.
- 2) Pledge of Allegiance
- 3) Presentation from the Public
None
- 4) Consent Agenda Items

Regular Informational Items



Agenda

Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency



Conference Room at the Siskiyou County Transit Center
190 Greenhorn Road
Yreka, California 96097

- A. Fiscal Reporting - Reports of Expenditures and Revenues from Reports of Expenditures and Revenues from November 1, 2025, to November 30, 2025, for:
1. Local Transportation Commission (Fund: 2505)
 2. Regional Transportation Planning (Fund: 2506)
 3. Local Transportation Funds (Fund: 2536)
 4. Regional Surface Transportation Block Grant Program (Fund: 2537)
 5. State Transit Assistance (Fund: 2538)
 6. SB 125 TIRCP/General Fund (Fund: 2546)
 7. SB 125 Greenhouse Gas Reduction Fund (Fund: 2547)
 8. SB 125 Public Transit Account (Fund: 2548)
- B. Commission Staff Report - Report from Executive Director on activities, reporting, and other projects since the last meeting.

Consent Agenda Action Items

- C. Approve contract with Vestra Resources, Inc. for address and roads data maintenance, in an amount not to exceed \$ 25,000, for the term December 19, 2025, through June 30, 2026.
- D. Adopt resolution authorizing a contribution of \$ 288.00 of Regional Surface Transportation Program funding to the ongoing California Statewide Local Streets and Roads Needs Assessment efforts and authorize the Executive Director to submit the letter to Caltrans to reduce the region's allocation.
- E. Adopt resolution amending STAGE's FY 2025/2026 State Transit Assistance claim and authorize the Executive Director to adjust the FY 2025/2026 budget.

STA Regular Informational Items

- F. Executive Director Report – Staff report on activities, reporting, and other projects including the latest ridership report.
- G. STAGE Staff Report – Staff report on activities, reporting, and other projects including the latest ridership report.

Joint Consent Agenda Items (Action by LTC and STA)

- H. Approval of the minutes of the special meeting of November 18, 2025.



Agenda

Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency



Conference Room at the Siskiyou County Transit Center
190 Greenhorn Road
Yreka, California 96097

Action: SCLTC and STA

A joint motion was made by Commissioner Ogren and seconded by Commissioner Valenzuela to approve the consent agenda items of both entities as presented.

Ayes: Bryan, Kobseff, Ogren, Valenzuela, and Vela
Noes: None
Absent: Munson
Abstain: None

Motion passed unanimously.

5) Public Hearings (Public hearing protocol) (LTC)

A. Public hearing to consider adoption of the Siskiyou County Coordinated Public Transit - Human Services Transportation Plan and determine the project exempt from the California Environmental Quality Act (CEQA).

Justine Marmesh, Senior Transportation Planner, with LSC Transportation Consultants presented a brief overview of the project, the process used in developing the plan, and the proposed strategies. Following discussion and feedback with the Commission Ms. Marmesh was asked to modify the proposed strategy regarding maintaining existing transit services to include increasing efficiencies and expanding where feasible. The Commission also requested that a strategy be added that supports active transportation projects and the connectivity with transit services.

Action: SCLTC Only

A motion was made by Commissioner Ogren and seconded by Commissioner Bryan to adopt the 2025 Siskiyou County Coordinated Public Transit – Human Services Transportation Plan, determine the plan exempt from CEQA under Sections 21080.20, 15262, and 15061(b)(3) of the CEQA Guidelines, and direct staff to file a Notice of Exemption with the Siskiyou County Clerk and the California State Clearinghouse.

Ayes: Bryan, Kobseff, Ogren, Valenzuela, and Vela



Agenda

Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency



Conference Room at the Siskiyou County Transit Center
190 Greenhorn Road
Yreka, California 96097

Noes: None
Absent: Munson
Abstain: None

Motion passed unanimously.

6) Discussion/Action (LTC) - Appointment of Legal Counsel for the Commission

The notice of termination was issued to Kenny & Norine as requested by the Commission. This item was to discuss regarding appointment of Legal Counsel for the Commission.

Following discussion on the item staff was asked to discuss with the new County Counsel following his arrival in January and bring this item back at the next meeting.

No action taken. This item is continued until the next meeting.

7) Discussion/Action (LTC) – Draft Joint Power Agreement formally creating the Siskiyou County Local Transportation Commission and discussion regarding transition of staff from County employment.

The draft joint powers agreement forming the local transportation commission was presented for review and comment.

- There is no term since the LTC is required by statute and would continue operating.
- The language regarding staffing remains the same since the potential change in how staffing is provided came up following the last meeting.
- The document contains many of the same components of the Siskiyou Transportation Agency.

Chair Kobseff stated he was advised that the County has staff, as well as union experience, with the process of transitioning staff so it won't disrupt employment and his understanding is that it is a fairly benign process. He also said there is staff in place to help with the process.



Agenda

Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency



Conference Room at the Siskiyou County Transit Center
190 Greenhorn Road
Yreka, California 96097

The Executive Director addresses the need for the governance structure before any transition, plus the various issues that will need to be addressed including essential services such as IT, insurance coverage, and infrastructure.

Commissioner Bryan shares he is in favor of separating from the County but feels the governance structure should be in place as a first step. He asks about the necessary process to finalize the LTC JPA. Additional discussion followed regarding the draft LTC JPA versus the STA JPA amendment (Agenda Item 8) that designates the LTC as the Board of Directors of STA.

Commissioner Kobseff stresses to employees that this will not cause disruption to their employment. Commissioner Bryan clarifies that the employee issue won't be addressed until the governance structure is in place. Additional discussion continued between various commissioners relating to this topic.

The Executive Director shared that Siskiyou County's situation differs from other agencies that have made similar transitions because they (STAGE) run in-house transit services. All Federal Transit Administration (FTA) requirements will need to be in place.

Ms. Barton provides clarification on the language currently in the JPA about the County providing the staffing and that they (STA) can hire their own staff.

Commissioner Kobseff suggests giving each member an opportunity to review the drafts with their respective agencies. The item will be brought back to the next meeting for the final review. The document will then be distributed to each member agency for review and comment.

Comments from Commissioners on the drafts are due by the end of January.

No action taken. The item was continued until the next meeting.

- 8) Discussion/Action (STA) – Draft first amendment of the Siskiyou Transportation Agency Joint Powers Agreement and discussion regarding transition of staff from County employment.

There was no additional discussion on this matter. It was also continued to the next meeting with comments on the draft due by the end of January.



Agenda

Siskiyou County Local Transportation Commission and Siskiyou Transportation Agency

Conference Room at the Siskiyou County Transit Center
190 Greenhorn Road
Yreka, California 96097



No action taken. The item was continued until the next meeting.

9) Other Business

A. Executive Director – Other Updates

The Clerk's Office contacted the Executive Director about upcoming appointments at the January LOLA meeting.

B. Other Business – Items from Commission that do not require an agenda item or requests for future agenda items.

Commissioner Kobseff asked staff about the ridership with the \$1 fare program.

The Commission requested a more detailed presentation on ridership and ongoing projects at the next meeting.

Commissioner Munson joined the meeting during this item.

C. Next Regular Meeting – February 10, 2026 at 10:30 a.m.

10) Chair Kobseff adjourned the meeting at 10:00 a.m.

Date: February 10, 2026

Agenda Item: 5
Voting Agency: SCLTC/STA

Subject: Election of Chair and Vice Chair for 2026

Past Action:

After the beginning of each new calendar year the Commission elects a Chair and Vice Chair for the new year.

Summary of Item:

SCLTC Bylaws – Article 6.0 states “at the first regular meeting of each calendar year, the Commission shall elect from its membership a Chair and Vice Chair of the Commission to serve for one-year terms. Officers shall serve a one-year term. The positions of Chair and Vice Chair shall alternate each election, between representatives from the County and representatives from the nine cities.

Siskiyou Transportation Agency Bylaws – Article 6.0 states “At the second regular meeting of each calendar year, the Board of Directors shall elect from its membership a Chair and Vice Chair of the Board to serve for one-year terms. The election for the office of Chair and Vice Chair shall be held immediately after all nominations have been declared closed by the Chair. The positions of Chair and Vice Chair shall alternate each election cycle, between representatives from the Board of Supervisors and representatives from the League of Local Agencies.”

2025 Chair – Commissioner Kobseff (County)

2025 Vice Chair – Commissioner Vela (City)

Discussion, direction, and action regarding election of Chair and Vice Chair for 2026.

Financial Impact: Yes ☐ No ☒

None

Recommended Action:

Election of 2026 Chair

Election of 2026 Vice Chair

Attachments (0)

Date: February 10, 2026

Agenda Item: 6(1)
Voting Agency: SCLTC

Subject: Public hearing to receive public input on unmet transit needs or recommendations on improvements to existing transit services for FY 2026/2027.

Past Action:

On April 8, 2025, the Commission held the FY 2025/2026 Unmet Transit Needs public hearing to receive requests for service. All requests were referred to the Social Services Transportation Advisory Council for review.

Summary of Item:

Public Utilities Code § 99238.5 (Citizen Participation Process) requires the Commission to establish and implement a citizen participation process appropriate for each county utilizing the Social Services Transportation Advisory Council as a mechanism to solicit the input of transit dependent and transit disadvantaged persons, including the elderly, disabled, and persons of limited means.

The process must include provisions for at least one public hearing in the jurisdiction. Notice of the hearing, including the date, place, and specific purpose of the hearing shall be given at least 30 days in advance through publication in a newspaper of general circulation.

Outreach for the public hearing included:

- Display ad and legal notices (see enclosed) published in the Siskiyou Daily News on January 7, 2026, January 14, 2026, January 21, 2026, January 28, 2026, and February 3, 2026.
- Information about the public hearing was posted on the Commission and STAGE Facebook pages on February 4, 2026.

This is a Public Hearing to accept comments from the public on unmet transit needs within the region.

The Social Services Transportation Advisory Council is scheduled to meet on March 11, 2026, to review the list of unmet transit needs. Their recommendations will be brought back to the Commission at the next regular meeting.

Financial Impact: Yes ☐ No ☒

Recommended Action:

Refer all comments and requests for service to the Social Services Transportation Advisory Council for review.

Attachments (2)

- Display Ad Published in Siskiyou Daily News
- Legal Notice Published in Siskiyou Daily News

UNMET TRANSIT NEEDS PUBLIC HEARING

Tuesday, February 10, 2026 at 10:30 A.M.
Siskiyou County Transit Center
Conference Room



The Siskiyou County Local
Transportation Commission will
hold its annual Unmet Transit Needs
Public Hearing on Tuesday,
February 10, 2026, at 10:30 a.m.
at the Siskiyou County Transit Center.

Members of the public are invited to provide
comments on new, expanded, or existing
transit services.

Scan the QR code to submit comments
online or email: general@siskiyoucoltc.org

Comments must be received by February 6, 2026



SISKIYOU COUNTY
LOCAL TRANSPORTATION COMMISSION



Legal Notice Published in Siskiyou Daily News

Notice of Public Hearing – Unmet Transit Needs

In accordance with Section 99401.5 and 99401.6 of the Transportation Development Act, the Siskiyou County Local Transportation Commission will hold a public hearing on Tuesday, February 10, 2026, at 10:30 a.m., or as soon thereafter as may be heard, in the Siskiyou County Transit Center conference room, 190 Greenhorn Road, Yreka, CA, to identify unmet transit needs within Siskiyou County.

The public may attend by zoom/teleconference or in person. All interested persons are invited to be present and be heard thereon or present comments in writing to the Siskiyou County Local Transportation Commission, 190 Greenhorn Road, Yreka, CA 96097 or to the following email address: general@siskiyoulctc.org.

All items presented to the Siskiyou County Local Transportation Commission during a public hearing, including but not limited to, letters, e-mail, petitions, photos, or maps, become a permanent part of the record and must be submitted to the Executive Director. It is advised that the presenter bring 7 copies of anything presented to the Commission and that the presenter create copies in advance for their own records.

All public records related to an open session item on the agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 190 Greenhorn Road, Yreka, CA 96097 at the same time that the public records are distributed or made available to a majority of the members of the legislative body. All supporting documentation is available for public review at the Siskiyou County Transit Center, located at 190 Greenhorn Road, Yreka, CA 96097, during regular business hours, 8:00 a.m. – 12:00 p.m. and 1:00 p.m. - 5:00 p.m., Monday through Friday.

If you plan on attending the public hearing and need special accommodation because of a sensory or mobility impairment/disability, please contact the Executive Director at 530-709-5060 to arrange for those accommodations to be made.

If you challenge this issue, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Siskiyou County Local Transportation Commission at, or prior to, the public hearing.

MELISSA CUMMINS, Executive Director

Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Agenda Item: 7
Voting Agency: SCLTC

Subject: Consideration of a request from ORE-CAL Resource Conservation & Development (RC&D) for SCLTC to assume California Environmental Quality Act (CEQA) Lead Agency responsibilities for the Siskiyou Mountains I-5 Wildlife Crossing Study Project.

Past Action:

None.

Summary of Item:

ORE-CAL Resource Conservation & Development (RC&D) has requested that SCLTC serve as the CEQA Lead Agency for the Siskiyou Mountains I-5 Wildlife Crossing Study Project, which will evaluate opportunities to improve wildlife connectivity and reduce wildlife-vehicle collisions along the I-5 corridor.

Representatives from ORE-CAL RC&D and Dudek will present an overview of the project and be available to for questions on the proposed project.

Financial Impact: Yes ☒ No ☐

Potential reimbursement of staff time spent on project through an MOU.

Recommended Action:

Discussion and direction regarding acting as the CEQA lead agency.

Attachments (1)

- Presentation of information on the Siskiyou Mountains I-5 Wildlife Crossing Study Project and request.



CEQA Lead Agency Request

Siskiyou Mountains I-5 Wildlife Crossing Study

PRESENTATION FOR SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION

FEBRUARY 10, 2026

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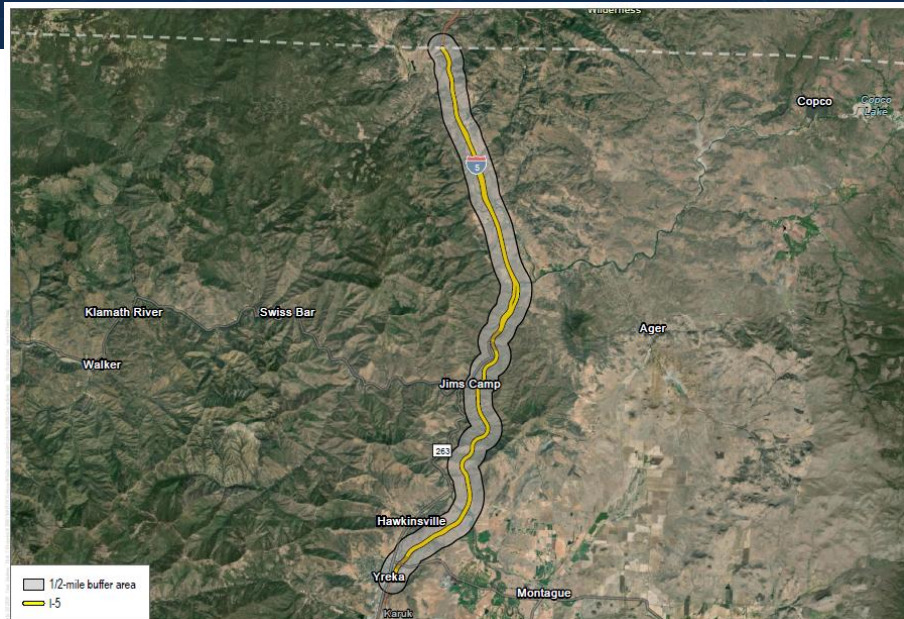
Introduction

- In February 2024, Ore-Cal Resource Conservation and Development Council (Ore-Cal RC&D Council) was awarded a Wildlife Conservation Board grant to support the planning and design of wildlife crossings along I-5 between Yreka and the California-Oregon border in Siskiyou County
- Ore-Cal RC&D Council applied through a pre-approval process with the Wildlife Conservation Board and was asked to submit a full proposal in October of 2023. The grant was awarded in January of 2024 and had a contract signed in February with a notice to proceed soon after.
- Project Team: Ore-Cal RC&D Council, Mark Thomas Engineering, and Dudek.



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Study Area



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Data Analysis/Prioritization Process

- To determine suitable wildlife crossing locations, Dudek will prepare a Spatially Explicit Decision-Support (SEDS) Model and gap analysis.
- The development and selection of the I-5 wildlife crossing structure locations requires:
 - An understanding of the wide range of wildlife crossing needs which can be seen demonstrated in camera, roadkill, and habitat suitability data.
 - Recognition of the contribution that existing structures provide for some wildlife movement.
 - An understanding and accounting of existing and future constraints such as roadway geometrics, adjacent property ownership, geomorphology, geology, and future projects.
- The SEDS model first considers biological inputs, and then other inputs such as biological connectivity beyond I-5, adjacent land ownerships and conserved lands, constructability (e.g., topography, engineering constraints), permitting, existing crossings, and long-term maintenance and management.
- Integrated into this approach is the preparation of a gap analysis that considers species' movement capabilities and existing structure tolerances, compared to existing structures (e.g., bridges, culverts), to identify where gaps are.
- The gap analysis combined with the SEDS model will provide prioritized areas for wildlife crossing structure.

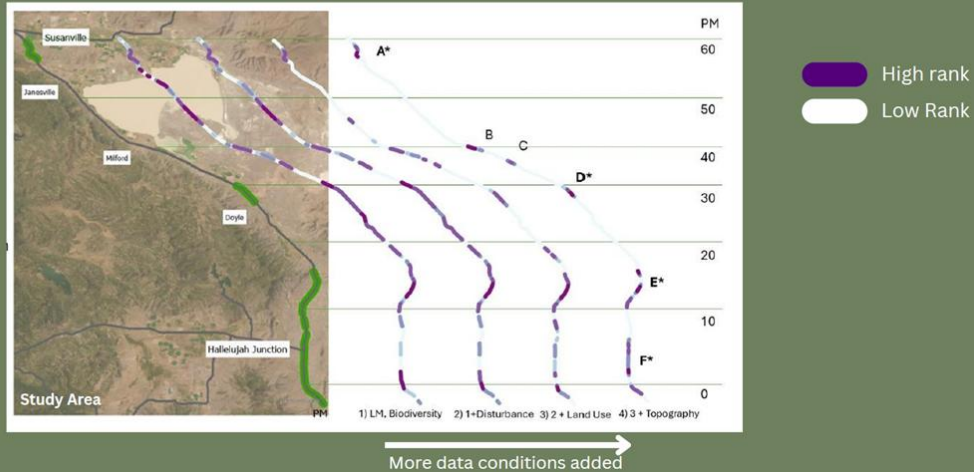
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Example SEDS Results

DIFFERENT LOGIC RULES AND COMBINATIONS PRODUCE DIFFERENT SCENARIOS



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Standard Caltrans Process

CALTRANS PROJECT DEVELOPMENT PROCESS



| | Feasibility/ Master Planning | PID | PA&ED | 35% | 65% | 95% | 100% | BID | Conform | CCOs | Construction |
|---------------|--|--|---|---|--|--|---|---|---|---|---|
| | T*~100' to T*~200' | T*~50' to T*~200' | T*~50' to T*~200' | T*~50' | T*~20', T*~50', and T*~100' | T*~20', T*~50', and T*~100' | T*~20', T*~50', and T*~100' | T*~20', T*~50', and T*~100' | T*~20', T*~50', and T*~100' | As required | As provided by the contractor |
| Typical Scope | Sufficient to: • Conceptualize and understand each option's nature and form • For the purposes of comparison, be detailed sufficiently to identify gross level constraints/opportunities/impacts/costs | Sufficient to: • Conceptualize and understand each option's nature and form • Scoping environmental phase impacts and level of effort for approval and environmental clearance • Identify macro-level risks, magnitude of project cost, schedule, and constructability reasonableness • Develop a simulation model | Sufficient to: • Define and describe project • Identify: – System and environmental impacts – Right of way and utility impacts – ...and justify non-standard features • Program project funding/needs • Establish reliable delivery schedule | Sufficient to: • Define the project geometric form and primary components • Confirm regulatory impacts • Establish a comprehensive construction cost estimate and schedule | Sufficient to: • Define the project form, details, and all components and technology • Establish a comprehensive construction cost estimate and schedule • Quantity and define regulatory impacts • Initiate right of way acquisition • Complete utility relocation design | Sufficient to: • Confirm the project form, details, and all components and technology • Confirm the comprehensive construction cost estimate and schedule • Confirm regulatory impacts • Negotiate and incorporate right of way acquisition requirements/purpose eminent domain • Confirm incorporate utility relocation design | Sufficient to: • Construct project improvements • Establish the construction funding allocation request • Finalize right of way acquisition • Reconfirm construction cost estimate • Execute regulatory permits • Finalize right of way acquisition/seek orders of possession • Finalize utility relocation design | Sufficient to: • Obtain authorization to bid • Obtain reliable construction contract bids • Receive funding allocation • Obtain possession of right for construction • Award construction contract • Relocate utilities | Sufficient to: • Build project • Execute construction contract • Administer construction contract | Sufficient to: • Clarify/change construction intent • Build project with changed or unknown conditions • Negotiate construction cost changes | Sufficient to: • Define field changes and directives • Identify true nature of the built condition • Settle outstanding claims |
| Deliverables | • Concept level drawings: – Sketches – Diagrams – Layouts • Estimates • Schedules • Analysis Memo/Reports | • PRP/PDS and Attachments • Reflected layout drawings with grading • Project Planning Cost Estimate • Project Schedule • Optional - 3D Simulation | • Geometric Approval Drawings (can substitute 35% plans as described below) • Engineering reports based on existing information | • Subset of PS&E Set – Title/Typical Layout/Utilities/Signing/Sign – Bridge & Wall Type Selection – Bid Item List – Construction Cost Estimate w/ allowances and 25-35% contingency | • Comprehensive PS&E Plan Set – All roadway/structural/electrical plans – Landscaping/irrigation layouts – Bid Item List – Spec Outline • Comprehensive Bid Item Construction Cost Estimate w/ supplemental items and 10-15% contingency – Utility intent – Drawings – Right of way plats and legals | • Checked Complete PS&E Plan Set – All roadway/structural/electrical plans – Landscaping/irrigation details – Bid Item List – Complete specifications – Confirmed and analyzed bid item construction cost estimate w/ supplemental items and 10-15% contingency – Draft regulatory permits – Draft utility relocation construction plans – Final right of way plats and legals | • Constructible PS&E Plan Set – Construction ready complete plan set – Checked and confirmed quantities – Complete/acceptable technical specifications – Draft final bid documents – Bid item construction cost estimate w/ quantified and confirmed supplemental items and 5-10% contingency – Final utility relocation construction plans – Final regulatory permits | • Complete and approved bid ready construction documents • Regulatory permits • Executed utility agreements • Orders of possession/right of way contracts • Bid Form • Project budget allocation with contingencies | • Executed construction contract with complete contract documents (Plans, Bid Items, and Special) • Project budget allocation with contingencies • RE and Survey File | • Updated plans/specs/quantities • Comprehensive mark-up from contractor/RE | • Final record drawings of permanent improvements |

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CEQA Statutory Exemption for Restoration Projects

- The project is anticipated to qualify for a CEQA Statutory Exemption for Restoration Projects (SERP)
 - CEQA statutory exemptions are specific project types enacted by the Legislature that are entirely exempt from CEQA environmental review. The SERP expedites the CEQA process and reduces potential litigation.
- SERP focuses on biological resources, informal tribal outreach, and public engagement and reduces the amount of work and time typically associated with a CEQA project.
 - Additional documentation may include biological and cultural resources studies.
- Dudek has experience successfully using SERP and maintains good relations with the California Department of Fish & Wildlife (CDFW) staff who administer the SERP.

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Steps to Complete CEQA (SERP)

1. SERP pre-consultation meeting with CDFW
2. Dudek prepares SERP and supporting documentation and conducts outreach with tribes and interested parties
3. Pre-concurrence review of SERP by CDFW
4. Dudek submits formal SERP concurrence request
5. CDFW prepares draft concurrence and transmits to CDFW Director for review and signature
6. CDFW transmits concurrence to Lead Agency & Dudek
7. CDFW posts concurrence on its SERP Concurrences page
8. Lead Agency approves the project
9. Dudek files a Notice of Exemption (NOE) with the State Clearinghouse, on behalf of the Lead Agency, within 48 hours of the Lead Agency's formal project approval
10. Dudek files NOE with Siskiyou County Clerk; NOE is posted for 30 days

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Lead Agency Responsibilities

- Attend monthly 1-hour PDT meetings with projects partners and Caltrans
- Attend SERP pre-consultation meeting with project team and CDFW
 - Dudek will prepare any required meeting materials
- Review and sign CEQA document (i.e., SERP) and NOE
 - Dudek will prepare the SERP (~9 pages) and NOE (1-2 pages)
- Approve the project
- Total Lead Agency Hours anticipated: 50



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SCLTC Responsibilities After Project Approval

- As CEQA lead agency, if an opponent challenges the project's CEQA approval, the legal entity being challenged would be SCLTC. The cost of litigation defense would be born by ORE-CAL RC&D Council.
 - Following filing of the NOE, there is a 35-day period to litigate. Like other CEQA documents, the court will determine if there is substantial evidence in the record that the exemption was appropriate. Judge may or may not halt the project while they consider the write of mandate (to overturn the exemption).
 - As two other wildlife crossing projects like this project have successfully used SERP, we are confident that SERP would be the appropriate exemption. CDFW would not allow use of SERP for projects that do not meet the criteria.
 - Because the CEQA document would be a SERP, SCLTC would have limited responsibility and liability.
- SCLTC would oversee the element(s) of construction that SCLTC has permitting authority for, and would ensure the actions are completed in concurrence with the permit terms. This would be consistent with all similar permitting actions taken by SCLTC.
- Once construction of the wildlife crossing structures is completed, Caltrans would own and maintain the structures

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Questions & Answers

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CALTRANS PROJECT DEVELOPMENT PROCESS



| | Feasibility/ Master Planning | PID | PA&ED | PS&E | | | | | | Construction | | |
|----------------------------------|--|---|--|---|---|--|--|---|---|--|---|---|
| | | | | 35% | 65% | 95% | 100% | BID | Conform | CCOs | As-Built Mark-up | Record Drawing |
| Typical Scale | 1"=100' to 1"=200' | 1"=50' to 1"=200' | 1"=50' to 1"=200' | 1"=50' | 1"=20', 1"=50', and 1"=100' | 1"=20', 1"=50', and 1"=100' | 1"=20', 1"=50', and 1"=100' | 1"=20', 1"=50', and 1"=100' | 1"=20', 1"=50', and 1"=100' | As required | As provided by the contractor | 1"=20', 1"=50', and 1"=100' |
| Purpose & Level of Detail Needed | Sufficient to: » Conceptualize and understand each option's nature and form. » For the purposes of comparison, be detailed sufficiently to identify gross level constraints/ opportunities/ impacts/ costs | Sufficient to: » Conceptualize and understand each option's nature and form » Scoping environmental phase » Anticipate likely impacts and level of effort for approval and environmental clearance » Identify macro-level risks, magnitude of project cost, schedule, and constructability reasonableness » Develop a simulation model | Sufficient to: » Define and describe project » Identify: – System and environmental impacts – Right of way and utility impacts – ...and justify non-standard features » Program project funding/ Identify funding needs reliably » Establish reliable delivery schedule | Sufficient to: » Define the project geometric form and primary components » Confirm regulatory impacts » Refine cost estimate and schedule | Sufficient to: » Define the project form, details, and all components and technology » Establish a comprehensive construction cost estimate and schedule » Quantify and define regulatory impacts » Initiate right of way acquisition » Compel utility relocation design | Sufficient to: » Confirm the project form, details, and all components and technology » Confirm the comprehensive construction cost estimate and schedule » Confirm regulatory impacts » Negotiate and incorporate right of way acquisition requirements/ pursue eminent domain » Confirm/ incorporate utility relocation design | Sufficient to: » Construct project improvements » Establish the construction funding allocation request » Finalize right of way acquisition » Reconfirm construction cost estimate » Execute regulatory permits » Finalize right of way acquisition/ seek orders of possession » Finalize utility relocation design | Sufficient to: » Obtain authorization to bid » Obtain reliable construction contract bids » Receive funding allocation » Obtain possession of right for construction » Award construction contract » Relocate utilities | Sufficient to: » Build project » Execute construction contract » Administer construction contract | Sufficient to: » Clarify/ change construction intent » Build project with changed or unknown conditions » Negotiate construction cost changes | Sufficient to: » Define field changes and directives » Identify true nature of the built condition » Settle outstanding claims | Sufficient to: » Reflect built condition based upon As-built mark-up set » Create a historic record of improvements |
| | » Concept level drawings – Sketches – Diagrams – Layouts » Estimates » Schedules » Analysis Memos/ Reports | » PSR-PDS and Attachments » Refined layout drawings with grading » Project Planning Cost Estimate » Project Schedule » Optional – 3D Simulation | » Geometric Approval Drawings (can substitute 35% plans as described below) » Engineering reports based on existing information | » Subset of PS&E Set – Title/ Typical/ Layout/ Utilities/ Staging/ Sign Layout/ Striping – Bridge & Wall Type Selection – Bid Item List – Construction Cost Estimate w/ allowances and 25-35% contingency | » Comprehensive PS&E Plan Set – All roadway/ structure/ electrical plans – Landscape/ irrigation layouts – Bid Item List – Spec Outline – Comprehensive Bid Item Construction Cost Estimate w/ supplemental items and 10-15% contingency – Utility Intent Drawings – Right of way plats and legals | » Checked Complete PS&E Plan Set – All roadway/ structure/ electrical plans – Landscape/ irrigation details – Bid Item List – Complete specifications – Confirmed and analyzed bid item construction cost estimate w/ supplemental items and 10-15% contingency – Draft regulatory permits – Draft utility relocation construction plans – Final right of way plats and legals | » Constructable PS&E Plan Set – Construction ready complete plan set – Checked and confirmed quantities – Complete/ approvable technical specifications – Draft final bid documents – Bid item construction cost estimate w/ quantified and confirmed supplemental items and 5-10% contingency – Final utility relocation construction plans – Final regulatory permits | » Complete and approved bid ready construction documents » Regulatory permits » Executed utility agreements » Orders of possession/ right of way contracts » Bid Form » Project budget allocation with contingencies | » Executed construction contract with complete contract documents (Plans, Bid Items, and Specs) » Project budget allocation with contingencies » RE and Survey File | » Updated plans/ specs/ quantities | » Comprehensive mark-up from contractor/ RE | » Final record drawings of permanent improvements |



Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Agenda Item: 8
Voting Agency: SCLTC

Subject: Discussion, direction, and possible action regarding draft Joint Powers Agreement forming the Siskiyou County Local Transportation Commission and establishing the SCLTC as the designated regional transportation planning agency for Siskiyou.

Past Action:

On November 18, 2025, the Commission directed staff to draft a Joint Powers Agreement forming the Siskiyou County Local Transportation Commission and bring the draft back for initial feedback at the next meeting.

On December 18, 2025, the Commission discussed the draft agreement and requested that members of the Commission review and submit comments by the end of January. The item was continued until the next meeting.

Summary of Item:

Staff did not receive any comments on the draft JPA document prior to agenda posting.

Discussion and direction regarding the draft Joint Powers Agreements of the Siskiyou County Local Transportation Commission.

Financial Impact: **Yes** ☐ **No** ☒

There is no direct financial impact.

Recommended Action:

Discussion, direction, and possible action regarding the draft Siskiyou County Local Transportation Commission Joint Powers Agreement.

Attachments (1)

- Draft Joint Powers Agreement of the Siskiyou County Local Transportation Commission

JOINT POWERS AGREEMENT OF THE
SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION [SCLTC]

This Joint Powers Agreement ("Agreement") is made and entered into as of the date of the last signature affixed hereto by and among the COUNTY OF SISKIYOU, and the, CITY OF DORRIS, CITY OF DUNSMUIR, CITY OF ETNA, TOWN OF FORT JONES, CITY OF MONTAGUE, CITY OF MT. SHASTA, CITY OF TULELAKE, CITY OF WEED, and the CITY OF YREKA, herein referred to as "MEMBERS" or "MEMBER".

RECITALS

WHEREAS, the people residing within the incorporated and unincorporated areas of Siskiyou County have an interest in a well-coordinated and planned transportation system; and

WHEREAS, the parties to this JPA jointly possess in common the authority to conduct regional transportation planning, programming and related activities within their jurisdiction; and

WHEREAS, the California Government Code § 29535 states within each county which is not within the jurisdiction of a statutorily created regional transportation planning agency or a council of governments, a local transportation commission shall be established and composed of three members appointed by the Board of Supervisors and three members appointed by the city selection of the county, and

WHEREAS, the SCLTC was created as the Local Transportation Commission and Regional Transportation Planning Agency as a result of the Transportation Development Act (TDA), California Senate Bill 325 in 1972; and

WHEREAS, Siskiyou County Local Transportation Commission is recognized as the designated Regional Transportation Planning Agency for County of Siskiyou; and

WHEREAS, the Agreement will remain in effect until amended ad

NOW, THEREFORE, the MEMBERS agree as follows:

ARTICLE 1 - DEFINITIONS

- 1.1. "Agreement" shall mean this Joint Exercise of Powers Agreement, as the name now exists or as it may from time to time be amended by any supplemental agreement entered into pursuant to the provisions hereof.
- 1.2. "Commission" shall mean the Siskiyou County Local Transportation Commission, a Joint Powers Agency hereby established and created by the Agreement.
- 1.3. "Fiscal Year" shall mean that period of twelve months commencing on July first of any year.
- 1.4. "Government Code" shall mean the California Government Code.
- 1.5. "Joint Powers Law" or "Act" shall mean Article I, Chapter 5, Division 7, Title 1 (commencing with Section 6500) of the Government Code.

- 1.6. "MEMBER" or "MEMBERS" shall mean any entity which has executed this Agreement and become a member of the Agency.
- 1.7. "Appointing Organization": Siskiyou County Board of Supervisors or the Siskiyou County League of Local Agencies

ARTICLE 2 - CREATION AND PURPOSE OF THE AGENCY

- 2.1. Creation of Public Agency. Pursuant to this act, there is hereby created a public agency to be known as the "Siskiyou County Local Transportation Commission" hereinafter referred to as the "Commission." The Commission is formed by this Agreement pursuant to the provisions of Article 1, Chapter 5, Division 7, Title I (commencing with Section 6500) of the Government Code; two or more public agencies may, by agreement, form a Joint Powers Agency to exercise those powers and functions that are common to the contracting parties. It is the intent of the MEMBERS that the Commission shall be a public agency separate and apart from any MEMBER.
- 2.2. Purpose. The purpose of the Agreement is to create a public agency to exercise the common power of providing, coordinating, administering, and conducting regional and local transportation planning and operating transit services within Siskiyou County, as outlined in Article 4.

ARTICLE 3 - LIMITATION AND LIABILITY

- 3.1. To the extent permitted under State law, and specifically pursuant to the provisions of Government Code Section 6508.1, the debts, liabilities, and obligations of the Commission shall be its own and shall not constitute debts, liabilities, and obligations of any of the MEMBERS.

ARTICLE 4 - POWERS OF THE COMMISSION

- 4.1. The Commission shall have all powers common to the MEMBERS and all additional powers set forth in the joint powers of law of the State of California and is hereby expressly authorized to perform all acts necessary for the exercise of said powers. Such powers include, but are not limited to, the following:
 - a) Regional transportation planning functions required under Government Code §29532 et seq., Public Utilities Code §§99200–99406, and Government Code §65080;
 - b) Development and adoption of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP);
 - c) Administration of LTF, STA, and other transportation funds;
 - d) Provision of multimodal coordination;
 - e) Operation, management, administration, contracting, or oversight of public transit services as permitted under the Transportation Development Act (TDA), including service under Articles 4, 4.5, 6.5, and 8;

- f) Authority to assume, consolidate, or manage transit functions currently exercised by any Member Agency, upon approval of the Commission;
- g) Development of federally required transportation plans (e.g., Coordinated Human Services Transportation Plan);
- h) Any other transportation planning or transit operational functions authorized by state or federal law.
- i) To make and enter into contracts and expend revenues, leases and other agreements, including contracts with federal, state, and other governmental agencies;
- j) To acquire, accept, and utilize sufficient revenues to retire debt and to fulfill the financial obligations of the Commission from any source including Transportation Development Act funds, State or Federal Transportation funds, and state or federal grants;
- l) To incur debts, liabilities, and obligations, which do not constitute a debt, liability, or obligation of the MEMBERS;
- m) To employ agents, employees, consultants, advisors, independent contractors, and other staff;
- n) To acquire, hold, or dispose of property by eminent domain, lease, lease purchase, or sale;
- o) To acquire, construct, manage, maintain, and operate any buildings, works, or improvements;
- p) To sue and be sued in its own name, except that the Commission shall not sue its own Commissioners;
- q) To invest, in accordance with the provisions of Section 6509.5 of the Government Code, money in the treasury of the Commission that is not required for immediate necessities of the Commission;
- r) To pay expenses reasonably and necessarily incurred in the conduct of business, including travel expenses to attend meetings and conferences relating to the business of the Board to the extent budgeted; and
- m) All other services which are necessary for the Commission to fulfill its duties and responsibilities.

ARTICLE 5 - MEMBERS, OFFICERS, AND TERMS OF THE BOARD OF DIRECTORS

- 5.1. Members and Alternate Members. The Commission shall be administered by three delegates appointed by the Siskiyou County Board of Supervisors and three delegates appointed by the Siskiyou County League of Local Agencies. Pursuant to Section 3.0 of

the Bylaws of the Commission, delegates must be an elected official of one of the member agencies.

- 5.2. Alternate Members. Each Appointing Organization shall have one alternate seat on the Commission. Any alternate must have the same qualifications as the appointed delegates.
- 5.3. Officers. At the first regular meeting of each calendar year, the Commission shall elect from its membership a Chair and Vice Chair of the Board, to serve for one-year terms. In the absence of the Chair, the Vice Chair shall preside over and conduct all meetings of the Commission.
- 5.4. Terms of Office. Each member of the Commission shall serve at the pleasure of their Appointing Organization.
- 5.5 Vacancies and Removal of Commissioners

If any appointed Commissioner is absent from two (2) or more regular meetings the Executive Director will notify the Appointing Organization so they can review appointments and consider a replacement. If a Commissioner is no longer an elected official they must relinquish their position as a Commissioner. A position shall be declared vacant if the incumbent resigns or is removed from the position by a majority vote of their Appointing Organization. Alternate Commissioners may fill the position until a new delegate is appointed by the Appointing Organization. A vacant seat shall be filled by the Appointing Organization at their next regular meeting following the vacancy.

ARTICLE 6 - POWERS OF THE BOARD OF DIRECTORS

- 6.1. The Commission shall have the following powers and functions:
 - a) The Commission shall exercise all powers and conduct all business of the Commission, whether directly or by delegation to the Executive Director or other committees as may be established by the Commission and subject to such restrictions and limitations as are set forth herein.
 - b) The Commission shall have the authority to appoint or employ necessary staff in accordance with Article 9.
 - c) The Commission shall cause to be prepared, and shall review, modify as necessary, and adopt the annual operating budget of the Commission. The budget, at a minimum, shall include staff administration costs, capital costs, apportionments, and operating costs for transportation services. Adoption of the budget may not be delegated.
 - d) The Commission shall approve the execution of each contract or agreement to be entered into by the name of the Commission.
 - e) The Commission shall receive and act upon periodic reports and audits of the funds of the Commission, as required by Articles 10 and 11 of this Agreement.

- h) The Commission shall have such other powers and duties reasonably necessary to carry out the purposes of the Commission.

ARTICLE 7 - MEETINGS OF THE COMMISSION

- 7.1. Initial Meeting. No later than Sixty (60) days following the effective date of this Agreement and the establishment of the Commission, the initial meeting of the Commission shall be called and convened. For the purpose of calling such a meeting, the Executive Director shall prepare the initial agenda for the Commission and shall call and post such notices as are required by the Brown Act. Any MEMBER requesting an item on the agenda for the initial meeting shall provide the request no later than Twenty (20) days following the effective date of this Agreement.
- 7.2. Meetings. At a minimum the Commission shall meet annually.
- 7.3. Brown Act. All meetings of the Commission shall be called, noticed, held, and conducted in accordance with the provisions of Government Code Section 54950, et seq.
- 7.4. Minutes and Records. The Executive Director of the Commission shall provide for the keeping of minutes of regular and special meetings of the Board and shall provide a copy of the minutes to each member of the Commission at the next scheduled meeting.
- 7.5. Quorum. A quorum, and the approval of any action of the Commission, shall require the presence and affirmative vote of at least two-thirds (2/3) of the delegates or their duly appointed alternates.

ARTICLE 8 - COMMITTEES

- 8.1. The Commission may establish committees, as it deems appropriate, to conduct the business of the Commission. Members of the committees shall be appointed by the Board, to serve one-year terms, subject to reappointment by the Board. Each committee shall be composed of at least three members and shall have those duties as determined by the Board or as otherwise set forth in the Bylaws. The members of each committee shall annually select one of their members to chair the committee. Each committee shall annually prepare and submit a report to the Commission as to the activities and programs provided by or overseen by the committee.
- 8.2. All committee meetings shall be called, noticed, held, and conducted in accordance with the provision of Government Code Section 54950, et seq., the Brown Act.

ARTICLE 9 - STAFF

- 9.1. Executive Director. The Siskiyou County Local Transportation Commission Executive Director shall be the Executive Director of the Commission.

- 9.2. Legal Counsel. The Siskiyou County Counsel's Office shall provide legal services to the Commission.
- 9.3. Treasurer. The Treasurer of the County of Siskiyou shall be the treasurer of the Commission.
- 9.4. Auditor. The Auditor of the County of Siskiyou shall be the auditor of the Commission.
- 9.5. Administrative and Staffing Support. The County of Siskiyou shall provide administrative and staffing support to the Commission. Employees will be eligible for all benefits, optional or required by law, as employees of the County of Siskiyou.
- 9.6. Clerk. The Clerk of the County of Siskiyou shall be the designated officer for the acceptance service of process in civil proceedings and filing of Agreement termination notices.

ARTICLE 10 - ACCOUNTS AND RECORDS

- 10.1. Annual Budget. The Commission shall annually adopt by resolution an operating budget pursuant to Article 6 of this Agreement.
- 10.2. Funds and Accounts. The Auditor shall establish and maintain such funds and accounts in compliance with Government Code 29534. Accounting records of the Commission shall be available for inspection by each MEMBER at all reasonable times. Support staff shall prepare fund and account balances in conjunction with the Auditor's accounting records for the Commission. The Commission shall adhere to the standard of strict accountability for funds as set forth in Government Code Section 6505.
- 10.3. Annual Audit. Pursuant to Government Code Section 6505, the Commission shall either make or contract with a certified public accountant to perform an annual fiscal audit of all accounts and records of the Commission, conforming in all respects with the requirements of that section. The annual audit may be performed in conjunction with the annual audit requirements of the Siskiyou County Local Transportation Commission. A report of the audit shall be filed as a public record with the Auditor within twelve months of the end of the fiscal year under examination pursuant to Government Code 6505. The costs of the audit shall be considered an administrative cost of the Commission.

ARTICLE 11 - RESPONSIBILITIES FOR FUNDS AND PROPERTY

- 11.1. Auditor. The Auditor shall be responsible for disbursement of the Commission's funds in compliance with Government Code Section 6505.5. The Auditor shall draw warrants to pay demands against the Commission, making such payments from Commission funds, as approved by the Commission or their designated representative.

- 11.2. Treasurer's Duties. Pursuant to Government Code 6505.5, the Treasurer shall receive and Acknowledge receipt for all funds of the Commission and place them in the Treasury to the credit of the Commission.
- 11.3. Reports to the Commission. Pursuant to Government Code 6505.5 (e), at the request of the Commission, the Auditor and Treasurer shall verify and report in writing to the agency and to the contracting MEMBERS to the Agreement, the amount of money that is held for the Commission, the amount of receipts since the last report, and the amount paid out since the last report.
- 11.4. Property. Pursuant to Government Code Section 6505.1, the Executive Director, and such other persons as the Commission may designate, shall have charge of, handle, and have access to the property of the Commission. All Property, including any Rolling Stock identified in Attachment A, attached hereto as part of the Agreement, shall be transferred to the Commission within 90 days of execution of the Agreement. It is recognized by each MEMBER that property was purchased by Commission from various transportation funds with the intended use being for transportation planning related services.
- 11.5. Outstanding Revenues or Expenditures. The Commission shall be responsible for all expenditures and receive all revenues generated prior to the formation of the Commission.
- 11.6. Bonds. Pursuant to Government Code 6505.1, the Commission shall secure and pay for a fidelity bond or bonds in an amount or amounts and in the form specified by the Board covering all officers and staff of the Commission and all officers and staff that are authorized to have charge of, handle, and have access to property of the Commission.

ARTICLE 12 - INSURANCE AND LIABILITY OF THE COMMISSION, OFFICERS, AND EMPLOYEES

- 12.1. Insurance. The Commission shall maintain liability insurance or equivalent, including but not limited to owned and non-owned auto liability coverage, with limits of not less than five million dollars (\$5,000,000), that applies to bodily injury, property damage, personal injury, and public officials' error and omissions.
- 12.2. Indemnification. The following indemnification requirements apply to this Agreement:
 - a) The MEMBERS shall indemnify and hold each other harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of the Members, their employees, or agents, including all claims relating to the injury or death of any person or damage to any property arising out of the performance of this Agreement. It is understood that the duty of either Members to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether any applicable insurance policies shall have been

determined to apply. By execution of this Agreement, the Members acknowledge and agree to the provisions of this Section and that it is a material element of consideration of this Agreement.

- b) The Siskiyou County Local Transportation Commission shall indemnify and hold County harmless against any and all liability imposed or claimed, including all claims relating to the injury or death of any person or damage to any property, and attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of County's assistants, employees or agents, contractors, engaged in the operation of the Siskiyou County Local Transportation Commission pursuant to this Agreement. It is understood that the duty of the Siskiyou County Local Transportation Commission to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether any applicable insurance policies shall have been determined to apply. By execution of this Agreement, the Siskiyou County Local Transportation Commission and the County acknowledge and agree to the provisions of this Section and that it is a material element of consideration of this Agreement.

ARTICLE 13 - BYLAWS

- 13.1. Bylaws. The Commission is hereby authorized to adopt, and from time to time amend, such bylaws as they deem appropriate to govern the transaction of the business of the Commission and the conduct of the officers and employees of the Commission.

ARTICLE 14 - AMENDMENTS

- 14.1. Amendments. This Agreement may only be amended by the adoption of a Resolution by each MEMBER. Within thirty (30) days of the effective date of said amendment, the amendment shall be filed with the office of the Secretary of State. The notice shall contain the following:
 - a) The name of each MEMBER to the Agreement;
 - b) The date upon which the amendment to the Agreement is effective; and
 - c) A description of the amendment made to the agreement.

ARTICLE 15

MISCELLANEOUS

- 15.1. Section Headings. The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.

- 15.2. Consent or Approval. Wherever any consent or approval is required within this Agreement, the same shall not be unreasonably withheld.
- 15.3. This Agreement is made in the State of California, under the Constitution and laws of such State and is to be so construed.
- 15.4. If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void, or voidable, for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants, and conditions of this Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.
- 15.5. The MEMBERS shall not assign any rights or obligations under this Agreement without the written consent of all other MEMBERS.

ARTICLE 16 - TERM

- 16.1. Pursuant to applicable statutory requirements, this Agreement shall remain in effect unless and until it is amended by all Member Agencies.

IN WITNESS WHEREOF, the parties have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

MEMBER: City of Yreka

Date: _____

Mayor, City of Yreka

MEMBER: City of Dorris

Date: _____

Mayor, City of Dorris

MEMBER: City of Dunsmuir

Date: _____

Mayor, City of Dunsmuir

MEMBER: City of Etna

Date: _____

Mayor, City of Etna

MEMBER: Town of Fort Jones

Date: _____

Mayor, Town of Fort Jones

MEMBER: City of Montague

Date: _____

Mayor, City of Montague

MEMBER: City of Mt Shasta

Date: _____

Mayor, City of Mt Shasta

MEMBER: City of Tulelake

Date: _____

Mayor, City of Tulelake

MEMBER: City of Weed

Date: _____

Mayor, City of Weed

MEMBER: County of Siskiyou

Date: _____

Ray Haupt, Chair
Board of Supervisors
County of Siskiyou
State of California

ATTEST:

Laura Bynum
Clerk, Board of Supervisors

By: _____

Deputy

Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Agenda Item: 9
Voting Agency: STA

Subject: Discussion, direction, and possible action regarding the draft first amendment to the Siskiyou Transportation Agency Joint Powers Agreement and discussion regarding transition of employees away from County employment.

Past Action:

On November 18, 2025, the Commission directed staff to draft an amendment to the Siskiyou Transportation Agency (STA) Joint Powers Agreement (JPA) designating the Siskiyou County Local Transportation Commission as the Board of Directors for STA and bring the draft back for initial feedback at the next meeting.

On December 18, 2025, the Commission discussed the draft amendment and requested that members of the Board review and submit comments by the end of January. The item was continued until the next meeting.

Summary of Item:

Staff did not receive any comments on the draft document prior to agenda posting.

Discussion and direction regarding the draft first amendment to the Siskiyou Transportation Agency Joint Powers Agreement.

Financial Impact: Yes ☐ No ☒

There is no financial impact of the proposed modifications to language included in the draft document.

Recommended Action:

Discussion, direction, and possible action regarding the draft first amendment to the Siskiyou Transportation Agency Joint Powers Agreement.

Attachments (1)

- Draft First Amendment to the Siskiyou Transportation Agency Joint Powers Agreement.

SISKIYOU TRANSPORTATION AGENCY

Joint Powers Agreement

This Agreement is made and entered into this _____ day of _____, 2026, by and among the COUNTY OF SISKIYOU, and the CITY OF YREKA, CITY OF DORRIS, CITY OF DUNSMUIR, CITY OF ETNA, TOWN OF FORT JONES, CITY OF MONTAGUE, CITY OF MT. SHASTA, CITY OF TULELAKE, CITY OF WEED, and the SISKIYOU COUNTY LOCAL TRANSPORTATION COMMISSION, herein referred to as "MEMBERS" or "MEMBER".

RECITALS

WHEREAS, pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1 of the California Government Code Section 6500 et seq., two or more public agencies may, by agreement, form a Joint Powers Agency to exercise those powers and functions that are common to the contracting parties; and

WHEREAS, under California law, each MEMBER is responsible for providing transportation in compliance with the Transportation Development Act; and

WHEREAS, it is the desire of the MEMBERS to create a public agency that will perform the functions set forth in the Transportation Development Act,

NOW, THEREFORE, the MEMBERS agree as follows:

ARTICLE 1

DEFINITIONS

- 1.1. "Agreement" shall mean this Joint Exercise of Powers Agreement, as the name now exists or as it may from time to time be amended by any supplemental agreement entered into pursuant to the provisions hereof.
- 1.2. "Agency" shall mean the Siskiyou Transportation Agency, a Joint Powers Agency hereby established and created by the Agreement.
- 1.3. "Board of Directors" or "Board" shall mean the governing body of the Agency.
- 1.4. "Fiscal Year" shall mean that period of twelve months commencing on July first of any year.
- 1.5. "Government Code" shall mean the California Government Code.
- 1.6. "Joint Powers Law" or "Act" shall mean Article I, Chapter 5, Division 7, Title 1 (commencing with Section 6500) of the Government Code.

- 1.7. "MEMBER" or "MEMBERS" shall mean any entity which has executed this Agreement and become a member of the Agency.

ARTICLE 2

CREATION AND PURPOSE OF THE AGENCY

- 2.1. Creation of Public Agency. Pursuant to this act, there is hereby created a public agency to be known as the "Siskiyou Transportation Agency" hereinafter referred to as the "Agency." The Agency is formed by this Agreement pursuant to the provisions of Article 1, Chapter 5, Division 7, Title I (commencing with Section 6500) of the Government Code; two or more public agencies may, by agreement, form a Joint Powers Agency to exercise those powers and functions that are common to the contracting parties. It is the intent of the MEMBERS that the Agency shall be a public agency separate and apart from any MEMBER.
- 2.2. Purpose. The purpose of the Agreement is to create a public agency to exercise the common power of directing and coordinating actions relating to transportation in Siskiyou County and the City of Yreka, City of Dorris, City of Dunsmuir, City of Etna, Town of Fort Jones, City of Montague, City of Mt Shasta, City of Tulelake, City of Weed, and the County of Siskiyou and the Siskiyou County Local Transportation Commission.

ARTICLE 3

LIMITATION AND LIABILITY

- 3.1. To the extent permitted under State law, and specifically pursuant to the provisions of Government Code Section 6508.1, the debts, liabilities, and obligations of the Agency shall be its own and shall not constitute debts, liabilities, and obligations of any of the MEMBERS.

ARTICLE 4

POWERS OF THE AGENCY

- 4.1. The Agency shall have all of the powers common to the MEMBERS and all additional powers set forth in the joint powers of law of the State of California and is hereby expressly authorized to perform all acts necessary for the exercise of said powers. Such powers include, but are not limited to, the following:
- a) To supervise and oversee the performance of transportation service operations;
 - b) To make and enter into contracts and expend revenues, leases and other agreements, including contracts with federal, state, and other governmental agencies;

- c) To act on behalf of the MEMBERS to specify the level of service to be provided, the operating plan to implement the service, how the service is to be coordinated with the public transportation within the respective areas, and to act as claimant as defined in the Transportation Development Act;
- d) To acquire, accept, and utilize sufficient revenues to retire debt and to fulfill the financial obligations of the Agency from any source including Transportation Development Act funds, State Transit Assistance Funds, Federal Transportation Act funds, and state or federal grants;
- e) To incur debts, liabilities, and obligations, which do not constitute a debt, liability, or obligation of the MEMBERS;
- f) To employ agents, employees, consultants, advisors, independent contractors, and other staff;
- g) To acquire, hold, or dispose of property by eminent domain, lease, lease purchase, or sale;
- h) To acquire, construct, manage, maintain, and operate any buildings, works, or improvements;
- i) To sue and be sued in its own name, except that the Agency shall not sue its own Board of Directors;
- j) To invest, in accordance with the provisions of Section 6509.5 of the Government Code, money in the treasury of the Agency that is not required for immediate necessities of the Agency;
- k) To raise transportation fare revenues or adjust fares for transit services;
- l) To pay expenses reasonably and necessarily incurred in the conduct of business, including travel expenses to attend meetings and conferences relating to the business of the Board to the extent budgeted; and
- m) All other services which are necessary for the Agency to provide public transportation services.

ARTICLE 5

MEMBERS, OFFICERS, AND TERMS OF THE BOARD OF DIRECTORS

- 5.1. Members and Alternate Members. The Agency shall be administered by a Board of Directors, initially consisting of the Commission members and alternates of the Siskiyou County Local Transportation Commission. The Agency Board of Directors and alternates shall be the same individuals as each MEMBER entity appoints to serve on the Siskiyou County Local Transportation Commission and alternates thereof. The Board shall be named the "Siskiyou Transportation Agency Board of Directors."

- 5.2. Alternate Members. Alternates shall be the same individuals as each entity appoints to serve on the Siskiyou County Local Transportation Commission. Any alternate must have the same qualification as the individual originally appointed.
- 5.3. Officers. At the ~~second~~first regular meeting of each calendar year, the Board of Directors shall elect from its membership a Chair and Vice Chair of the Board, to serve for one-year terms. In the absence of the Chair, the Vice Chair shall preside over and conduct all meetings of the Board.
- 5.4. Terms of Office. Each member of the Commission shall serve at the pleasure of their Appointing Organization.~~Each member of the Board of Directors shall serve the same term as their respective term on the Siskiyou County Local Transportation Commission; provided, however, _~~Board members of the respective governmental MEMBERS, shall cease to serve upon termination of that public office, unless so otherwise re-Appointed by that governmental MEMBER. Vacancies shall be filled pursuant to the applicable procedures set forth in the Agency Bylaws.

ARTICLE 6

POWERS OF THE BOARD OF DIRECTORS

- 6.1. The Board of Directors shall have the following powers and functions:
- a) The Board shall exercise all powers and conduct all business of the Agency, whether directly or by delegation to the Executive Director or other committees as may be established by the Board and subject to such restrictions and limitations as are set forth herein.
 - b) The Board shall have the authority to appoint or employ necessary staff in accordance with Article 9.
 - c) The Board shall cause to be prepared, and shall review, modify as necessary, and adopt the annual operating budget of the Agency. The budget, at a minimum, shall include staff administration costs, capital costs, apportionments, and operating costs for transportation services. Adoption of the budget may not be delegated.
 - d) The Board shall approve the execution of each contract or agreement to be entered into by the name of the Agency.
 - e) The Board shall negotiate, prepare, and contract for transportation services and the claims for funds to be submitted to the Siskiyou County Local Transportation Commission in accordance with the Transportation Development Act and its regulations.
 - f) Within 120 days after the close of the fiscal year, the Agency will prepare and submit to the MEMBERS an annual report on its operation of the transportation services for the fiscal year.

- g) The Board shall receive and act upon periodic reports and audits of the funds of the Agency, as required by Articles 10 and 11 of this Agreement.
- h) The Board shall have such other powers and duties reasonably necessary to carry out the purposes of the Agency.

6.2. Designation of Governing Board.

The Member Agencies hereby designate the Siskiyou County Local Transportation Commission ("Commission") as the duly appointed governing board of the transit agency created under this Agreement. The Commission shall serve as the official governing body responsible for exercising all rights, powers, duties, responsibilities, and authorities necessary to conduct the business and affairs of the transit agency.

6.3. Authority and Powers.

Acting as the governing board for transit purposes, the Commission shall possess all powers granted under:

- a. Government Code §6500 et seq. (Joint Exercise of Powers Act);
- b. The Transportation Development Act (TDA), including authority applicable to transit operators under Public Utilities Code §§99200–99400;
- c. All applicable state and federal regulations governing public transportation programs; and
- d. Any authority otherwise granted through this Agreement or delegated by the Member Agencies.

ARTICLE 7

MEETINGS OF THE BOARD OF DIRECTORS

- 7.1. Initial Meeting. No later than Sixty (60) days following the effective date of this Agreement and the establishment of the Agency, the initial meeting of the Board of Directors shall be called and convened. For the purpose of calling such a meeting, the Executive Director shall prepare the initial agenda for the Board of Directors and shall call and post such notices as are required by the Brown Act. Any MEMBER requesting an item on the agenda for the initial meeting shall provide the request no later than Twenty (20) days following the effective date of this Agreement.
- 7.2. Meetings. At a minimum the Board shall meet annually.
- 7.3. Brown Act. All meetings of the Board shall be called, noticed, held, and conducted in accordance with the provisions of Government Code Section 54950, et seq.

- 7.4. Minutes and Records. The Executive Director of the Agency shall provide for the keeping of minutes of regular and special meetings of the Board and shall provide a copy of the minutes to each member of the Board at the next scheduled meeting.
- 7.5. Quorum. A quorum, and the approval of any action of the Board, shall require the presence and affirmative vote of at least two-thirds (2/3) of the delegates or their duly appointed alternates. ~~A majority of the members of the Board shall constitute a quorum to conduct a meeting. A vote of a majority of the members of the Board is necessary to take action.~~

ARTICLE 8

COMMITTEES

- 8.1. The Board of Directors may establish committees, as it deems appropriate, to conduct the business of the Agency. Members of the committees shall be appointed by the Board, to serve one-year terms, subject to reappointment by the Board. Each committee shall be composed of at least three members and shall have those duties as determined by the Board or as otherwise set forth in the Bylaws. The members of each committee shall annually select one of their members to chair the committee. Each committee shall annually prepare and submit a report to the Board of Directors as to the activities and programs provided by or overseen by the committee.
- 8.2. All committee meetings shall be called, noticed, held, and conducted in accordance with the provision of Government Code Section 54950, et seq., the Brown Act.

ARTICLE 9

STAFF

- 9.1. Executive Director. The Siskiyou County Local Transportation Commission Executive Director shall be the Executive Director of the Agency.
- 9.2. Legal Counsel. The Siskiyou County Counsel's Office shall provide legal services to the Agency.
- 9.3. Treasurer. The Treasurer of the County of Siskiyou shall be the treasurer of the Agency.
- 9.4. Auditor. The Auditor of the County of Siskiyou shall be the auditor of the Agency.
- 9.5. Administrative and Staffing Support. The County of Siskiyou shall provide administrative and staffing support to the Agency. Employees will be eligible for all benefits, optional or required by law, as employees of the County of Siskiyou.

- 9.6. Clerk. The Clerk of the County of Siskiyou shall be the designated officer for the acceptance service of process in civil proceedings and filing of Agreement termination notices.

ARTICLE 10

ACCOUNTS AND RECORDS

- 10.1. Annual Budget. The Agency shall annually adopt by resolution an operating budget pursuant to Article 6 of this Agreement.
- 10.2. Funds and Accounts. The Auditor shall establish and maintain such funds and accounts in compliance with Government Code 29534. Accounting records of the Agency shall be available for inspection by each MEMBER at all reasonable times. Support staff shall prepare fund and account balances in conjunction with the Auditor's accounting records for the Agency. The Agency shall adhere to the standard of strict accountability for funds as set forth in Government Code Section 6505.
- 10.3. Annual Audit. Pursuant to Government Code Section 6505, the Agency shall either make or contract with a certified public accountant to perform an annual fiscal audit of all accounts and records of the Agency, conforming in all respects with the requirements of that section. The annual audit may be performed in conjunction with the annual audit requirements of the Siskiyou County Local Transportation Commission. A report of the audit shall be filed as a public record with the Auditor within twelve months of the end of the fiscal year under examination pursuant to Government Code 6505. The costs of the audit shall be considered an administrative cost of the Agency.

ARTICLE 11

RESPONSIBILITIES FOR FUNDS AND PROPERTY

- 11.1. Auditor. The Auditor shall be responsible for disbursement of the Agency's funds in compliance with Government Code Section 6505.5. The Auditor shall draw warrants to pay demands against the Agency, making such payments from Agency funds, as approved by the Board of Directors or their designated representative.
- 11.2. Treasurer's Duties. Pursuant to Government Code 6505.5, the Treasurer shall receive and Acknowledge receipt for all funds of the Agency and place them in the Treasury to the credit of the Agency.
- 11.3. Reports to the Agency. Pursuant to Government Code 6505.5 (e), at the request of the Board, the Auditor and Treasurer shall verify and report in writing to the agency and to the contracting MEMBERS to the Agreement, the amount of money that is held for the Agency, the amount of receipts since the last report, and the amount paid out since the last report.

- 11.4. Property. Pursuant to Government Code Section 6505.1, the Executive Director, and such other persons as the Board of Directors may designate, shall have charge of, handle, and have access to the property of the Agency. Property and Rolling Stock as identified in Attachment A, attached hereto as part of the Agreement, shall be transferred to the Agency within 90 days of execution of the Agreement. It is recognized by each MEMBER that said rolling stock was purchased by County from various transit grants with the intended use being for transit services.
- 11.5. Outstanding Revenues or Expenditures. The Agency shall be responsible for all expenditures and receive all revenues generated prior to the formation of the Agency. The Agency shall receive all future dividends authorized by the CalTIP Board of Directors.
- 11.6. Bonds. Pursuant to Government Code 6505.1, the Agency shall secure and pay for a fidelity bond or bonds in an amount or amounts and in the form specified by the Board covering all officers and staff of the Agency and all officers and staff that are authorized to have charge of, handle, and have access to property of the Agency.

ARTICLE 12

WITHDRAWAL, DISSOLUTION, OR TERMINATION

AND DISTRIBUTION OF ASSETS

- 12.1. ~~Minimum Commitment Period~~~~Withdrawal from the Agency~~. It is anticipated that each MEMBER hereto shall participate in the Agency until purposes set forth in this Agreement are accomplished.

~~No Member Agency may withdraw from this Agreement for a period of three (3) years following the effective date of this Agreement (the "Minimum Commitment Period"). Any notice of withdrawal submitted prior to the expiration of the Minimum Commitment Period shall be deemed invalid and of no force or effect.~~

12.2 Withdrawal After Minimum Commitment Period

~~After the Minimum Commitment Period, a Member Agency may withdraw from this Agreement only upon providing 180 days prior written notice to the Board following a properly noticed public hearing of the Member.~~

~~Withdrawal shall be effective only at the end of the fiscal year unless otherwise approved by the Board.~~

The withdrawal of either MEMBER, either voluntary or involuntary, shall cause the Agreement to be terminated ~~according to the following conditions: but~~

- ~~a) In the case of voluntary withdrawal following a properly noticed public hearing, written notice shall be given to the Agency, one hundred twenty (120) days prior to the effective date of withdrawal; and~~

- b) ~~Termination of the Agency~~ shall not relieve the Agency of its debts or other liabilities prior to the effective date of the MEMBER'S notice of withdrawal. All debts, liabilities, and obligations incurred by the Agency shall be honored prior to apportionment and or distribution of remaining funds, including but not limited to contracts for transit services.

Service Continuity Clause: No withdrawal shall occur if such withdrawal would materially impair the Agency's ability to provide mandated services unless approved by a supermajority vote.

- 12.2. Dissolution of Agency. Upon dissolution of the Agency, there shall be a partial or complete distribution of assets and liabilities as follows:
- a) Upon termination of the Agency, all funds including the proceeds of the sale of property, in the possession of the Agency after payment of all costs, expenses, and charges validly incurred under this Agreement, shall be returned to the MEMBERS in proportion to their contribution as shall be determined by the Board.
- 12.3. Distribution of Assets. The assets listed in Attachment A shall be returned to each MEMBER. Additional assets acquired by the Agency shall be distributed to the MEMBERS in proportion to their contribution as shall be determined by the Board in compliance with the Transportation Development Act. The distribution of assets may be made in kind or assets may be sold and the proceeds thereof distributed to the MEMBERS at the time of dissolution after the discharge of all enforceable liabilities.
- 12.4. Surplus Revenues. Upon termination of the Agency, all funds including the proceeds of the sale of property, in the possession of the Agency after payment of all costs, expenses, and charges validly incurred under this Agreement, shall be returned to the MEMBERS in proportion to their contribution as shall be determined by the Board.

ARTICLE 13

INSURANCE AND LIABILITY OF THE BOARD OF DIRECTORS, OFFICERS, AND EMPLOYEES

- 13.1. Insurance. The Board of Directors shall maintain liability insurance or equivalent, including but not limited to owned and non-owned auto liability coverage, with limits of not less than five million dollars (\$5,000,000), that applies to bodily injury, property damage, personal injury, and public officials' error and omissions.
- 13.2. Indemnification. The following indemnification requirements apply to this Agreement:
- a) The MEMBERS shall indemnify and hold each other harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of the Members, their employees, or agents, including all claims relating to the injury or death of any person or

damage to any property arising out of the performance of this Agreement. It is understood that the duty of either Members to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether any applicable insurance policies shall have been determined to apply. By execution of this Agreement, the Members acknowledge and agree to the provisions of this Section and that it is a material element of consideration of this Agreement.

- b) The Siskiyou Transportation Agency shall indemnify and hold County harmless against any and all liability imposed or claimed, including all claims relating to the injury or death of any person or damage to any property, and attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of County's assistants, employees or agents, contractors, engaged in the operation of the Siskiyou Transportation Agency pursuant to this Agreement. It is understood that the duty of the Siskiyou Transportation Agency to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether any applicable insurance policies shall have been determined to apply. By execution of this Agreement, the Siskiyou Transportation Agency and the County acknowledge and agree to the provisions of this Section and that it is a material element of consideration of this Agreement.

ARTICLE 14

BYLAWS

- 14.1. Bylaws. The Board of Directors is hereby authorized to adopt, and from time to time amend, such bylaws as they deem appropriate to govern the transaction of the business of the Agency and the conduct of the officers and employees of the Agency.

ARTICLE 15

AMENDMENTS

- 15.1. Amendments. This Agreement may only be amended by the adoption of a Resolution by each MEMBER. Within thirty (30) days of the effective date of said amendment, the amendment shall be filed with the office of the Secretary of State. The notice shall contain the following:
 - a) The name of each MEMBER to the Agreement;
 - b) The date upon which the amendment to the Agreement is effective; and
 - c) A description of the amendment made to the agreement.

ARTICLE 16

MISCELLANEOUS

- 16.1. Section Headings. The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.
- 16.2. Consent or Approval. Wherever any consent or approval is required within this Agreement, the same shall not be unreasonably withheld.
- 16.3. This Agreement is made in the State of California, under the Constitution and laws of such State and is to be so construed.
- 16.4. If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void, or voidable, for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants, and conditions of this Agreement shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.
- 16.5. The MEMBERS shall not assign any rights or obligations under this Agreement without the written consent of all other MEMBERS.

ARTICLE 17

TERM

- 17.1. This Agreement shall become effective upon adoption of the MEMBERS and shall remain in full force and effect until it is terminated by the unanimous consent of the MEMBERS hereto and upon the proper discharge of all legal obligations incurred or undertaken by the Agency.

IN WITNESS WHEREOF, the parties have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

MEMBER: City of Yreka

Date: _____

~~Corey R. Middleton~~, Mayor, City of Yreka

MEMBER: City of Dorris

Date: _____

Abner Weed, Mayor, City of Dorris

MEMBER: City of Dunsmuir

Date: _____

Michael Clarno, Mayor, City of Dunsmuir

MEMBER: City of Etna

Date: _____

Cliff Munson, Mayor, City of Etna

MEMBER: Town of Fort Jones

Date: _____

~~Mercedes Garcia~~, Mayor, Town of Fort Jones

MEMBER: City of Montague

Date: _____

Takeshi Murakami, Mayor, City of Montague

MEMBER: City of Mt Shasta

Date: _____

~~John Stackfleth~~, Mayor, City of Mt Shasta

MEMBER: City of Tullake

Date: _____

Tom Cordonier, Mayor, City of Tullake

MEMBER: City of Weed

Date: _____

Darrell Parham, Mayor, City of Weed

MEMBER: Siskiyou County Local Transportation Commission

Date: _____

~~Bruce Deutsch~~, Chair

MEMBER: County of Siskiyou

Date: _____

~~Michael N. Kobseff~~Ray Haupt, Chair
Board of Supervisors
County of Siskiyou
State of California

ATTEST:

Laura Bynum
Clerk, Board of Supervisors

By: _____

Deputy

Attachment A
Siskiyou Transportation Agency Property and Rolling Stock

| ROA Tag # | Purchase Date | Item Description | Type |
|-----------|---------------|--|-----------|
| 13135 | 5/18/2021 | Bus Shield Protection Kit | Equipment |
| 14332 | 4/9/2007 | HD-40x Four Post Lift Extra Long | Equipment |
| 14650 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14651 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14652 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14653 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14654 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14655 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14656 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14657 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14658 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14659 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14660 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14661 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14662 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14663 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14664 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14665 | 6/30/2010 | Odyssey Fare Box with spare parts | Equipment |
| 14666 | 6/30/2010 | Data System for Electronic Fare Boxes | Equipment |
| 14667 | 6/30/2010 | Portable Data Unit for Electronic Fare Boxes | Equipment |
| 14668 | 6/30/2010 | Odyssey Test Simulator - Maintenance | Equipment |
| 14695 | 9/28/2010 | Print Encode Machine (for farebox system) | Equipment |
| 14920 | 6/18/2013 | Benecor FT2000 Tote Enclosure & Accessories | Equipment |
| 15021 | 12/28/2017 | Print Encode Machine (for farebox system) | Equipment |
| 15133 | 5/18/2021 | Bus Shield Protection Kit | Equipment |
| 15134 | 5/18/2021 | Bus Shield Protection Kit | Equipment |
| 15136 | 5/18/2021 | Bus Shield Protection Kit | Equipment |
| 15137 | 5/18/2021 | Bus Shield Protection Kit | Equipment |
| 15236 | 6/30/2023 | Graco LLV3900 HP Auto 17U805 2 Gun with Lazerguide | Equipment |
| 15237 | 6/30/2023 | Graco Linedriver Ride On System | Equipment |

Attachment A
Siskiyou Transportation Agency Property and Rolling Stock

| ROA Tag # | Purchase Date | Item Description | Type |
|-----------|---------------|---|---------------|
| Facility | 12/1/2015 | **STAGE Transit Admin Building | Facility |
| 14981 | 12/31/2015 | Workstations | Furnishings |
| 414981 | 12/20/2016 | Workstation - 6th Station Upgrade | Furnishings |
| 922077 | 10/3/2013 | Gillig '35 Bus (#31) | Rolling Stock |
| 922078 | 10/3/2013 | Gillig '35 Bus (#32) | Rolling Stock |
| 922079 | 10/3/2013 | Gillig '35 Bus (#33) | Rolling Stock |
| 922080 | 10/3/2013 | Gillig '35 Bus (#34) | Rolling Stock |
| 922081 | 10/3/2013 | Gillig '35 Bus (#35) | Rolling Stock |
| 922790 | 6/30/2018 | 2018 Starcraft Allstar Bus (#37) | Rolling Stock |
| 922791 | 6/30/2018 | 2018 Starcraft Allstar Bus (#36) | Rolling Stock |
| 922792 | 6/30/2018 | 2018 Starcraft Allstar Bus (#38) | Rolling Stock |
| 9921989 | 5/23/2018 | Engine Replacement Bus # 3030 | Rolling Stock |
| 94401 | 5/1/1988 | 88 Chevy Cab & Chassis | Rolling Stock |
| 98105 | 1/10/1994 | 1994 Ford F250 (Yellow) | Rolling Stock |
| 98972 | 4/26/1995 | 1995 Jeep Cherokee (Tan) | Rolling Stock |
| 920597 | 1/4/2007 | 2007 Ford Explorer (4x4 Gold) | Rolling Stock |
| 922896 | 12/3/2018 | 2017 Glaval Ford Transit | Rolling Stock |
| 923252 | 1/26/2021 | 2021 Glaval Bus | Rolling Stock |
| 15022 | 12/27/2017 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15023 | 12/27/2017 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15024 | 12/27/2017 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15025 | 10/13/2017 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15026 | 10/13/2017 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15027 | 11/3/2015 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15028 | 11/3/2015 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15029 | 11/3/2015 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 15038 | 1/24/2019 | Transit Shelter 13' Sierra Low Dome & Installation | Shelters |
| 15039 | 1/24/2019 | Transit Shelter 13' Sierra Low Dome | Shelters |
| 15040 | 1/24/2019 | Transit Shelter 13' Sierra Low Dome | Shelters |
| 15054 | 12/3/2019 | Tolar 13' Sierra Low Dome Transit Shelter (Raley's) | Shelters |

Attachment A
Siskiyou Transportation Agency Property and Rolling Stock

| ROA Tag # | Purchase Date | Item Description | Type |
|-----------|---------------|---|---------------|
| 15055 | 12/3/2019 | Tolar 13' Sierra Low Dome Transit Shelter (Fairchild) | Shelters |
| 15150 | 9/13/2022 | 13' Sierra Low Dome Transit Shelter | Shelters |
| 922178 | 3/30/2015 | *Ford F150 Pickup (#3006) (50% Ownership) | Rolling Stock |
| 922168 | 3/30/2015 | *Blazer 6x10 Cargo Utility Trailer (50% Ownership) | Rolling Stock |
| 15291 | 11/7/2023 | Gasboy DEF Dispenser | Equipment |
| Land | 4/24/2013 | Land (Corner of Greenhorn Road and S Oregon Street) | Land |
| Facility | 6/6/2000 | ***Public Works Complex (County Yard/Sharps Road) | Facility |

*Airports (Fund 5230) own 50% of these assets. General Services and STA agree to negotiate on a transfer of these assets upon STAGE procuring necessary replacements.

** Transit Center ownership split is:

- STAGE 87% (Fund 5660)
- Siskiyou County Local Transportation Commission (less than 1%) (Fund 2505)
- Solid Waste 8.3% (Fund 5350)
- Flood Control 3.8% (Fund 2501)

*** STAGE contributed \$ 100,000 towards the construction of the Public Works Complex at 279 Sharps Road/Yreka.

Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Agenda Item: 10 A/B/C
Agency: SCLTC and STA

Subject: Other Business

Past Action:

N/A

Summary of Item:

- A. Executive Director – Other updates for the Board or Commission.
- B. Other Business - Other topics from the Board that do not require a formal agenda item.
- C. Next regular meeting – April 14, 2026 at 10:30 a.m.

Financial Impact: Yes ☐ No ☒

Recommended Action:

Informational only item.

Attachments (0)

Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Agenda Item: 11A

Subject: Closed Session

Past Action:

None

Summary of Item:

It is the intent of the Commission to meet in closed session to discuss the following items:

THREAT TO PUBLIC SERVICES OR FACILITIES (§ 54957(a)): Consultation with: Dana Barton

Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Agenda Item: 11B

Subject: Closed Session

Past Action:

None

Summary of Item:

It is the intent of the Commission to meet in closed session to discuss the following items:

Conference with labor negotiators pursuant to Government Code §54957.6, agency designated representatives: Melissa Cummins

Name of employee organization:

- a) Organized Employees of Siskiyou County (OESC) - Miscellaneous, and Management Units
- b) Operating Engineers No 3

Agenda Worksheet

Siskiyou County Local Transportation Commission Siskiyou Transportation Agency

Date: February 10, 2026

Agenda Item: 12

Subject: Closed Session

Past Action:

None

Summary of Item:

Following the Closed Session, staff and/or Legal Counsel will provide a report on any reportable actions taken by the Commission, consistent with Government Code Section 54957.1. If no reportable action is taken, that will be stated for the record.